

# MEETING MINUTES

## SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

December 02, 2020

A special meeting of the Board of Directors of the Santa Ynez River Water Conservation District was held on Wednesday, December 02, 2020. As a result of the COVID-19 emergency and Governor Newsom's Executive Orders to protect public health by issuing shelter-in-home standards, limiting public gatherings, and requiring social distancing, this meeting occurred solely via teleconference as authorized by and in furtherance of Executive Order Nos. N-29-20 and N-33-20 and in accordance with the Santa Barbara County Health Office Order 2020-12.14.

Directors Present: Cynthia Allen Mark Altshuler Steve Jordan Brett Marymee

Director Absent: Art Hibbits

Others Present: General Manager Kevin Walsh, Groundwater Program Manager Bill Buelow, Board Secretary Amber Thompson, Legal Counsel Steve Torigiani, and 2 members of the public

### **I. CALL TO ORDER AND ROLL CALL**

President Allen called the meeting to order at 6:35 pm. Ms. Thompson called roll. All Directors except for Director Hibbits were present providing a quorum.

### **II. PLEDGE OF ALLEGIANCE**

President Allen led the Pledge of Allegiance along with a video recording.

### **III. ADDITIONS, IF ANY, TO THE AGENDA**

There were no additions to the agenda.

### **IV. PUBLIC COMMENT**

There was no public comment. Ms. Thompson announced she did not receive any public comments prior to the meeting.

### **V. CONSIDERATION TO APPROVE MINUTES**

President Allen submitted the minutes of the special meeting of September 02, 2020 for Board approval. Director Marymee made a MOTION to approve the minutes. Director Jordan seconded the motion and it passed by the following roll call vote:

AYES, Directors: Cynthia Allen, Mark Altshuler, Steve Jordan,  
Brett Marymee  
NOES, Directors: None  
ABSENT, Directors: Art Hibbits

## VI. GENERAL MANAGER REPORT

### A. Presentation of Fiscal Year 2019-20 Audit

Ms. Nina Pisani, Audit Supervisor of Bartlett, Pringle and Wolf, LLP, presented highlights and main points from the Fiscal Year (FY) 2019-20 Independent Auditor's Report and Report on Internal Controls for the year ended June 30, 2020. Discussion followed.

Director Jordan made a MOTION to receive and file the Fiscal Year 2019-20 Independent Auditor's Report and Report on Internal Controls. Director Marymee seconded the motion and it passed by the following roll call vote:

AYES, Directors: Cynthia Allen, Mark Altshuler, Steve Jordan,  
Brett Marymee  
NOES, Directors: None  
ABSENT, Directors: Art Hibbits

### B. Water Rights Release

Mr. Walsh reported Water Rights Releases from Lake Cachuma which began on August 31, 2020 lasted until November 30, 2020. The amount of water released was 6,400 Acre-Feet from the Above Narrows Account (ANA) and 4,000 Acre-Feet from the Below Narrows Account (BNA).

### C. Surface Water Report

Mr. Walsh reviewed the Winter 2020-21 Precipitation Outlook including "Lake Cachuma Computed Inflow compared to Oceanic Nino Index" graph created by Cachuma Operations and Maintenance Board (COMB).

Mr. Walsh reported that Santa Barbara County Water Agency Cloud Seeding program has been suspended again this year due to the destruction of vegetation in the watershed caused by the 2017 Thomas and Whittier Fires.

Mr. Walsh presented the Rainfall and Reservoir Status Report, Cachuma Daily Operations Report, Downstream Users Accounting Report and Groundwater Level Graphs.

### D. Financial Reports, Monthly Warrant Reports and 1st Quarter Investment Report

Mr. Walsh presented the financial report through October 31, 2020. The Board reviewed the financial reports and notable items for Period 4 of FY 2020-21. Discussion followed, no action.

Mr. Walsh presented the Quarterly Investment Report for 1st Quarter of FY 2020-21

and said investments were made in accordance with policy and sufficient funds are available to meet District obligations in accordance with law.

Mr. Walsh presented Warrant Lists for August, September, October, and November 2020. Director Marymee made a MOTION to ratify the warrant lists as presented (nos. 5122-5200 including ACHs) for a total of \$280,305.40. Director Jordan seconded and it passed by the following roll call vote:

AYES, Directors: Cynthia Allen, Mark Altshuler, Steve Jordan,  
Brett Marymee  
NOES, Directors: None  
ABSENT, Directors: Art Hibbits

Mr. Walsh presented a Memorandum regarding Setting Financial Reserve Amounts (Draft) dated December 02, 2020. Discussion followed, no action.

## **VII. GROUNDWATER PROGRAM MANAGER REPORT**

### **A. Groundwater Production, Reporting, and Charges**

#### **1. Groundwater Revenue January – June 2020 Update**

Mr. Buelow reviewed income received from Groundwater Pump Charges and Groundwater Production reported to date.

#### **2. Groundwater Mailing FY 2020-21 Update**

Mr. Buelow advised that preparation for the first groundwater mailing for FY 2020-21 is currently underway.

### **B. Sustainable Groundwater Management Act (SGMA)**

#### **1. GSP Consultant Update**

Mr. Buelow reported that GSAs have released Draft Hydrogeologic Conceptual Models including Groundwater Conditions, for their respective GSPs. Public review periods for the documents are through the end of January 2021. Staff and consultant teams continue to work on administrative drafts of Water Budget, Numerical Groundwater Model and Monitoring Network Technical Memoranda. A second SGMA Newsletter is being prepared for distribution through member agency utility bills.

#### **2. Financial Update for GSP Projects**

Mr. Buelow presented the Central Management Area (CMA) and Western Management Area (WMA) Estimate at Completion and Budget Variance received from Stetson Engineers and reviewed the Eastern Management Area (EMA) budget. He also provided an update on DWR Prop 1 and Prop 68 Grant reimbursements. Discussion followed, no action.

Mr. Buelow reported that SkyTEM mobilized to the Santa Ynez Valley on November 14, 2020 to begin data gathering during the Aerial Electromagnetic (AEM) Survey of the EMA, CMA and WMA. The AEM Survey ended on November 28, 2020. Ramboll will work with the GSI and Stetson teams to integrate the final data into the GSPs. Discussion followed, no action.

3. Dates of Future GSA Meetings

Mr. Buelow reported that the GSA Committees plan to meet monthly through June 2021. He provided tentative GSA Committee Meeting dates for planning purposes.

C. Well Registration Efforts

1. Delinquent and New Well Registration Outreach

Mr. Buelow reported on status of communications with well owners who have delinquent registrations and those already registered with District with newly drilled additional wells.

2. Tularosa Mutual Water Company Update

Mr. Buelow reported that staff has engaged with the representative from Tularosa Mutual Water Company (Tularosa MWC) and provided an update of communications. Discussion followed, no action.

**VIII. ATTORNEY REPORT**

There was nothing to report.

**IX. REPORTS, ACTS BY BOARD MEMBERS, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, OBSERVATIONS AND OTHER MATTERS, AND/OR COMMUNICATIONS NOT REQUIRING ACTION**

Ms. Thompson offered congratulations to Director Altshuler and Director Jordan for being Appointed in Lieu of Election by the Santa Barbara County Board of Supervisors. Their new term ends December 2024. They agreed to coordinate offline to perform the Oath of Offices.

**X. REQUEST FOR ITEMS TO BE INCLUDED ON THE NEXT AGENDA AND DETERMINATION OF NEXT MEETING**

There were no requests.

The next Board meeting will be a Regular meeting on March 3, 2021 at 6:30 pm, location to be determined. Due to COVID-19 restrictions, it may be held via video/teleconference call.

**XI. CLOSED SESSION**


At 8:13 pm the Board recessed for ten minutes then convened into Closed Session from 8:23 pm to 8:42 pm.

**XII. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION**

President Allen advised there is nothing to report from Closed Session.

**XIII. ADJOURNMENT**

There being no further business, President Allen adjourned the meeting at 8:42 pm.

  
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Cynthia Allen, President

  
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Amber M. Thompson, Secretary

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

MEMORANDUM

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DATE: 02 December 2020

TO: Cynthia Allen                      Mark Altshuler                      Art Hibbits  
Brett Marymee                      Steve Jordan                      Steve Torigiani

FROM: Kevin D. Walsh

SUBJECT: **AGENDA ITEM VI**  
General Manager Report

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**A. Fiscal Year 2019-20 Audit**

A formal presentation of the FY 2019-20 Audit by the firm of Bartlett, Pringle, and Wolf is tentatively scheduled for the December 2, 2020 meeting.

**B. Water Rights Release 2020**

A combined Above Narrows Account and Below Narrows Account (ANA/BNA) release began on August 31, 2020 at 8:00 am. The release is scheduled to end on November 30, 2020 and is expected to total 10,400 acre-feet.

The ANA release amount is projected at about 6,400 acre-feet, leaving almost 10,000 acre-feet of ANA credits in Lake Cachuma for future years.

The BNA release amount is projected at about 4,000 acre-feet, leaving 4,700 acre-feet of BNA credits in Lake Cachuma for future years.

If the upcoming 2020-21 winter is dry, a release for summer 2021 may be warranted.

Mixing of State Water with the Water Rights Release from Lake Cachuma did not occur. This is due to South Coast agencies not ordering any State Water during the release period. The La Cumbre Mutual Water Company (LCMWC) ordered a relatively small amount of State Water, but they are not part of the Settlement Agreement which provides for the State Water ANA/BNA exchange. An attempt was made to work a handshake agreement with LCMWC, but ultimately this could not be accomplished timely without a written agreement to address all legalities.

### C. Surface Water Report

Winter 2020-21 Precipitation Outlook. With regard to the “El Niño Southern Oscillation” (aka **ENSO**: a recurring climate pattern involving changes in the temperature of waters in the central and eastern tropical Pacific Ocean), the data indicates a strong La Nina condition developing over the winter of 2020-21. Whereas El Nino years are associated with wet weather, La Nina years correlate to below average rainfall for Southern California. See the attached graph.

Cloud Seeding. The Santa Barbara County Water Agency Cloud Seeding program has been suspended due to the destruction of vegetation in the watershed caused by the 2017 Thomas and Whittier Fires. A decision on when to resume this program will be based on the recovery of the watershed and other factors.

#### Attachments:

- Lake Cachuma Computed Inflow compared to the Oceanic Nino Index
- Rainfall and Reservoir Status Report
- Cachuma Daily Operations
- Downstream User Accounting Report
- Groundwater Level Graphs

### D. Financial Report

1. Balance Sheet and Income Statement for Period 4 ending October 31 for the current Fiscal Year 2020-21 are attached.

#### Notables for Period 4:

- **Revenues.** As of October 31, 2020, the year to date income from Groundwater Charge Rates is slightly over budget expectations, off-setting DWR Grant Reimbursements and Interest Income which are slightly under budget expectations. Even though the FY 2020-21 Interest Income budget was significantly reduced compared to FY 2019-20, the Local Agency Investment Fund (LAIF) interest rates continue to drop. The 2019-20 average daily rate was just over 2%. The June 2020 average daily rate (at budget approval) was 1.36%. On November 12, 2020, the daily rate was 0.58%. Therefore, income from investments is expected to be less than budgeted.
- **Expenses.** No change to year-end projections.
- **Contingencies.** No change to year-end projections.
- **Reserves.** No change to year-end projections.

2. Quarterly Investment Report

Certification for FY 2020-21 1<sup>st</sup> Quarter Investment Report is attached.

3. Warrants

Monthly Warrants for August, September, October, and November 2020 are attached.

**Recommend Motion to Approve August, September, October, November Warrants. Roll call vote.**

4. Setting Reserve Amounts

Draft Memo attached. I have tried to make this short.

KDW/amt

Attachments



SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

MEMORANDUM

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DATE: 02 December 2020

TO: Cynthia Allen                      Mark Altshuler                      Art Hibbits  
Brett Marymee                      Steve Jordan                      Steve Torigiani

FROM: Kevin D. Walsh

**SUBJECT: AGENDA ITEM VI. D. 4.**  
General Manager Report: Setting Financial Reserve Amounts (Draft)

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From time to time almost every agency asks: “What is the proper amount of reserves our agency should have?” And the answer from money managers invariably is: “It depends.” If pressed hard for a rule of thumb, the answer becomes: “Anywhere from 6 to 12 months of normal total budget expenses/income, BUT it could be a lot more, and probably not much less.”

The equivocation in the answer is due primarily to the setting of both short- and long-range reserves depends on predicting the future. A certain future could be something like setting aside funds to pay for a large project on a pay-as-you-go basis. An uncertain future would be something like a very destructive and disruptive earthquake or drought. Or perhaps something that might not be incredibly severe, but more along the lines of a large (relatively) unexpected expense or increase in expense(s). The more uncertain the future, or the financial effect(s) of future events, the more uncertain the basis of reserves. That uncertainty may cause reserves to be set higher if greater uncertainty translates to higher predicted costs.

Questions to evaluate risk include:

- How prepared are we for a natural or man-made disaster or catastrophe?
- What might be the effect of natural or man-made disasters on capital facilities?
- What might be the effect of natural or man-made event on cash flow and or cash on hand?

Questions to evaluate mitigation include:

- How prepared are we for the natural or man-made disaster?
- Can money mitigate the problem(s)?
- How much money would be needed?
- Can any of the money be borrowed, or do we not want to borrow money?
- Would there be government help, and how much of the help will come close in time to the event?

The SYRWCD does not own or maintain any capital facilities. While we could be affected by the loss of certain water infrastructure, we would likely not be the ones responsible for the restoring the function of damaged water works. Therefore, no reserves are needed for capital facilities.

The SYRWCD primarily depends on cash from tax revenue and from groundwater pumping charges.

Cash from taxes are generally stable and reliable, although susceptible to severe economic downturns and a resultant reduction in revenue due to declining property values. Cash from tax revenues accounts for about one third of the District's non-grant revenue. Reserves could be set to account for some fluctuation in tax collections, although that amount would likely be within a 5% or less range and perhaps easily covered by other reserves. Actions by the State Legislature to reallocate tax revenue have proven to result in far greater tax losses than any economic factors. At this time, it is probably not necessary to specifically earmark reserves for a loss of tax revenue contingency.

Cash from groundwater pumping charges is dependent on several factors including weather, economic factors, especially for the municipal sector, and volatile market conditions, especially for the agricultural sector. Groundwater pumping charges account for about two thirds of the District's non-grant revenue. Historically, this income source can vary as much as 12% between low pumping years and high pumping years. It is not unreasonable to expect that a probable combination of events, for example a combination of economic, regulatory, and weather-related events that could result in a loss of revenue, approaching 15-20% for one or more years. For the SYRWCD, assuming a 17.5% reduction in revenue for 3 years would translate to a reserve amount of about \$300,000.

The SYRWCD total budget is approximately \$1,000,000 per year. If a 10% allowance is made for unusual and unforeseen circumstances, such as lawsuits ( non-water rights related), unplanned costs, overruns on any given large project, coverage of disallowed grant costs, etc., then the reserve amount would be approximately \$100,000.

These two above sums equaling \$400,000 are what the District has set aside for Operational Reserves. This amount falls close to the imprecise 6 to 12 months of normal total budget figure.

By far the largest unknown costs needing reserve coverage are extraordinary legal costs for defending the water rights in the Santa Ynez River. Annually the District spends approximately \$70,000 in legal fees per year. This budget funds participation in studies and decisions by other agencies to preserve the District's interests in the Santa Ynez River, and in particular, water rights in the Cachuma project.

Estimating the size of an appropriate legal contingency reserve is not easily done on a calculated basis. For SYRWCD another complicating factor is that it is much harder for our

district raise reserves than other water districts that retail water and receive revenues from metered sales. And this factor is further exacerbated by the fact that reserves for legal costs are not some fraction of the annual budget but are greater than the annual budget.

The staff and our general legal counsel agree that it is prudent to provide for some reserve amount in the event that there is a protracted and intense legal processes for the State Water Resources Control Board (SWRCB) Water Rights decision(s), and/or environmental reports and challenges like decisions made by others in implementing the Endangered Species Act, and the uncharted territory of the Sustainable Groundwater Management Act (SGMA).

With regard to SGMA, the Board should also consider not only possible legal costs, but also extended studies if the Groundwater Sustainability Plans (GSPs) are not accepted by the Department of Water Resources or returned for correction. Also, a funding mechanism for implementing the GSPs has not been determined. This may result in unexpected costs, even if only on the short term.

In discussions with our attorney regarding what this District might expect in some sort of extended and expensive legal process, there was agreement that costs could easily range from \$1–2 million. The lower end of the range is probably too low but would at least provide some cushioning during the start. The high end is possibly too high, but one must consider that it is very difficult for this district to raise reserves, or replace expended reserves, which would perhaps drive a policy decision for a bit higher reserve amount than what might normally be set.

Based on what we know today, the current reserve of \$1,600,000 appears to be reasonable for SYRWCD.

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

MEMORANDUM

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DATE: 02 December 2020

TO: Cynthia Allen                      Mark Altshuler                      Art Hibbits  
Brett Marymee                      Steve Jordan                      Steve Torigiani  
Kevin Walsh                      Amber Thompson

FROM: Bill Buelow, Groundwater Program Manager

SUBJECT: Groundwater Program Manager Report

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**AGENDA ITEM VII**

**A. Groundwater Production, Reporting, and Charges**

- 1) Receive Update on Groundwater Revenue for January to June 2020. The cumulative total of groundwater fees received from January 1, 2020 to present is **\$268,766.83** for the second half of FY 19-20 groundwater reporting period.
- 2) Receive Update on FY 20-21 Groundwater Mailing. Preparation for the first groundwater mailing for FY 20-21 is currently underway. Staff expect the mailing to be distributed by December 31, 2020. Pump-charge fees received as part of this reporting period will be FY 20-21 revenue.

**B. SGMA Update**

- 1) Receive GSP Consultant Update. GSAs have released Draft Hydrogeologic Conceptual Models including Groundwater Conditions, for their respective GSPs. Public review periods for the documents are through the end of January 2021. Over the next few months, we expect administrative drafts of Water Budget, Numerical Groundwater Model and Monitoring Network Technical Memoranda.

Staff and consultants are preparing a second SGMA Newsletter for distribution through member agency utility bills.

**Staff Recommendation:** No action. This item is informational only.

- 2) Receive Financial Update for GSP Projects.

**Staff Recommendation:** No action. This item is informational only.

- 3) Receive update on Aerial Electromagnetic Survey of the EMA, CMA and WMA. SkyTEM mobilized to the Santa Ynez Valley on Saturday, November

14, 2020 and have begun their data acquisition. SkyTEM is expected to finish the AEM survey by the end of November. Data is reviewed in the field. Further processing by Ramboll will continue through the Spring. Ramboll will work with the GSI and Stetson teams to integrate the final data into the GSPs.

**Staff Recommendation:** No action. This item is informational only.

- 4) Review Dates of Future GSA Meetings. For planning purposes, the GSA Committee Meetings are scheduled monthly through June 2021. See table below for tentative dates:

CMA	Meeting Type	WMA	Meeting Type	EMA	Meeting Type
12/14/2020	Special	12/16/2020	Special	12/10/2020	Special
01/25/2021	Special	01/27/2021	Special	01/21/2021	Special
--	--	--	--	or 01/28/2021	Special
02/22/2021	Regular	02/24/2020	Regular	02/25/2021	Regular
03/22/2021	Special	03/24/2021	Special	03/25/2021	Special
04/26/2021	Special	04/28/2021	Special	04/22/2021	Special
05/24/2021	Regular	05/26/2021	Regular	05/27/2021	Regular
06/28/2021	Special	06/23/2021	Special	06/24/2021	Special

**Staff Recommendation:** GSA Committee Members from SYRWCD, please confirm availability to participate.

**C. Delinquent Well Registration Efforts**

- 1) Receive update on Delinquent Well Registration Outreach Efforts. A total of 23 letters were sent out to well owners with delinquent registrations. Thirteen of the 23 property owners have responded with registration forms. Approximately six were returned or dismissed by staff after further research. An additional four are outstanding and in process with District Staff. New well owners that have registered their wells are sent a welcome packet and groundwater reporting forms.

**Staff Recommendation:** No action. This item is informational only.

- 2) Receive update on Tularosa MWC. Staff have engaged with the representative from Tularosa MWC (Tularosa). Copies of the correspondence from the District (and Young Wooldridge) and Tularosa are attached. To date none of the requested information has been received despite multiple requests. Therefore, Staff are moving forward with an official Investigation and Reporting of the two Tularosa wells.

**Staff Recommendation:** Board may consider scheduling a hearing in early 2021 with Tularosa once Draft Investigation and Reporting is complete.

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
AUGUST 2020 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	8/4/2020	Payroll	July 16-31, 2020 Salary	\$ 8,452.03
ACH	8/4/2020	Employment Development Dept.	EDD Tax Deposit	\$ 664.37
ACH	8/4/2020	Lincoln Financial Group	457 Plan Combined Contributions (#1 August)	\$ 2,702.65
ACH	8/4/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,624.56
5122	8/11/2020	Access	July 2020 Document Shredding	\$ 60.00
5123	8/11/2020	VOID	VOID	\$ -
5124	8/11/2020	Guardian	August 2020 Life, LTD & ADD Insurance	\$ 293.01
5125	8/11/2020	Jim Heyerly	August 2020 Rent	\$ 1,500.00
5126	8/11/2020	Humana Insurance Co.	August 2020 Dental Insurance	\$ 116.94
5127	8/11/2020	Kadlec HVAC	Tenant Improvement: HVAC cleaning, reduce noise	\$ 3,397.00
5128	8/11/2020	Owen Thompson	July 2020 SGMA: Groundwater Pumping Data	\$ 190.00
5129	8/11/2020	Alexander Pappas	July 2020 GW Unregistered Pumpers Admin/GIS	\$ 672.00
5130	8/11/2020	Pacific Gas & Electric	July 2020 Electric Service	\$ 99.40
5131	8/11/2020	Sophie Buelow	Library Project & GW Unregistered Pumpers Admin	\$ 2,280.00
5132	8/11/2020	Shirley Scales Bookkeeping	July 2020 GW & SGMA Admin Service	\$ 3,998.75
5133	8/11/2020	Staples Credit Plan	Office Supplies	\$ 399.21
5134	8/11/2020	Stetson Engineers	June 2020 Engineering Service	\$ 6,988.88
5135	8/11/2020	Amber Thompson	July 2020 Reimbursables	\$ 27.99
5136	8/11/2020	US Bank Corp	July 2020 CalCard	\$ 1,279.53
5137	8/11/2020	Vision Service Plan	August 2020 Vision Insurance	\$ 20.76
5138	8/11/2020	Kevin Walsh	July 2020 Reimbursables	\$ 34.22
5139	8/11/2020	Young Wooldridge	July 2020 Legal Service	\$ 10,605.30
5140	8/11/2020	County of Santa Barbara	FY 2020-21 LAFCO Cost	\$ 332.00
5141	8/11/2020	Valley Bookkeeping Services	June 2020 Bookkeeping Service	\$ 300.00
5142	8/11/2020	County of Santa Barbara	I.D. No. 1 LAFCO Pass Through Cost	\$ 5,810.00
5143	8/11/2020	County of Santa Barbara	IRWM Participation Cost	\$ 103.41
5144	8/11/2020	Valley Bookkeeping Services	July 2020 Bookkeeping Service	\$ 300.00
ACH	8/17/2020	Payroll	August 1-15, 2020 Salary	\$ 8,452.03
ACH	8/17/2020	Employment Development Dept.	EDD Tax Deposit	\$ 664.37
ACH	8/17/2020	Lincoln Financial Group	457 Plan Combined Contributions (#2 August)	\$ 2,702.65
ACH	8/17/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,624.56
<b>TOTAL</b>				<b>\$ 71,695.62</b>

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
SEPTEMBER 2020 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
5145	9/1/2020	Guardian	September 2020 Life, LTD & ADD Insurance	\$ 293.01
5146	9/1/2020	Jim Heyerly	September 2020 Rent	\$ 1,500.00
5147	9/1/2020	Humana Insurance Co.	September 2020 Dental Insurance	\$ 116.94
5148	9/1/2020	Onsite Computers & Design	Replace VOIP phones (COVID-19 internet capacity)	\$ 1,018.13
5149	9/1/2020	Alexander Pappas	August 2020 GW Unregistered Pumpers Admin/GIS	\$ 891.00
5150	9/1/2020	Pacific Gas & Electric	August 2020 Electric Service	\$ 550.80
5151	9/1/2020	Shirley Scales Bookkeeping	August 2020 GW Admin Service	\$ 3,631.25
5152	9/1/2020	SDRMA	FY 2019-20 Workers Comp. Premium Reconciliation	\$ 2,204.96 *
5153	9/1/2020	Staples Credit Plan	Office Supplies	\$ 3.03
5154	9/1/2020	Stetson Engineers	July 2020 Engineering Service	\$ 8,846.25
5155	9/1/2020	US Bank Corp	August 2020 CalCard	\$ 2,079.44
5156	9/1/2020	Vision Service Plan	September 2020 Vision Insurance	\$ 20.76
5157	9/1/2020	Kevin Walsh	August 2020 Reimbursables	\$ 200.00
ACH	9/2/2020	Payroll	August 16-31, 2020 Salary	\$ 8,627.91
ACH	9/2/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	9/2/2020	Lincoln Financial Group	457 Plan Combined Contributions (#1 September)	\$ 2,730.05
ACH	9/2/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,723.24
ACH	9/16/2020	Payroll	September 1-15, 2020 Salary	\$ 8,627.91
ACH	9/16/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	9/16/2020	Lincoln Financial Group	457 Plan Combined Contributions (#2 September)	\$ 2,730.05
ACH	9/16/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,723.24
5158	9/17/2020	Cynthia Allen	9/2 Board Meeting; 8/24 CMA; 8/27 EMA	\$ 225.00
5159	9/17/2020	Mark Altshuler	9/2 Board Meeting	\$ 75.00
5160	9/17/2020	Art Hibbits	9/2 Board Meeting; 8/24 CMA; 8/26 WMA	\$ 225.00
5161	9/17/2020	Andy Iorio	Tenant Improvements - install acoustical panels	\$ 399.21
5162	9/17/2020	Steve Jordan	9/2 Board Meeting; 8/26 WMA	\$ 150.00
5163	9/17/2020	Brett Marymee	9/2 Board Meeting; 8/27 EMA	\$ 150.00
5164	9/17/2020	Valley Bookkeeping Services	August 2020 Bookkeeping Service	\$ 300.00
5165	9/17/2020	Young Wooldridge	August 2020 Legal Service	\$ 1,362.58
<b>TOTAL</b>				<b>\$ 57,787.38</b>

\* **FY 2018-19**

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
OCTOBER 2020 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	10/2/2020	Payroll	September 16-31, 2020 Salary	\$ 8,627.91
ACH	10/2/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	10/2/2020	Lincoln Financial Group	457 Plan Combined Contributions (#1 October)	\$ 2,730.05
ACH	10/2/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,723.24
5166	10/13/2020	Guardian	October 2020 Life, LTD & ADD Insurance	\$ 293.01
5167	10/13/2020	Jim Heyerly	October 2020 Rent	\$ 1,500.00
5168	10/13/2020	Humana Insurance Co.	October 2020 Dental Insurance	\$ 116.94
5169	10/13/2020	Onsite Computers & Design	Battery Backups & Webcam Monitors (COVID-19)	\$ 2,613.34
5170	10/13/2020	Alexander Pappas	September 2020 WRR Tracking & GIS for AEM	\$ 2,455.33
5171	10/13/2020	Shirley Scales Bookkeeping	September 2020 GW Admin Service	\$ 2,205.00
5172	10/13/2020	Staples Credit Plan	Office Supplies	\$ 284.94
5173	10/13/2020	Stetson Engineers	August 2020 Engineering Service	\$ 7,495.07
5174	10/13/2020	Valley Bookkeeping Services	September 2020 Bookkeeping Service	\$ 300.00
5175	10/13/2020	Bartlett, Pringle & Wolf	FY 2019-20 Financial Audit (Final invoice)	\$ 3,900.00
5176	10/13/2020	Pacific Gas & Electric	September 2020 Electric Service	\$ 516.58
5177	10/13/2020	Amber Thompson	September 2020 Reimbursables	\$ 88.36
5178	10/13/2020	US Bank Corp	September 2020 CalCard	\$ 1,963.99
5179	10/13/2020	Vision Service Plan	October 2020 Vision Insurance	\$ 20.76
5180	10/13/2020	Young Wooldridge	September 2020 Legal Service	\$ 7,890.62
ACH	10/19/2020	Payroll	October 1-15, 2020 Salary	\$ 8,627.91
ACH	10/19/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	10/19/2020	Lincoln Financial Group	457 Plan Combined Contributions (#2 October)	\$ 2,730.05
ACH	10/19/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,723.24
<b>TOTAL</b>				<b>\$ 65,188.96</b>



**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
NOVEMBER 2020 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	11/3/2020	Payroll	October 16-31, 2020 Salary	\$ 8,780.65
ACH	11/3/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	11/3/2020	Lincoln Financial Group	457 Plan Combined Contributions (#1 November)	\$ 2,730.05
ACH	11/3/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 4,417.76
5181	11/11/2020	Cynthia Allen	10/26 CMA Meeting	\$ 75.00
5182	11/11/2020	William Buelow	October 2020 Reimbursables	\$ 6.73
5183	11/11/2020	California Special Districts	2021 Annual Dues	\$ 2,094.00
5184	11/11/2020	Jim Heyerly	November 2020 Rent	\$ 1,500.00
5185	11/11/2020	Art Hibbits	10/26 CMA Meeting; 10/21 WMA	\$ 150.00
5186	11/11/2020	Humana Insurance Co.	November 2020 Dental Insurance	\$ 116.94
5187	11/11/2020	Inklings Printing Co.	GW Forms & envelopes; AEM Notice to CMA/WMA	\$ 1,253.87
5188	11/11/2020	Steve Jordan	10/26 WMA Meeting	\$ 75.00
5189	11/11/2020	Onsite Computers & Design	Webcam Monitors Final Install (COVID-19)	\$ 157.50
5190	11/11/2020	Pacific Gas & Electric	October 2020 Electric Service	\$ 340.54
5191	11/11/2020	Luis Pitones Construction	Tenant Improvement: Relocate Network Wiring	\$ 516.00
5192	11/11/2020	Shirley Scales Bookkeeping	October 2020 GW Admin Service	\$ 1,827.40
5193	11/11/2020	Stetson Engineers	September 2020 Engineering Service	\$ 10,371.76
5194	11/11/2020	US Bank Corp	October 2020 CalCard	\$ 999.73
5195	11/11/2020	U.S. Geological Survey	USGS Lompoc GW Monitoring Program	\$ 23,400.00
5196	11/11/2020	Valley Bookkeeping Services	October 2020 Bookkeeping Service	\$ 300.00
5197	11/11/2020	Vision Service Plan	November 2020 Vision Insurance	\$ 20.76
5198	11/11/2020	Young Wooldridge	October 2020 Legal Service	\$ 6,447.31
5199	11/11/2020	Guardian	November 2020 Life, LTD & ADD Insurance	\$ 293.01
5200	11/11/2020	Employment Development Dept.	Unemployment Claim - Extended Benefits (COVID)	\$ 2,700.00
ACH	11/16/2020	Payroll	November 1-15, 2020 Salary	\$ 9,032.30
ACH	11/16/2020	Employment Development Dept.	EDD Tax Deposit	\$ 691.31
ACH	11/16/2020	Lincoln Financial Group	457 Plan Combined Contributions (#2 November)	\$ 2,730.05
ACH	11/16/2020	Mechanics Bank (Payroll Acct)	Payroll Tax Deposit	\$ 3,914.46
<b>TOTAL</b>				<b>\$ 85,633.44</b>