

MEETING MINUTES

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

A regular meeting of the Board of Directors of the Santa Ynez River Water Conservation District was held on Wednesday, June 05, 2019, at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

Directors Present: Cynthia Allen Mark Altshuler Art Hibbits Steve Jordan Brett Marymee

Others Present: General Manager Kevin Walsh, Groundwater Program Manager Bill Buelow, Legal Counsel Steve Torigiani, and approximately 4 members of the public

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

President Allen called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

II. ROLL CALL

Mr. Walsh called the roll. All Directors were present.

III. APPROVAL OF MINUTES

Mr. Buelow submitted the minutes of the special meetings of May 01, 2019 and May 23, 2019 for Board approval. Director Marymee made a MOTION to approve both sets of minutes. Director Jordan seconded the motion and it passed unanimously.

IV. ADDITIONS OR DELETIONS, IF ANY, TO THE AGENDA

Mr. Walsh requested an item be added to be Agenda as under General Manager Report titled: LAFCO – Runoff Election for Regular Special District Member. Director Jordan made a MOTION to approve the addition to the agenda. Director Marymee seconded the motion and it passed unanimously.

V. PUBLIC COMMENT

Ms. Frances Komoroske and Mr. Paeter Garcia provided comments to the Board.

VI. PUBLIC HEARING ON THE 41st ANNUAL ENGINEERING SURVEY AND REPORT ON WATER SUPPLY CONDITIONS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, 2018-2019

President Allen reopened the public hearing on the 41st Annual Report which was continued from the Board meeting of May 01, 2019. Mr. Buelow reviewed comments which were received about the Report with the Board.

There was no public comment or question on the presented material. After a brief discussion, Director Jordan made a MOTION to accept the 41st Annual Report. Director Marymee seconded the motion. The motion passed unanimously. President Allen closed the public hearing.

VII. GENERAL MANAGER REPORT

A. FY 2019-20 Budget

The Board reviewed and discussed the June 5, 2019 Budget Worksheet and Memorandum. Mr. Walsh summarized sources of revenue and expenses, projected income and expense to complete FY 2018-19, and a budget for FY 2019-20. The Board reviewed the activities for both fiscal years, accounting issues, increased SGMA financial impacts and need for use of Reserves. Due to the anticipated deficit and limited revenue stream, Mr. Walsh recommended a staffing level of 2.75 FTE. After discussion, Director Altshuler made a MOTION to accept the reduction in staffing and accept the Budget as presented. Director Marymee seconded the motion and it passed unanimously.

B. FY 2019-20 Groundwater Charge Rates

Mr. Walsh recommended that for FY 2019-2020, all Groundwater Charge Rates remain at the FY 18-19 level.

C. Consideration of Resolution No. 691 Making Findings and Determinations, Establishing Zones, Setting Rates and Levying Groundwater Charges within the District for the Water Year 2019-20

Based on discussion as described in VII B, Director Hibbits waived reading of the Resolution and MOVED to adopt Resolution No. 691, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT MAKING FINDINGS AND DETERMINATIONS, ESTABLISHING ZONES, SETTING RATES AND LEVYING A GROUNDWATER CHARGE WITHIN THE DISTRICT FOR THE WATER YEAR 2019-20.

The motion was seconded by Director Jordan and the resolution was adopted and passed by the following roll call vote:

AYES, Directors:	Cynthia Allen Mark Altshuler Art Hibbits Steve Jordan Brett Marymee
NOES, Directors:	None
ABSENT, Directors:	None

- D. Financial Reports, Monthly Warrant Reports and 3rd Quarter Investment Report
- The Board briefly reviewed the financial report through March, April and May 2019. Mr. Walsh asked how the Board would like financial information presented. Director Althshuler requested in addition to Warrant Lists and Income/Expense Reports, financial information to be presented Quarterly, after the end of each Quarter, as a report with Current FY Quarter vs Previous FY Quarter and a Current FY to Date comparison to last FY at each meeting of the Board. Director Hibbits made a MOTION to ratify the warrant list as presented (nos. 4653 – 4743) and seconded by Director Marymee and passed unanimously. Mr. Walsh said investments were made in accordance with policy and sufficient funds are available to meet District obligations in accordance with law.
- E. Water Rights Release
- Mr. Walsh advised Gin Chow full release from Gibraltar Reservoir is expected to be made on June 10, 2019. He advised a WR89-18 release from Lake Cachuma is anticipated for late August 2019.
- F. Downstream User Accounting
- Mr. Walsh presented the Downstream Users Accounting and Dewatered Groundwater Storage. Director Jordan asked for clarification of which well is being referred to in Below Narrows Account: Elevation of Indicator well measuring at 0.0 feet.
- G. Reservoir and Rainfall Status
- Mr. Walsh presented Cachuma Daily Operations of May 2019 and Santa Barbara County Flood Control District Rainfall and Reservoir Summary dated May 31, 2019. Both Jamison and Gibraltar Reservoirs filled and spilled this year. Lake Cachuma was about 10-13 feet from spilling.
- H. Consider Audit Engagement for FY 2018-19
- Mr. Walsh presented the Audit Engagement letter for FY 2018-19 Financial Audit from Bartlett, Pringle & Wolf, LLP. Director Marymee made a MOTION to approve the Audit Engagement to perform the financial audit for FY 2018-19 by Bartlett Pringle & Wolf, LLP at a cost of \$10,400. The motion was seconded by Director Jordan and passed unanimously.
- I. Consideration of Resolution No. 692 Expressing Appreciation to Bruce Wales
- Mr. Buelow read the Resolution. It was MOVED by Director Hibbits to adopt Resolution No. 692, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT EXPRESING ITS APPRECIATION TO BRUCE A. WALES PH.D.

The motion was seconded by Director Marymee and the resolution was adopted and passed by the following roll call vote:

AYES, Directors:	Cynthia Allen Mark Altshuler Art Hibbits Steve Jordan Brett Marymee
NOES, Directors:	None
ABSENT, Directors:	None

J. LAFCO - Runoff Election for Regular Special District Member

Mr. Walsh presented the Runoff Election ballot for LAFCO Regular Special District Members. He said that only the Presiding Officer of the Board is authorized to vote. After a review of the nominations and a brief discussion, a consensus was made from the Directors that President Allen select a Regular Special District Member at her discretion.

VIII. GROUNDWATER PROGRAM MANAGER REPORT

A. Groundwater Production, Reporting, and Charges

Mr. Buelow reviewed Income received to date from Groundwater Pump Charges collected and Groundwater Production reported. He advised of focused efforts by staff to identify unregistered wells located within the District, update records due to property transfers and changes of land use. Staff has worked with Santa Barbara County to identify permitted Cannabis operations within the District as it contributes to changes in land use and groundwater production.

B. Sustainable Groundwater Management Act (SGMA)

Formation of Citizen Advisory Groups are being created for each of the three GSAs. Applications are being accepted now and are due by June 21, 2019.

Consultants are working together on data sharing. Staff of participating agencies are working together on reviewing the data for sharing. An Intra-Basin Administrative Agreement is being finalized by legal counsels and is expected to be presented for review to the three GSA Committees at their July GSA Committee meetings.

IX. ATTORNEY REPORT

A considerable effort was spent this month on creating the comment letter regarding the Revised Draft State Board Order on behalf of the District prepared in cooperation with ID No. 1 on comments with assistance from staff and Stetson Engineers. It was filed by the due date of May 29, 2019.

Future case law regarding issuing permits for new well drilling should follow in near future as there are two completing appellate court cases currently underway.

SB669, Water Trust Fund Bill, is held in suspense. Now there are two competing drinking water bills, AB200 and AB217.

X. REPORTS, ACTS BY BOARD MEMBERS, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, OBSERVATIONS AND OTHER MATTERS, AND/OR COMMUNICATIONS NOT REQUIRING ACTION

There was nothing to report.

XI. REQUEST FOR ITEMS TO BE INCLUDED ON THE NEXT AGENDA

No requests were made for items to be included in the next agenda.

XII. NEXT MEETING DATE

The next Board meeting is scheduled as regular meeting for September 4, 2019.

XIII. CLOSED SESSION

The Board adjourned into Closed Session at 8:05 p.m. to discuss the following topics:

- A. Conference with Legal Counsel – Existing litigation (Subdivision (d) of Section 54956.9 of the Government Code) relating to adjudicatory proceedings pending before the State Water Resources Control Board regarding Permits 11302 and 11310 issued on Applications 11331 and 11332 to the United States Bureau of Reclamation and complaints filed by the California Sport Fishing Protection Alliance regarding the operation of the Cachuma Project and State Board Order WR 89-18; and proposed changes to the place and purpose of use of waters obtained through aforementioned permits for the Cachuma Project; and proceedings related to SWRCB Permit No. 15878 held by the City of Solvang.
- B. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Section 54956.9(d)(2) of the California Government Code (one potential case).
- C. Public Employment (Gov't Code §54957(b)) Title: General Manager, Groundwater Program Manager, Surface Water Program Manager, Strategic Advisor, District Administrator

The Board emerged from Closed Session at 8:41 p.m.

XIV. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION

Open session reconvened at 8:41 p.m. No actions were taken.


XV. ADJOURNMENT

There being no further business, Director Marymee MOVED to adjourn the meeting at 8:43 p.m. The motion was seconded by Director Jordan and passed unanimously.

Respectfully submitted,


William J. Buelow, Secretary

ATTEST:


Cynthia Allen, President

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
MARCH 2019 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4653	03/12/19	Bartlett, Pringle & Wolf	SGMA Accounting Consult, Nov. 2018 - Jan. 2019	\$ 1,380.00
4654	03/12/19	Key Solutions	Suite 101 - Rekey Office Deadbolt Locks	\$ 120.40
4655	03/12/19	Onsite Computers & Design	IT Services	\$ 127.50
4656	03/12/19	Shirley Scales Bookkeeping	February 2019 G.W./Gen. Admin. Service	\$ 3,016.00
4657	03/12/19	AT Admin. Services	February 2019 G.W./Gen. Admin. Service	\$ 3,083.80
4658	03/12/19	Young Wooldridge	February 2019 Legal Service	\$ 7,993.16
4659	03/12/19	Your People Professionals	February 2019 HR Recruiting Service	\$ 1,565.35
4660	03/12/19	Blue Shield of CA	March 2019 Health Insurance	\$ 555.62
4661	03/12/19	Comcast	March 2019 Internet Service	\$ 158.21
4662	03/12/19	Guardian	March 2019 Life, LTD & ADD Insurance	\$ 295.67
4663	03/12/19	Jim Heyerly	March 2019 Rent	\$ 1,500.00
4664	03/12/19	Humana Insurance Co.	March 2019 Dental Insurance	\$ 109.80
4665	03/12/19	Jessie's Spotless Cleaning	February 2019 Janitorial Service	\$ 100.00
4666	03/12/19	Pacific Gas & Electric	February 2019 Electric Service	\$ 148.52
4667	03/12/19	Vision Service Plan	March 2019 Vision Insurance	\$ 20.76
4668	03/12/19	Cynthia Allen	2/15 & 2/25 Board Meetings	\$ 150.00
4669	03/12/19	Mark Altshuler	2/15 & 2/25 Board Meetings	\$ 150.00
4670	03/12/19	William Buelow	February 2019 Reimburseables	\$ 894.91
4671	03/12/19	Art Hibbits	2/25 Board Meeting	\$ 75.00
4672	03/12/19	Steve Jordan	2/15 Board Meeting	\$ 75.00
4673	03/12/19	Brett Marymee	2/15 & 2/25 Board Meetings	\$ 150.00
4674	03/12/19	Gerald Robbins	February 2019 HR Recruiting	\$ 667.02
4675	03/12/19	Stetson Engineers	Dec. 2018 & Jan. 2019 Engineering Service	\$ 18,073.13
4676	03/12/19	Santa Ynez CSD	Board Room Reserved - 4/25 EMA GSA Committee	\$ 30.00
4677	03/12/19	US Bank Corp	February 2019 CalCard	\$ 406.55
4678	03/12/19	Valley Bookkeeping Services	February 2019 Bookkeeping Service	\$ 255.00
4679	03/12/19	Bruce Wales	February 2019 Reimburseables	\$ 24.95
4680	03/12/19	Else Wolff	February 2019 Reimburseables	\$ 554.07
4681	03/12/19	Xiphos	Tenant Security Deposit Returned	\$ 535.00
4682-4684	03/12/19	Payroll	February 2019 Salary & Wages	\$ 10,891.77

4685	03/12/19	Employment Development Dept.	Tax Deposit	\$ 1,060.36
4686	03/12/19	VOID	VOID	\$ -
4687	03/12/19	Rabobank	Tax Deposit	\$ 6,156.33
4688	03/12/19	Cynthia Allen	February 2019 Reimburseables	\$ 297.13
4689	03/12/19	Brett Marymee	February 2019 Reimburseables	\$ 326.03
4690	03/12/19	Staples Credit Plan	Office Supplies	\$ 244.68
4691	03/12/19	Lincoln Financial Group	457 Plan Employee Contributions	\$ 5,433.33
			TOTAL	\$ 66,625.05

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
APRIL 2019 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4692	04/11/19	Bartlett, Pringle & Wolf	SGMA Accounting Consult, Feb. 2019	\$ 240.00
4693	04/11/19	William Buelow	March 2019 Reimburseables	\$ 157.32
4694	04/11/19	Comcast	April 2019 Internet Service	\$ 158.21
4695	04/11/19	Guardian	April 2019 Life, LTD & ADD Insurance	\$ 295.67
4696	04/11/19	Jim Heyerly	April 2019 Rent	\$ 1,500.00
4697	04/11/19	Humana Insurance Co.	April 2019 Dental Insurance	\$ 109.80
4698	04/11/19	Jessie's Spotless Cleaning	March 2019 Janitorial Service	\$ 100.00
4699	04/11/19	Lincoln Financial Group	457 Plan Employee Contributions	\$ 5,900.00
4700	04/11/19	Onsite Computers & Design	IT Services & new computer	\$ 1,774.13
4701	04/11/19	Pacific Gas & Electric	March 2019 Electric Service	\$ 101.23
4702	04/11/19	Shirley Scales Bookkeeping	March 2019 G.W./Gen. Admin. Service	\$ 1,846.00
4703	04/11/19	Staples Credit Plan	Office Supplies	\$ 399.66
4704	04/11/19	Stetson Engineers	Feb. 2019 Engineering Service	\$ 12,628.83
4705	04/11/19	AT Admin. Services	March 2019 G.W./Gen. Admin. Service	\$ 3,190.27
4706	04/11/19	US Bank Corp	March 2019 CalCard	\$ 1,619.07
4707	04/11/19	Valley Bookkeeping Services	March 2019 Bookkeeping Service	\$ 262.00
4708	04/11/19	Vision Service Plan	April 2019 Vision Insurance	\$ 20.76
4709	04/11/19	Bruce Wales	March 2019 Reimburseables	\$ 22.26
4710	04/11/19	Young Wooldridge	March 2019 Legal Service	\$ 9,187.19
4711	04/11/19	Your People Professionals	March 2019 HR Recruiting Service	\$ 332.50
4712-4713	04/11/19	Payroll	March 2019 Salary & Wages	\$ 6,190.89
4714	04/11/19	Employment Development Dept.	Tax Deposit	\$ 699.61
4715	04/11/19	Rabobank	Tax Deposit	\$ 4,343.80
TOTAL				\$ 51,079.20

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
MAY 2019 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4716	05/07/19	Cynthia Allen	5/1/19 Board Meeting; 4/22 CMA; 4/25 EMA	\$ 225.00
4717	05/07/19	William Buelow	April 2019 Reimburseables	\$ 125.22
4718	05/07/19	Guardian	May 2019 Life, LTD & ADD Insurance	\$ 1,094.95
4719	05/07/19	Jim Heyerly	May 2019 Rent	\$ 1,500.00
4720	05/07/19	Art Hibbits	5/1/19 Board Meeting; 4/22 CMA	\$ 150.00
4721	05/07/19	Humana Insurance Co.	May 2019 Dental Insurance	\$ 219.60
4722	05/07/19	Jessie's Spotless Cleaning	April 2019 Janitorial Service	\$ 100.00
4723	05/07/19	Steve Jordan	5/1/19 Board Meeting; 4/24 WMA	\$ 150.00
4724	05/07/19	Lincoln Financial Group	457 Plan Employee Contributions	\$ 5,175.00
4725	05/07/19	Brett Marymee	5/1/19 Board Meeting; 4/25 EMA	\$ 150.00
4726	05/07/19	Pacific Gas & Electric	April 2019 Electric Service	\$ 84.62
4727	05/07/19	Shirley Scales Bookkeeping	April 2019 G.W./Gen. Admin. Service	\$ 2,120.00
4728	05/07/19	AT Admin. Services	April 2019 G.W./Gen. Admin. Service	\$ 3,442.32
4729	05/07/19	Vision Service Plan	May 2019 Vision Insurance	\$ 31.14
4730-4732	05/07/19	Payroll	April 2019 Salary & Wages	\$ 14,900.43
4733	05/07/19	Employment Development Dept.	Tax Deposit	\$ 1,398.94
4734	05/07/19	Rabobank	Tax Deposit	\$ 7,835.14
4735	05/21/19	Bartlett, Pringle & Wolf	SGMA Accounting Consult, March 2019	\$ 300.00
4736	05/21/19	Comcast	May 2019 Internet Service	\$ 158.21
4737	05/21/19	Inklings Printing Co.	GW Forms & envelopes	\$ 845.58
4738	05/21/19	Onsite Computers & Design	IT Services	\$ 205.26
4739	05/21/19	Santa Barbara News Press	Groundwater Legal Notice	\$ 40.56
4740	05/21/19	Stetson Engineers	March 2019 Engineering Service	\$ 18,625.28
4741	05/21/19	US Bank Corp	April 2019 CalCard	\$ 590.62
4742	05/21/19	Valley Bookkeeping Services	April 2019 Bookkeeping Service	\$ 261.60
4743	05/21/19	Young Wooldridge	April 2019 Legal Service	\$ 12,918.42
TOTAL				\$ 72,647.89