

NOTICE AND AGENDA OF MEETING

GROUNDWATER SUSTAINABILITY AGENCY FOR THE WESTERN MANAGEMENT AREA IN THE SANTA YNEZ RIVER GROUNDWATER BASIN

HELD AT

CITY OF LOMPOC – WATER TREATMENT PLANT CONFERENCE ROOM
601 EAST NORTH AVENUE, LOMPOC, CA

AT 10:00 A.M., WEDNESDAY, OCTOBER 23, 2019

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Introductions and review of SGMA in the Santa Ynez River Valley Basin
- IV. Additions or Deletions to the Agenda
- V. Public Comment (Any member of the public may address the Committee relating to any non-agenda matter within the Committee's jurisdiction. The total time for all public participation shall not exceed fifteen minutes and the time allotted for each individual shall not exceed five minutes. No action will be taken by the Committee at this meeting on any public item.)
- VI. Review and consider approval of meeting minutes of July 24, 2019 and September 25, 2019
- VII. Review and consider approval of amended meeting minutes of June 07, 2018; October 24, 2018; January 23, 2019 and April 24, 2019
- VIII. Receive WMA GSA Financial update and approve WMA Warrant List
- IX. Receive and discuss Intra-Basin Administrative Agreement between three GSAs and consider WMA endorsement/recommendation for all GSA agencies in the Basin to adopt the Agreement.
- X. WMA Citizen Advisory Group (CAG)
 - a. Receive report from the WMA CAG on Draft Outreach and Engagement Plan
 - b. Receive report from the WMA CAG on Draft Data Management Plan
- XI. Receive update from Stetson Engineers on GSP activities in the WMA (Curtis Lawler and Miles McCammon).
- XII. Receive list of regular GSA meetings for 2020. Next WMA GSA Meeting: Wednesday, February 26, 2020, 10:00 AM, at the City of Lompoc Water Treatment Plant, 601 E. North Ave, Lompoc, CA
- XIII. WMA GSA Committee requests and comments
- XIV. Adjournment

[This notice and agenda was posted at the following locations at least 72 hours prior to the scheduled meeting at 601 E. North Avenue, Lompoc, CA, 93436, 3669 Sagunto Street, Suite 101, Santa Ynez, CA, 3745 Constellation Road, Lompoc, CA, and 1550 Burton Mesa Blvd, Lompoc, CA and online at <https://www.SYRWCD.com> and <https://www.countyofsb.org/pwd/gsa.sbc> in accordance with Government Code Section 54954. In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Santa Ynez River Water Conservation District at (805) 693-1156. Notification 72 hours prior to the meeting will enable the GSA to make reasonable arrangements to ensure accessibility to this meeting.]

DRAFT
MEETING MINUTES

**Groundwater Sustainability Agency for the Western Management
Area in the Santa Ynez River Groundwater Basin**

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 24 July 2019, 10:00 A.M. at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

Committee Members Present:

Chris Brooks Art Hibbits (Acting as Alternate) Jim Mosby

Committee Members Absent:

Joan Hartmann Steve Jordan Bruce Nix

Alternate WMA GSA Committee Members Present:

Katherine Stewart

Staff Present:

Joe Barget Bill Buelow Loch Dreizler Eric Erland
Kevin Walsh Matt Young

Others Present:

Zoe Carlson (Dudek) Maygan Cline (Geosyntec)
Shaun Ryan (City of Lompoc) Plus 8 members of the public

Others Via Phone:

Anita Regmi (DWR) Curtis Lawler and Miles McCammon (Stetson Engineers)
John Fio (EKI)

I. Call to Order

Mr. Brooks called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Brooks led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Valley Groundwater Basin, including the creation of the three GSAs in the Basin (EMA, CMA, WMA), securing the DWR Prop. 1 Grant (Grant) funding and hiring of

Consultants to prepare Groundwater Sustainability Plans (GSPs) by the State deadline of January 31, 2022.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Brooks submitted the minutes of the meeting of January 23, 2019 for Committee approval. Mr. Mosby made a MOTION to approve the minutes. Mr. Brooks seconded the motion and it passed 2-0-1 with Mr. Hibbits abstaining.

VII. Receive WMA GSA Financial update and approve WMA Warrant List

The Committee reviewed the financial reports of FY 2018-19 Periods 1 through 11 (through May 31, 2019). Mr. Buelow reported all deposits made so far into the WMA Checking account were from City of Lompoc, Santa Ynez River Water Conservation District (SYRWCD), Mission Hills CSD and Vandenberg Village CSD; this checking account is held in SYRWCD's name with the title "WMA Account" specifically to be used for SGMA activities in the WMA; and the financial reports for Period 12 (June 2019) were not available from the bookkeeper prior to this meeting.

The Committee approved unanimously the January, February, March, April, May and June Warrant Lists as presented (ACH Debit and nos. 1001 – 1002). Mr. Brooks made a MOTION to approve the warrant lists and financial reports as submitted. Mr. Hibbits seconded the motion and it passed unanimously.

VIII. Receive update and discuss Draft Inter-Basin Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work along with Agency Attorneys on finalizing a Draft Inter-Basin Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize certain administrative matters between the three GSAs such as cost sharing, distribution of grant funds, and coordinating to deliver the three GSPs. A Draft Agreement was circulated in May 2019 to the various Agencies in each GSA for review by their respective staff and legal counsel. Attorneys have been working on resolving comments. When the Draft Agreement is approved by all Agency Attorneys, it is expected to be distributed to the three GSA Committees for review in October 2019. After endorsement by the three GSA Committees, the Draft will go to the respective Board/Council of each of the GSA Agencies for approval. No action was needed or taken by the committee.

IX. Receive update on GSP consultant coordination between three GSAs and consider requesting that SYRWCD use its existing contract to issue Stetson Task Orders to coordinate between three GSAs

Mr. Buelow reported in order for additional coordination between all three GSAs in Basin, Agency Staff have agreed to use SYRWCD's existing SGMA contract with Stetson Engineers adding an amendment to perform coordination work between the three GSAs. This includes a Groundwater Communication Portal (GCP) currently being developed by the consultants for EMA, CMA and WMA to be used by all three GSAs in the Basin. The GCP will streamline and facilitate communication, allow the public to sign up to receive emails and input comments on documents. The GCP will also host calendars with meeting dates, agendas and other documents for all three GSAs. The tool will integrate communications for all three GSAs in the Basin and provide a consistent approach for the public to access information on SGMA in the Basin. The cost of the tool will cost an additional \$15,000 for WMA and CMA will likely reduce overall costs for maintaining, documenting and coordinating communication, which is a DWR requirement. Public questions and discussion followed.

Committee members commented that it sounds reasonable and agreed to add the task orders for additional coordination between all 3 GSAs using the SYRWCD existing contract with Stetson with additional cost to the WMA GSA as discussed.

X. Citizen Advisory Group (CAG)

a. Receive Staff report on WMA CAG process and recommendation for WMA CAG selection

Mr. Mosby reported he and staff, as an Ad-Hoc Committee, met and reviewed the seven CAG applications received. The WMA GSA Committee previously recommended the CAG have seven members plus two alternates however only seven applications were received. Mr. Buelow corrected the memo to strike the last sentence. There were not extra applicants chosen.

b. Consider WMA CAG member appointments

The GSA Committee considered and discussed the recommendation of the the Ad-Hoc Committee. The GSA Committee expressed concern with lack of representation by Federal Government, agricultural and lower Lompoc Valley as well as the number of members chosen to be on the CAG. Public comments were received.

Mr. Brooks made a MOTION to re-open the WMA CAG application process to seek additional and diverse representation especially from agriculture; extend the application deadline two to three weeks to on or about August 9, 2019; requested the Ad-Hoc Committee member Councilman Mosby along with WMA Agency Staff reconvene to review and choose seven to nine applicants out of the entire pool of applications received; bring the list of recommended applicants back to the WMA GSA Committee for reconsideration. Mr. Hibbits seconded. The motion passed unanimously.

Mr. Brooks made a MOTION to change the size of the CAG in the WMA CAG guidelines from seven members plus two alternates to 7 to 9 members and no alternates. Mr. Mosby seconded. The motion passed unanimously.

XI. Consultant for GSP activities in the Western Management Area

a. Receive Draft Outreach and Engagement Plan and consider directing staff to release for CAG and public review

Ms. Carlson of Dudek and Ms. Cline of Geosytec presented the Draft Public Outreach and Engagement Plan (OEP) for the Santa Ynez River Valley Groundwater Basin WMA GSA (July 2019). The OEP outlines how the GSA will communicate, identify and engage stakeholders; define various roles during the GSP efforts; outline GSP communication and outreach goals; and describe how the GSA will receive, compile and document public comments on various plans and documents. The OEP is a requirement of DWR for SGMA.

b. Receive update on Draft Data Management Plan and consider directing staff to release for CAG and public review

Ms. Cline reported that the Data Management Plan outlines and describes the Data Management System (DMS), currently under development for the WMA. The DMS is a software tool that will organize the WMA data and will be used to develop models such as a visualization tool, groundwater budget and hydrogeologic conceptual model and numeric model, which are part of the Groundwater Sustainability Plan (GSP) development. The DMS will house the compiled data, which will then be used to prepare the GSP. Consultants are currently gathering publicly available data in coordination with the other two GSAs in the Basin. Questions and public discussion followed.

Mr. Buelow reported Agency Staff are reviewing a Draft DMP and expect to bring the plan to the next Committee meeting, possibly a special meeting in September, to review, accept and release the Draft DMP for public review. Mr. Buelow also suggested that at the same meeting, the GSA could choose the WMA CAG members and assign the CAG to review both Draft Public Outreach and Engagement plan and Draft Data Management Plan. The GSA discussed and were in favor of a special meeting in September.

XII. Consider adoption of WMA logo for WMA documents and internet webpage

Mr. Buelow presented for consideration a WMA GSA logo to be used on documents and website. Mr. Mosby requested staff research and confirm that the logo is not close to one already being used by another company. ADA compliance confirmation was also requested. The Committee approved use of logo.

XIII. Consideration and discussion of moving WMA GSA meetings to second week of second month of quarter starting in February 2020

Mr. Buelow requested moving the regular meetings for the WMA Committee from the fourth Wednesday in the first month of each quarter to the second Wednesday in the second month of each quarter with the meeting still being held at 10:00 AM at the City of Lompoc Water Treatment Plant Conference Room. The change in month will facilitate the completion of the previous quarter's financial statements to present to the GSA and would remove the conflict with completing the quarterly progress report to DWR for the Prop. 1 Grant. The Committee members discussed and agreed with the proposed change of

regular meetings to the second month of each quarter and requested staff to develop a calendar of meetings.

XIV. Next regular meeting Date and Time

The next regular meeting date will be Wednesday, October 23, 2019, 10:00 am at Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

XV. WMA GSA Committee requests and comments

No requests were made.

XI. Adjournment

There being no further business, Mr. Brooks adjourned the meeting at 11:50 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Chris Brooks, Chairman

DRAFT
MEETING MINUTES

**Groundwater Sustainability Agency for the Western Management
Area in the Santa Ynez River Groundwater Basin**

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 25 September 2019, 10:00 A.M. at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

Committee Members Present:

Chris Brooks	Myron Heavin (Acting as Alternate)	Steve Jordan
Jim Mosby		

Committee Members Absent:

Joan Hartmann	Bruce Nix
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Alternate WMA GSA Committee Members Present (non-voting):

Art Hibbits

Staff Present:

Joe Barget	Bill Buelow	Loch Dreizler	Eric Erland
Kevin Walsh	Kristin Worthley	Matt Young	

Others Present:

Zoe Carlson (Dudek)	Plus 5 members of the public
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I. Call to Order

Mr. Brooks called the meeting to order at 10:00 a.m.

II. Pledge of Allegiance

Mr. Brooks led the Pledge of Allegiance.

III. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

IV. Public Comment

There was no public comment.

V. Citizen Advisory Group (CAG)

- a. Receive Staff report on WMA CAG process and recommendation for WMA CAG selection**

Mr. Mosby reported he and staff, as an Ad-Hoc Committee, met on August 9, 2019 and reviewed the CAG applications received. The 9 applicants recommended for the WMA CAG by the Ad-hoc Committee are:

- **Mr. Mark Dubose**, Business Owner, Well Operator;
- **Ms. Karen Kistler**, Resident, Representative of a Landowner, Domestic Well Producer, Farmer;
- **Mr. Charles Witt**, Ag Well Owner, Landowner, Business Owner;
- **Mr. Ken Domako**, Public (Federal) Agency Representative;
- **Mr. Derek McLeish**, Resident; Domestic Well Owner, Landowner, Ag Well Owner, Business Owner;
- **Mr. Patrick Vowell**, Commercial/Domestic Well Owner, Producer, Business Owner; and
- **Mr. Jose Baer**, Domestic and Ag Well Owner, Business Owner, Landowner;
- **Ms. Kari Campbell-Bohard**, Residential and Landowner Representative;
- **Mr. Scott Williams**, Representative Landowner.

b. Consider WMA CAG member appointments

No public comments received. The Committee considered and discussed the recommendation of the Staff.

Mr. Jordan made a MOTION to accept the recommendation of Staff, establish a CAG for the WMA comprised of the nine recommended citizens. Mr. Heavin seconded. The motion passed unanimously. Mr. Brooks thanked the CAG members for volunteering their time to this process.

VI. Receive Draft Data Management Plan and consider directing staff to release for CAG and public review

Mr. Buelow presented the Draft Data Management Plan (DMS) for the Santa Ynez River Valley Groundwater Basin CMA GSA (September 2019). It is a software tool that will organize data being gathered and will be used in developing the Visualization Tool, Groundwater Budget and Hydrogeologic Conceptual Model. Questions and public discussion followed.

Ms. Jordan made a MOTION directing Staff to release the Draft Data Management Plan for the Santa Ynez River Valley Groundwater Basin WMA GSA for CAG and 60-day public review. Mr. Heavin seconded. The motion passed unanimously.

VII. Next regular meeting Date and Time

The next regular meeting date will be Wednesday, October 23, 2019, 10:00 am at Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

VIII. WMA GSA Committee requests and comments

Mr. Hibbits requested information about the new State Board Order 94-5 which increased fish releases in wet year and how that may affect the SGMA efforts in WMA GSA. Mr. Walsh explained some items of the new Water Rights Order and the small amount of water loss expected in wet years due to this Order.

XI. Adjournment

There being no further business, Mr. Brooks thanked CAG members and staff for all their work and adjourned the meeting at 11:35 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Chris Brooks, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Thursday, 07 June 2018, at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California

Committee Present:	Chris Brooks Bruce Nix	Steve Jordan	Jim Mosby
Alternates Present:	Elizabeth Farnum	Art Hibbits	Susan Zavolta
Staff Present:	Joe Barget Amber Thompson	Bill Buelow Bruce Wales	Melissa Crouthers Matt Young
Others Present:	Mark DuBose Jon Picciuolo Charles Witt	Paeter Garcia Patrick Vowell	Vindi Ndulute Brook Williams

I. Call to Order

Mr. Buelow called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Introductions

Mr. Buelow requested all in attendance to introduce themselves and say what they hope to learn today. He explained the Santa Ynez River Valley Basin Western Management Area (WMA) and Groundwater Sustainability Agency (GSA) and introduced the Acronyms List and Basin Management Areas map.

III. Designation of WMA GSA Committee

Mr. Buelow introduced all Committee and Staff Members in attendance and what entity they represent.

IV. Overview of SGMA

V. Additions, if any, to the Agenda

No additions were made.

VI. Public Comment

Mr. Buelow requested public comments from audience. No comments were made.

VII. Election of Committee Officers

Mr. Jordan made a MOTION to nominate Mr. Brooks for the Chair position of WMA GSA. Mr. Mosby seconded. Mr. Brooks made a MOTION to nominate Mr. Mosby for the Vice-Chair position of WMA GSA. Mr. Nix seconded. The motion passed unanimously. Having been elected as Chair, Mr. Brooks took over running of meeting and following the Agenda.

VIII. Conflict of Interest and Form 700 Requirements

Mr. Buelow advised, per SGMA regulations, the WMA GSA must establish a Conflict of Interest Code. The Code is required to be adopted by Resolution within six months of today's meeting. Additionally, each WMA Committee member and staff must complete a new Form 700 within 30 days of this meeting. Mr. Buelow advised that Santa Ynez River Water Conservation District (SYRWCD), is the coordinating agency for all three GSAs in the Santa Ynez Basin. As a courtesy, Mr. Buelow offered to send reminders to Staff to complete the new Form 700 submittal. Mr. Buelow let all know that if they had questions they could contact him at the District office.

Mr. Jordan made a MOTION for Staff to create a Conflict of Interest Code by the next meeting. Mr. Brooks seconded. The motion passed unanimously.

IX. Staff and Outside Services

A. GSA Coordinator and DWR Point of Contact

Mr. Buelow advised that State of California requires that if multiple Groundwater Sustainability Plans (GSP) are submitted from a Basin, as is planned for the Santa Ynez Basin, then an Intra-Basin Coordination Agreement is required to be submitted with the GSPs. In the WMA GSA Memorandum of Agreement, the SYRWCD was identified as the coordinating agency for the WMA. SYRWCD is also the coordinating agency for each of the three GSAs in the Basin, and Mr. Buelow is the GSA Coordinator and DWR Point of Contact for the Basin.

B. Secretarial Support

Mr. Buelow advised that SYRWCD will provide Secretarial Support.

C. Banking and Finance

Mr. Buelow recommended setting up separate accounting and set of financial books to be maintained by an outside bookkeeper with direction and oversight by the GSA Coordinator. There was discussion and agreement from all in attendance.

D. Legal Counsel

Mr. Buelow recommended each member entity use their own counsel. Discussion and agreement from all in attendance.

X. Status update on California Department of Water Resources Proposition 1 Grant

Mr. Buelow advised that SYRWCD, as Grantee for the Proposition 1 Grant, submitted a letter dated April 6, 2018 outlining suggested changes and edits to the California Department of Water Resources Grant Agreement Template. Mr. Buelow shared that subsequent discussion with DWR staff have indicated that DWR's Legal team does not intend to consider any suggested changes. Mr. Buelow advised the Committee that SYRWCD counsel intends to elevate the comment letter to a higher level within DWR in conjunction with other GSAs Counsel that have similar concerns about the Grant Agreement Template.

On May 7, 2018, SYRWCD received a letter from DWR confirming receipt of the DWR grant award. The letter outlined several requirements by DWR that are due in mid-June 2018. These include a revised work plan, budget and schedule, and a summary of actual costs anticipated for the tasks requested for reimbursement. Mr. Buelow advised that SYRWCD is required to submit a revised budget, workplan, and schedule. SYRWCD requested and was granted an extension from DWR to complete these tasks by July 18, 2018. Mr. Buelow will complete and submit the requirements, in conjunction of each respective GSAs Staff Working Group.

Mr. Buelow advised that the final SGMA plan is due January 2022. However due to the public comment and response period, the goal will be to have the GSP completed by the middle of 2021.

XI. Consider authorization to notify the State of California, Department of Water Resources of the Initiation of Groundwater Sustainability Plan Activities for the WMA GSA

Mr. Buelow advised that DWR requires an official Notification to DWR on the GSAs intent to begin GSP activities. As coordinating agency, SYRWCD prepared a draft letter to formally notify DWR of the intent to begin GSP activities on behalf of the WMA GSA, as required by SGMA. Mr. Buelow will also complete the required online form. At this time all information will be posted on the County of Santa Barbara website (www.countyofsb.org/pwd/gsa.sbc). However, the GSA will likely have its own website in the future.

Mr. Brooks made a MOTION to approve the letter as drafted and submit, instructed Mr. Buelow to complete the online form and approved the posting of WMA GSA information and documents to the County of Santa Barbara website. Mr. Jordan seconded. The motion passed unanimously.

XII. Consideration of Cost Sharing between Voting Agencies and Grant Reimbursement

Mr. Buelow reviewed the Memorandum of Agreement between the SYRWCD, City of Lompoc (the City), Mission Hills CSD (MHCSD), Vandenberg Village CSD (VVCSD), and the County of Santa Barbara. Mr. Buelow reiterated that the County of

Santa Barbara is a non-voting agency and has no financial responsibilities to the WMA GSA and that SYRWCD, the City, MHCSD, VVCSD are the only voting agencies in the WMA GSA and will share costs incurred by the WMA GSA. Each agency will bear costs for its staff to participate on the WMA GSA committee. Costs for outside contractors and/or support costs will be split 50%, 25%, 12.5%, and 12.5% respectively between SYRWCD, the City, MHCSD and VVCSD. This includes costs for secretarial support and financial services (i.e., bookkeeping services). Mr. Buelow will provide a task list with actual costs at the next WMA GSA meeting.

Management of the Grant will be done by the SYRWCD staff. It is anticipated that the City and SYRWCD will need to pay invoices first, and then submit paid invoices for reimbursement to DWR.

It was discussed that SYRWCD will maintain the WMA GSA bank accounts and manage the bookkeeping support on behalf of the WMA GSA. All agreed.

Grant reimbursements will be handled separately, as per the requirements of DWR. On a periodic basis, established by DWR, the WMA GSA will submit paid invoices and request reimbursement.

There was discussion and agreement from all in attendance, including one alternate cost sharing scenario proposed by Director Bruce Nix (MHCSD). Mr. Nix's suggestion was to make cost sharing proportional to total groundwater pumped. No other entities supported that idea.

Mr. Mosby made a MOTION to approve the cost share plan of 50%, 25%, 12.5%, and 12.5% respectively, between SYRWCD, the City, MHCSD and VVCSD. Mr. Brooks seconded. The motion passed unanimously.

XIII. Consider authorization to request Consultant Services.

Mr. Buelow described the need for consultant services for tasks including: 1) website and email communication services; 2) stakeholder engagement planning services; 3) technical support for Basin Coordination; 4) data management planning services; 5) hydrogeologic conceptual model; 5) water budget/numeric model; and 6) sustainable management criteria analysis.

A. Website and Email Communications

Mr. Buelow described the need for the WMA GSA to have a web-site for stakeholder engagement, to post agendas, minutes, community participation and notifications. Mr. Buelow suggested the formation of one website for the Basin and a subpage for each of the three GSAs in the Basin (WMA, CMA and EMA). In the meantime, the County of Santa Barbara offered to let the three GSAs (including the WMA GSA) use the County's SGMA page to post agenda and meeting minutes on an interim basis until the three Santa Ynez Valley Basin GSAs get their own website established. All agreed.

B. Stakeholder Engagement Plan

Mr. Buelow described the need for a Stakeholder Engagement Plan for the WMA GSA. The plan would document the stakeholder engagement that has already occurred as part of the GSA formation and would outline how the public would be notified and involved in the future. Mr. Buelow described that the Stakeholder engagement plan would likely be the first deliverable to DWR. All agreed.

C. Technical Support for Basin Coordination

Mr. Buelow described that a basin can submit one or multiple GSPs. Our basin has elected to submit multiple GSPs (one for each GSA/Management Area). However, as per SGMA statute, if multiple GSPs are submitted they need to be submitted under a Coordination Agreement. Mr. Buelow outlined the need to have a Technical Memorandum describing the methods and assumptions to be used for multiple GSPs in the Basin so that the plans use the same assumptions, methods, and meet the same data quality objectives. The end goal is for the entire Basin to be working toward sustainability in concert. Mr. Buelow indicated that the proposed Technical Memorandum should be written prior to the start of any hydrogeologic technical work. The Technical Memorandum will outline expectations and will help avoid confusion and potential rework. All agreed.

D. Data Management Plan

Mr. Buelow described the need to create an electronic database with a web-interface. Mr. Buelow also described the benefit to having one database for all three GSAs in the Santa Ynez Basin. All agreed.

Mr. Buelow described the need to develop a Data Management Plan that would outline the specifics of the data management system and how it would be used for other GSP activities. The Data Management Plan would be the second deliverable to DWR.

To save costs, Mr. Buelow and Mr. Young advised there are several “off the shelf” products available.

E. Hydrogeologic Conceptual Model

Mr. Buelow described the components of the Hydrogeologic Conceptual Model (HCM) as a requirement for the GSP. The HCM describes the inflows and outflows of groundwater in the basin and in turn is used to develop a Water Budget and Numeric Model. All agreed.

F. Water Budget/Numeric Model

Mr. Buelow described that a Water Budget is a required element for a SGMA Compliant GSP. As part of developing a Water Budget under future scenarios, a Numeric Model will be developed. The output from the Water Budget and Numeric Model are used as part of the Sustainable Management Criteria Analysis. All agreed.

G. Sustainable Management Criteria Analysis

Mr. Buelow described the components of Sustainable Management Criteria Analysis which includes development of sustainability goals, minimum thresholds, interim milestones and analysis of the six undesirable results. All agreed.

Mr. Jordan made a MOTION to have Mr. Buelow issue Requests for Proposals to outside contractors for items listed in XIII, Items A-G. Mr. Mosby seconded. The motion passed unanimously.

XIV. Determination of next meeting date

The next meeting is scheduled for **July 20, 2018 at 10:00 a.m.** at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California with back up location of Lompoc City Council Chambers, if needed.

XV. Requests from the Committee for items to be included on the next Agenda

Deadline of July 6, 2018 was decided for Committee to request items to be included on the next Agenda. All requests are to be given to Mr. Buelow at SYRWCD.

XVI. Adjournment

There being no further business, Chairman Brooks adjourned the meeting at 11:32 a.m.

Respectfully submitted,

William J. Buelow, Secretary

ATTEST:

Chris Brooks

MEETING MINUTES

Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 24 October 2018, at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California

Committee Present:	Chris Brooks Bruce Nix	Steve Jordan	Jim Mosby
Alternates Present:	Elizabeth Farnum	Art Hibbits	Susan Zavolta
Staff Present:	Joe Barget Bruce Wales	Bill Buelow Matt Young	Amber Thompson Loch Dreizler
Others Present:	Vindi Ndulute Patrick Vowell	Jon Picciuolo	Shaun Ryan

I. Call to Order

Mr. Brooks called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Brooks led the Pledge of Allegiance.

III. Additions, if any, to the Agenda

No additions were made.

IV. Public Comment

There was no public comment.

V. Review and Approve Minutes

Mr. Brooks submitted the minutes of the meeting of June 7, 2018 for Board approval.

Mr. Jordan made a MOTION to approve the minutes. Mr. Mosby seconded the motion and it passed unanimously.

VI. Consider Adoption of Conflict of Interest Code

Mr. Brooks presented the Conflict of Interest Code for discussion. Discussion followed regarding the title “Board of Directors” to be changed to “Directors”.

Mr. Brooks made a MOTION to adopt the Conflict of Interest Code as amended changing “Board of Directors” to “Directors”. Mr. Nix seconded and it passed unanimously.

VII. Status update on California Department of Water Resources Proposition 1 Grant

Mr. Buelow advised that Santa Ynez River Water Conservation District (SYRWCD), as Grantee for the Proposition 1 Grant, completed and submitted the requirements as requested from DWR in a letter dated May 7, 2018 with a deadline of mid-June 2018. These include a revised work plan, budget and schedule, and a summary of actual costs anticipated for the tasks requested for reimbursement.

Mr. Buelow advised that the final agreement is expected in a month and possibly after December. In the meantime, SYRWCD received confirmation that certain costs can be submitted for reimbursement in arrears. GSP planning costs are reimbursable.

VIII. Consider Staff recommendation for selection of Consultant to perform GSP activities in the Western Management Area of the Santa Ynez River Valley Basin

Mr. Buelow presented a Staff Memorandum and Recommendation dated October 24, 2018 regarding WMA Staff Recommendation for GSP Consultant in the WMA. Discussion regarding possible need of a nested well, geology issues and nest well total cost split 50/50 between CMA and WMA followed. Mr. Buelow discussed that data compilation will occur and if a separate well is not needed, one will not be drilled. Either way the Committee will be kept in the loop and no well will be installed without Committee approval. Ms. Zavolta advised that Mr. Durbin’s model was done independently for the City of Lompoc and is available to be used by WMA GSA. Mr. Buelow added that Durbin’s model does not cover the entire WMA.

Mr. Mosby made a MOTION that the WMA GSA recommends that the Santa Ynez River Water Conservation District, on behalf of the WMA GSA, award a contract for professional services to the Stetson Engineers team to prepare a GSP and conduct related GSP activities for the WMA. Costs for the consultant will be shared as per the Memorandum of Agreement between the WMA Agencies. Mr. Jordan seconded and it passed unanimously.

IX. Discuss setting regular meetings

Mr. Buelow suggested setting regular meetings for the WMA GSA Committee to be the on the 4th Wednesday in the 1st month of each Quarter at 10:00 am at the City of Lompoc Water Treatment Plant. The next regular meeting date will be January 23, 2019.

Discussion followed, and all agreed to 4th Wednesday in the 1st month of each Quarter at 10:00 am at the City of Lompoc Water Treatment Plant. Shaun Ryan, host for City of Lompoc Water Treatment Plant, confirmed Web-x is available to use for adding video conference, if needed. Future meeting dates set are January 23, 2019, April 24, 2019, July 24, 2019 and October 23, 2019.

X. Requests from the Committee for items to be included on the next Agenda

No requests were made. Deadline of two weeks prior to meeting date to request items to be included on the next Agenda. All requests to be given to Mr. Buelow at SYRWCD.

XI. Adjournment

There being no further business, Mr. Brooks adjourned the meeting at 10:50 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Chris Brooks, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 23 January 2019, 10:00 A.M. at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

Committee Members Present:

Chris Brooks	Steve Jordan	Jim Mosby	Bruce Nix
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Alternates Present:

Art Hibbits

Staff Present:

Joe Barget	Bill Buelow	Loch Dreizler	Eric Erland
Shaun Ryan	Amber Thompson	Matt Young	

Others Present:

Dorene Miller	Patrick Vowell	Charles Witt
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I. Call to Order

Mr. Brooks called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Brooks led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three GSAs in the Basin (EMA, CMA, WMA) and the DWR Prop. 1 Grant (Grant) funding.

Mr. Buelow requested public comments or questions from the audience. No comments were made.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Brooks submitted the minutes of the meeting of October 24, 2018 for Board approval.

Mr. Jordan made a MOTION to approve the minutes. Mr. Mosby seconded the motion and it passed unanimously.

VII. Staff update on Consultant for GSP activities in the Western Management Area

Mr. Buelow reported that the Santa Ynez River Water Conservation District (SYRWCD), on behalf of the WMA GSA, awarded a contract for professional services to Stetson Engineer's team to prepare a GSP and conduct related GSP activities for the WMA, as per Committee recommendation and motion of October 24, 2018. Mr. Buelow explained the first projects for Stetson Engineers will be developing a Stakeholder Engagement Plan and developing a Data Management Plan.

Mr. Buelow reported that Stetson and the SYRWCD have entered into a contract for the GSP work on behalf of the WMA and CMA, respectively. Separate task orders will be issued for each GSA under the one contract. Stetson will invoice the SYRWCD for each task order separately.

Mr. Brooks requested public comments or questions from the audience. No comments were made and there were no questions.

VIII. Staff report on WMA Finances

Mr. Buelow reviewed voting and cost share arrangements previously agreed on by the WMA and outlined in the Memorandum of Agreement for the WMA. Mr. Buelow reviewed the cost share letter recently sent to the City of Lompoc, Mission Hills CSD, and Vandenberg Village CSD. This cost share letter outlines a funding request that is expected to cover the first two tasks in Stetson's proposal for the WMA GSP including Stakeholder Engagement Planning and Data Management Planning. The costs for Consultants and Administrative support are expected to be incurred between February 2019 and the end of June 2019, which is the end of the 2018-2019 Fiscal Year. Mr. Buelow explained that three additional funding requests are expected over the next three years until the submission of the GSP in January 2022. The next payment is expected in July 2019, and the last in July 2020. It is expected that at the end of the project the GSA Agencies will receive the balance of any grant reimbursements owed to them. Mr. Mosby requested this be added to the cost-share letter.

Mr. Buelow explained that Bartlett, Pringle and Wolf, CPA (BPW) was hired by SYRWCD on behalf of the WMA to develop good accounting practices and procedures and to manage and track the WMA's finances. Based on BPW's recommendation, the SYRWCD opened a WMA-specific interest-free checking account. The account will hold cost share contributions from the WMA member agencies and will be used to pay the WMA's invoices. Grant reimbursements owed to the WMA will be deposited into the WMA account after they are received by the SYRWCD.

The Committee considered and discussed the timing of reimbursements from the DWR. Mr. Buelow explained that SYRWCD requested that reimbursements are calculated as “concurrent drawdown” to allow reimbursement as costs are accumulated rather than after all cost share has been incurred. The “concurrent drawdown” approach will help with cash flow. This request was approved by DWR.

Mr. Buelow requested public comments or questions from the audience. No comments were made.

IX. Update on draft Intra-Basin Administrative Agreement between three GSAs

Mr. Buelow described the purpose and need for an Intra-Basin Administrative Agreement (IBAA) between the three GSAs. The Committee considered and discussed various Intra-Management issues. Mr. Buelow noted as an example, representatives for all three GSAs informally agreed to split the Grant funds equally, with each GSA receiving an equal share or a third of the funds. The IBAA would formally describe how the grants funds would be shared between the three GSAs. Matt Young reported that the attorneys from the member agencies are working together on the draft IBAA. Mr. Buelow added that once the attorneys have agreed to a draft, it will be circulated to the Committee and then to the member Agencies for ratification.

X. Staff report on establishing a Citizen Advisory Group (CAG) for the Western Management Area

Mr. Buelow reminded everyone that during the last Committee meeting, Elizabeth Farnum asked that the issue of Advisory Groups be added to the next agenda. To address this request, staff drafted a memorandum (attached) that describes the background and requirements for the formation of a Citizen Advisory Group (CAG) for consideration by the WMA Committee. A similar memorandum was developed for the EMA and CMA. Mr. Buelow suggested that the CAG would be a focus group to gather citizen comments and to give input on the GSP as it is being written. Mr. Buelow read the memorandum and requested direction from the Committee on how Staff should proceed.

The Committee considered and discussed the proposed CAG for the WMA. The committee asked if having a CAG was a requirement. Mr. Young said that citizen involvement is specified in the SGMA legislation and DWR strongly encourages the formation of a citizen involvement as part of the GSP process. Mr. Young said that the County supports establishing a CAG. Mr. Buelow advised that the EMA and CMA are also developing CAGs. The committee asked what the cost for running the CAG would be. Mr. Buelow said that the only foreseen cost of a CAG will be cost of hosting meetings and staff time to coordinate and participate in the CAG.

Mr. Jordan suggested that the CAG contain seven members. Mr. Hibbits agreed seven members is the right number in his experience. Mr. Hibbits added that a CAG with more than seven members would be too large to be affective and with less members there is not proper representation. Mr. Hibbits also advised Staff to provide

guidelines to the CAG that give clear direction on what information the CAG is to review, and that Staff should work with the CAG and organize the meetings.

Mr. Mosby made a MOTION to establish a Citizen Advisory Group (CAG) with seven members and develop draft written guidelines for the CAG process as described in the January 2019 Staff Memo. Mr. Brooks seconded the motion and it passed unanimously.

XI. Next regular meeting Date and Time

The next regular meeting date will be Wednesday, April 24, 2019, 10:00 am at Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

XII. WMA GSA Committee requests and comments

No requests were made.

Mr. Young advised that Ms. Farnum, Alternate for Santa Barbara County, retired and Ms. Dietenhofer is expected to be appointed as Alternate.

New alternates for Vandenberg Village CSD, Mission Hills CSD and City of Lompoc will be appointed soon as well.

Mr. Brooks thanked WMA GSA staff from all agencies for pulling together for benefit of the WMA. Mr. Buelow reiterated that staff from all WMA agencies are working together on a regular basis, all is going well and thanked staff for involvement.

Mr. Buelow advised that additional SGMA and GSA related information is located on both the Santa Barbara County website as well as the SYRWCD website.

XI. Adjournment

There being no further business, Mr. Brooks adjourned the meeting at 10:41 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Chris Brooks, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Western Management Area (WMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 24 April 2019, 10:00 A.M. at the City of Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

Committee Members Present:

Chris Brooks Steve Jordan Jim Mosby Brad Wilke

Committee Members Absent:

Bruce Nix

Staff Present:

Joe Barget Bill Buelow Eric Erland Shaun Ryan
Amber Thompson Kevin Walsh Matt Young

Others Present:

Maygan Cline (Geosyntec) Meighan Dietenhofer (County)
Curtis Lawler (Stetson via phone) Plus one member of the public

I. Call to Order

Mr. Brooks called the meeting to order at 10:07 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Brooks led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Brooks submitted the minutes of the meeting of January 23, 2019 for Board approval. Mr. Jordan made a MOTION to approve the minutes. Mr. Brooks seconded the motion and it passed unanimously.

VII. Receive update on consultant for GSP activities in the Western Management Area

Mr. Buelow reported that a Kick-off meeting was held with the consultant team comprised of Stetson Engineers, Geosyntec and Dudek on February 28, 2019. The consultant team discussed the initiation of two tasks, including the preparation of both a Stakeholder Engagement Plan and a Data Management Plan. Curtis Lawler (Stetson Engineers), is the Project Manager for these tasks and he reported on the status of the Tasks. Mr. Lawler explained that the Data Management System will be used to hold the compiled data used for the GSP preparation. Mr. Lawler and Ms. Cline then reported that preparation of the Stakeholder Engagement Plan, as well as the development of a Groundwater Communications Portal (GCP), had begun. As consultant for both the WMA and CMA GSP effort, the Stetson team is also coordinating with the EMA consultant (GSI Water Solutions) including a proposal to use the same communication portal as the EMA and WMA. Doing so would benefit the public, agency staff and stakeholders, as well as streamline the comment process for the GSP submittals for all three GSAs in the Basin. Mr. Buelow added it could possibly lead to cost savings. The Committee commented positively on the consultant report and the use of the same GCP for all three GSAs.

Mr. Brooks requested public comments or questions from the audience. No comments were made and there were no questions.

VIII. Receive update on the Draft Intra-Basin Area Administrative Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work on a Draft Intra-Basin Area Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize the informal agreements already made between the three GSAs regarding cost sharing, distribution of grant funds and coordinating to deliver the three GSPs. When the Draft Agreement is complete, it will be circulated to the various Agencies in each GSA for review by their respective Legal Counsel. Once that review is completed the Draft will be distributed to the three GSA Committees for review and approval in July 2019. After approval by the three GSA Committee, the Draft will go to the respective Board of each of the GSA Agencies for ratification.

Mr. Brooks requested public comments or questions from the audience. No comments were made and there were no questions.

IX. Consider approval of Draft Guidelines and Application for a Citizen Advisory Group (CAG) for the Western Management Area

Mr. Buelow reviewed the Citizen Advisory Group (CAG) guidelines, purpose, roles and responsibilities, governance and application as was requested by the WMA GSA Committee at the January 23, 2019 meeting. The Committee considered and discussed the proposed guidelines and application. The Committee heard public comments and questions from the audience.

The Committee discussed an application deadline, the number of proposed CAG members, the diversity of membership, and other pertinent issues. Mr. Mosby volunteered to screen the applications with the help of Agency Staff.

Mr. Jordan made a MOTION to approve the application and guidelines with following amendments: a CAG member may be dismissed from the CAG if they have three consecutive unexcused absences; the CAG will have 7 members plus 2 alternates who will observe only; establish an Ad-Hoc Committee comprised of Mr. Jim Mosby, plus Agency Staff to screen CAG applications. Mr. Mosby seconded the motion and it passed unanimously.

X. Next regular meeting Date and Time

The next regular meeting date will be Wednesday, July 24, 2019, 10:00 am at Lompoc Water Treatment Plant, 601 E. North Ave., Lompoc, California.

XI. WMA GSA Committee requests and comments

No requests were made.

XI. Adjournment

There being no further business, Mr. Brooks adjourned the meeting at 11:01 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Chris Brooks, Chairman

GROUNDWATER SUSTAINABILITY AGENCY
FOR THE
WESTERN MANAGEMENT AREA
IN THE
SANTA YNEZ RIVER GROUNDWATER BASIN

MEMORANDUM

DATE: October 23, 2019

TO: WMA GSA Committee

FROM: WMA GSA Agency Staff

SUBJECT: WMA FY 2019-2020 Q1 Financial Summary and Report

Below is a summary of Financial status for the first quarter of Fiscal Year 2019-2020 for the Western Management Area GSA. Attached to this memorandum are the financial reports for June (Q4 2018-2019) and July and August, and the Warrant List for Q1 of FY 2019-2020. Financial report for September has not been completed and will be available for the next GSA meeting in February along with all three months of Q2 2019-2020.

FY 2019-20, 1st Quarter (July, August, September 2019)

Account Balance (June 30, 2019) \$152,019.21

Deposit (SYRWCD Cost Share- FY 18-19, Q4*)	\$6,393.65
Deposit (SYRWCD Cost Share – FY 19-20, Q1)	<u>\$18,991.20</u>
Total Deposits:	\$25,384.85

Accounts Payable (FY 19-20, Q1 Warrants) - \$ 37,982.40

Account Balance (Sept. 30, 2019) \$139,421.66

*Additional deposits during this quarter were reported previously.

SYRWCD WMA
BALANCE SHEET
JUNE 30, 2019

Assets

Current Assets

Rabobank #8301	\$152,019.21	

TOTAL Current Assets		152,019.21

TOTAL Assets		\$152,019.21
		=====

Liabilities AND Equity

Current Liabilities

Accounts Payable	(795.00)	

TOTAL Current Liabilities		(795.00)

TOTAL Liabilities		(795.00)

Net Position

Retained Earnings	.00	
Retained Earnings-Current Year	152,814.21	

TOTAL Net Position		152,814.21

TOTAL Liabilities AND Equity		\$152,019.21
		=====

SYRWCD WMA
INCOME STATEMENT
FOR THE 12 PERIODS ENDED JUNE 30, 2019

	YEAR TO DATE	
	ACTUAL	PERCENT
Revenue:		
Revenue		
Operating Assessments	\$179,193.49	100.0 %
	-----	-----
TOTAL Revenue	179,193.49	100.0
	-----	-----
TOTAL Revenue	179,193.49	100.0
	-----	-----
Gross Profit	179,193.49	100.0
Expenses:		
Operating Expenses		
Office Expense (incl postage)	24.03	.0
Outside Staff Support	150.00	.1
	-----	-----
TOTAL Operating Expenses	174.03	.1
Consultants		
Stakeholder Engagement	12,233.75	6.8
GSP Activities	13,971.50	7.8
	-----	-----
TOTAL Consultants	26,205.25	14.6
	-----	-----
TOTAL Expenses	26,379.28	14.7
	-----	-----
Net Income from Operations	152,814.21	85.3
	-----	-----
Earnings before Income Tax	152,814.21	85.3
	-----	-----
Net Income (Loss)	\$152,814.21	85.3 %
	=====	=====

SYRWCD WMA
BALANCE SHEET
JULY 31, 2019

Assets

Current Assets

Rabobank #8301	\$158,412.86	

TOTAL Current Assets		158,412.86

TOTAL Assets		\$158,412.86
		=====

Liabilities AND Equity

Current Liabilities

Accounts Payable	19,507.78	

TOTAL Current Liabilities		19,507.78

TOTAL Liabilities		19,507.78

Net Position

Retained Earnings	152,814.21	
Retained Earnings-Current Year	(13,909.13)	

TOTAL Net Position		138,905.08

TOTAL Liabilities AND Equity		\$158,412.86
		=====

SYRWCD WMA
BALANCE SHEET
AUGUST 31, 2019

Assets

Current Assets

Cash	\$.00	
Rabobank #8301	148,658.96	
Accounts Receivable	.00	
Grant Receivable	.00	
Prepaid Expenses	.00	
Interest Receivable	.00	
Other Current Assets	.00	

TOTAL Current Assets		148,658.96

Non Current Assets

Capital Assets	.00	
Other Assets	.00	

TOTAL Non Current Assets		.00

TOTAL Assets		\$148,658.96
		=====

Liabilities AND Equity

Current Liabilities

Accounts Payable	18,474.62	
Accrued Expenses	.00	

TOTAL Current Liabilities		18,474.62

Non-current Liabilities

Other Liabilities	.00	

TOTAL Non-current Liabilities		.00

TOTAL Liabilities		18,474.62

Net Position

Retained Earnings	152,814.21	
Retained Earnings-Current Year	(22,629.87)	

TOTAL Net Position		130,184.34

TOTAL Liabilities AND Equity		\$148,658.96
		=====

SYRWCD WMA
INCOME STATEMENT
FOR THE 2 PERIODS ENDED AUGUST 31, 2019

	PERIOD TO DATE		YEAR TO DATE	
	ACTUAL	PERCENT	ACTUAL	PERCENT
Revenue:				
Revenue				
Operating Assessments	\$9,753.88	100.0 %	16,147.53	100.0
Grant Revenue	.00	.0	.00	.0
Interest Income	.00	.0	.00	.0
Other Operating Revenue	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Revenue	9,753.88	100.0	16,147.53	100.0
Non Operating Revenue				
Misc Revenue	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Non Operating Revenue	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Revenue	9,753.88	100.0	16,147.53	100.0
	-----	-----	-----	-----
Gross Profit	9,753.88	100.0	16,147.53	100.0
Expenses:				
Operating Expenses				
Program Expenses	.00	.0	.00	.0
General & Administrative	.00	.0	.00	.0
Audit	.00	.0	.00	.0
Office Expense (incl postage)	.00	.0	.00	.0
Outside Staff Support	.00	.0	.00	.0
Public Relations	.00	.0	.00	.0
Contengencies	.00	.0	.00	.0
Depreciation	.00	.0	.00	.0
Legal Services	.00	.0	.00	.0
Other Operating Expenses	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Operating Expenses	.00	.0	.00	.0
Consultants				
General Consultant	.00	.0	.00	.0
Stakeholder Engagement	3,191.87	32.7	6,091.40	37.7
GSP Activities	15,282.75	156.7	32,686.00	202.4
Basin Coordination	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Consultants	18,474.62	189.4	38,777.40	240.1
Non Operating Expenses				
Misc Expense	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Non Operating Expenses	.00	.0	.00	.0
	-----	-----	-----	-----
TOTAL Expenses	18,474.62	189.4	38,777.40	240.1
	-----	-----	-----	-----
Net Income from Operations	(8,720.74)	(89.4)	(22,629.87)	(140.1)
	-----	-----	-----	-----
Earnings before Income Tax	(8,720.74)	(89.4)	(22,629.87)	(140.1)

SYRWCD WMA
INCOME STATEMENT
FOR THE 2 PERIODS ENDED AUGUST 31, 2019

	PERIOD TO DATE	YEAR TO DATE	PERCENT	PERCENT
	ACTUAL	ACTUAL	PERCENT	PERCENT
Net Income (Loss)	\$ (8,720.74)	(22,629.87)	(89.4) %	(140.1)

SYRWCD WMA
INCOME STATEMENT
FOR THE 1 PERIOD ENDED JULY 31, 2019

	PERIOD TO DATE		YEAR TO DATE	
	ACTUAL	PERCENT	ACTUAL	PERCENT
Revenue:				
Revenue				
Operating Assessments	\$6,393.65	100.0 %	6,393.65	100.0
TOTAL Revenue	6,393.65	100.0	6,393.65	100.0
TOTAL Revenue	6,393.65	100.0	6,393.65	100.0
Gross Profit	6,393.65	100.0	6,393.65	100.0
Expenses:				
Consultants				
Stakeholder Engagement	2,899.53	45.4	2,899.53	45.4
GSP Activities	17,403.25	272.2	17,403.25	272.2
TOTAL Consultants	20,302.78	317.5	20,302.78	317.5
TOTAL Expenses	20,302.78	317.5	20,302.78	317.5
Net Income from Operations	(13,909.13)	(217.5)	(13,909.13)	(217.5)
Earnings before Income Tax	(13,909.13)	(217.5)	(13,909.13)	(217.5)
Net Income (Loss)	\$ (13,909.13)	(217.5) %	(13,909.13)	(217.5)

**SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN
WESTERN MANAGEMENT AREA (WMA) GROUNDWATER SUSTAINABILITY AGENCY (GSA)**

JULY 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
		NONE		\$ -

AUGUST 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1005	08/19/19	Stetson Engineers	June 2019 Engineering Service (Task Order #2)	\$ 19,357.78
1006	08/19/19	Valley Bookkeeping	FY 2018-19 4th Quarter Bookkeeping (April, May, June)	\$ 150.00
TOTAL				\$ 19,507.78

SEPTEMBER 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1005	09/18/19	Stetson Engineers	July 2019 Engineering Service (Task Order #1)	\$ 18,474.62
TOTAL				\$ 18,474.62

TOTAL THIS QUARTER: \$ 37,982.40

Intra-Basin Administrative Agreement
For Implementation of the Sustainable Groundwater Management Act
In the Santa Ynez River Valley Groundwater Basin

This Intra-Basin Administrative Agreement (“Agreement”) is made and effective as of _____, 2019 (“Effective Date”) by and between the Parties executing this Agreement below, each referred to herein as a “Party” and collectively as the “Parties.”

A. **WHEREAS**, in 2014 the State of California enacted the Sustainable Groundwater Management Act, including but not limited to Water Code section 10720 et seq., referred to in this Agreement as the “Act” or “SGMA,” as subsequently amended, pursuant to which certain agencies may become or participate in “Groundwater Sustainability Agencies” (“GSAs”) and prepare, adopt, and implement “Groundwater Sustainability Plans” (“GSPs”) to achieve sustainable groundwater management in basins throughout the State. The Act defines a groundwater “basin” as a basin or sub-basin identified and defined in California Department of Water Resources (“DWR”) Bulletin 118 or as modified pursuant to the Act. Each Party is a local agency located within the Santa Ynez River Valley Groundwater Basin (Bulletin 118, Basin No. 3-15, “Basin”), each is qualified to become a GSA or participate in a GSA or multiple GSAs, and each is authorized to adopt a GSP or participate in the adoption of a GSP or multiple GSPs under the Act for all or a portion of the Basin, as applicable; and

B. **WHEREAS**, the Parties previously executed a “Memorandum of Understanding for Implementation of the Sustainable Groundwater Management Act in the Santa Ynez River Valley Groundwater Basin” dated May 23, 2016 (“2016 MOU”) to, among other things, provide for the initial organization of the Basin according to three separate Management Areas, ensure the timely formation and filing of a separate GSA for each of the three Management Areas, and establish the basis for a cooperative and ongoing working relationship between and among the Parties and GSAs for implementing the goals and requirements of SGMA throughout the Basin; and

C. **WHEREAS**, in accordance with SGMA and the 2016 MOU, three separate GSAs have been formed and are operating within the Basin, wherein one GSA represents the Western Management Area, one GSA represents the Central Management Area, and one GSA represents the Eastern Management Area; and

D. **WHEREAS**, the Western Management Area Groundwater Sustainability Agency (“WMA GSA”) was formed by the City of Lompoc, the Vandenberg Village Community Services District, the Mission Hills Community Services District, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“WMA MOA”); and

E. **WHEREAS**, the Central Management Area Groundwater Sustainability Agency (“CMA GSA”) was formed by the City of Buellton, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“CMA MOA”); and

F. **WHEREAS**, the Eastern Management Area Groundwater Sustainability Agency (“EMA GSA”) was formed by the City of Solvang, the Santa Ynez River Water Conservation District, Improvement District No.1, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the April 27, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Eastern Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“EMA MOA”); and

G. **WHEREAS**, the Parties hereto wish to supplement and provide a further framework for cooperative and ongoing efforts among themselves and among the WMA GSA, the CMA GSA, and the EMA GSA for implementation of SGMA throughout the Basin in a manner that is effective, efficient, fair, and at reasonable costs.

THEREFORE, in consideration of the Recitals set forth above and the mutual promises set forth below, the Parties agree as follows:

1. Purpose. The primary purpose of this Agreement is to facilitate a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner.
2. Development of Separate Groundwater Sustainability Plans.
 - (a) In accordance with the WMA MOA, the CMA MOA, and the EMA MOA, a separate GSP will be developed by the respective GSAs for each of the three Management Areas identified in the Recitals above. As a part of their cooperative and ongoing efforts under this Agreement, the Parties through their respective GSAs shall continue to discuss and explore the potential formation of one or more new joint powers authority or alternative arrangement(s) to implement the GSPs and carry out the objectives and requirements of SGMA throughout the Basin in a coordinated fashion.
 - (b) As further described at Section 3 below, the Parties acknowledge and agree that the respective GSPs must be developed in a coordinated fashion and that a Coordination Agreement must be developed and submitted to the California Department of Water Resources (“DWR”) together with the three GSPs for the Basin. As foundation to the Coordination Agreement, and in accordance with Section 10727.6 of the Act, the Parties

further acknowledge and agree that their respective GSAs shall coordinate with each other in the preparation of the respective GSPs to ensure that the GSPs utilize the same data and methodologies for the following assumptions:

- Groundwater elevation data;
- Groundwater extraction data;
- Surface water supply;
- Total water use;
- Change in groundwater storage;
- Water budget; and
- Sustainable yield.

(c) Governance and decision-making processes within the individual GSAs shall be governed by the respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements.

3. Coordination Agreement. Because multiple GSPs will be developed for the Basin, the Parties agree that a Coordination Agreement shall be developed and entered in accordance with Sections 10727(b)(3), 10727.6, and 10733.4(b)(3) of the Act, and the requirements and elements set forth in Section 357.4 of Title 23 of the California Code of Regulations (“SGMA Regulations”) to ensure that the GSPs are developed and implemented utilizing the same data and methodologies and that elements of the GSPs necessary to achieve the sustainability goal for the Basin are based upon consistent interpretations of the basin setting.

Because developing and executing the Coordination Agreement is a prerequisite to filing the respective GSPs, the Parties agree to commence negotiation of the Coordination Agreement through their respective GSAs as soon as practicable, but no later than July 1, 2020. In the event that essential terms and elements of the Coordination Agreement, as set forth by Section 357.4 of the SGMA Regulations, have not been developed in draft for consideration by the Parties and the respective GSAs by June 1, 2021, any Party to this Agreement may demand in writing to the other Parties that the remaining process for developing and finalizing the Coordination Agreement be administered with the services of a mediator as provided by Section 7 below.

4. Sharing of DWR Grant Funds. The Parties acknowledge that the Santa Ynez River Water Conservation District (SYRWCD) is the grantee of a DWR Proposition 1 grant award of \$1,000,000 (“DWR Grant Funds”) on behalf of the respective GSAs for the three Management Areas and that such DWR Grant Funds are administered pursuant to the 2018 Grant Agreement Between the State of California (DWR) and the SYRWCD (“DWR Grant Agreement”). The Parties agree, individually and through their respective GSAs, that the DWR Grant Funds shall be shared and allocated equally (one-third each) among the WMA GSA, the CMA GSA, and the EMA GSA on behalf of the respective Management Areas for development of their

respective GSPs and related SGMA costs as authorized by the DWR Grant Agreement; and that if any GSA does not incur costs that are reimbursable from its respective one-third share of DWR Grant Funds, such unutilized funds shall be allocated equally (one-half each) to the two remaining GSAs; and that if either of the two remaining GSAs does not incur costs that are reimbursable from its one-half share of such remaining DWR Grant Funds, such unutilized funds shall be allocated to the one remaining GSA; and if the remaining GSA does not incur costs that are reimbursable from such remaining DWR Grant Funds, such unutilized funds shall be administered in accordance with the DWR Grant Agreement. Subject to the requirements of the DWR Grant Agreement, decisions related to the use and application of DWR Grant Funds within any given Management Area shall be made by the respective GSA for that Management Area.

5. Cost Sharing Among GSAs and Securing Joint Services.

- (a) The Parties anticipate the need or opportunity from time to time to perform certain services or activities that are common to and will benefit all three Management Areas and GSAs in preparing their respective GSPs, which services or activities otherwise would be funded individually through the GSAs, and where jointly securing and undertaking such services or activities can improve efficiencies in preparing the GSPs and save costs at a Basin-wide level. These common and mutually beneficial services, activities, and associated costs may include, but are not limited to, SGMA website development, data management systems, technical review, and administrative support. Any decision(s) on a case-by-case basis to secure and undertake services or activities that are common and mutually beneficial to the three Management Areas and GSAs, and to incur the costs associated with any such decision(s), shall require prior approval by all three GSAs, wherein the method, terms, and costs for securing and undertaking such services or activities shall be presented to each GSA as part of the aforementioned approval requirements.
- (b) Costs incurred for services or activities that are undertaken as described in Section 5(a) above shall be equally apportioned among and paid by the three GSAs (one-third each); provided, however, that each GSA shall make its own determination in coordination with SYRWCD of whether to seek reimbursement for its proportionate share of such costs from DWR Grant Funds made available to that GSA as described in Section 4 above. Cost sharing within the individual GSAs shall be administered in accordance with the terms of the WMA MOA, the CMA MOA, and the EMA MOA, along with any applicable amendments to those documents
- (c) SYRWCD shall coordinate cost sharing among the GSAs and administer any agreement or contract to provide such services or activities on behalf of the three GSAs as described in Section 5(a) above; provided, however, that SYRWCD may elect in the future not to provide such coordination or administration services, and provided further that the GSAs may agree in writing for a different Party or third-party to coordinate such cost sharing or to administer any such agreement or contract as part of the approval requirements described

in Section 5(a) above. The Parties agree that the costs incurred by SYRWCD or other Party or third-party for providing such coordination or administration services shall be apportioned and shared by the GSAs in accordance with this Section 5.

- (d) Subject to the availability of DWR Grant Funds and other sources of funding that may be available to any of the GSAs, all other SGMA-related costs that are not shared among the three GSAs in accordance with this Agreement, including but not limited to those for preparation and implementation of their respective GSPs, shall be borne by the respective GSAs and Parties thereto in accordance with their respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements. Nothing in this Agreement is intended to nor shall limit any Party or any of the GSA from seeking recovery of SGMA-related costs, including but not limited to those for preparation or implementation of the GSPs, from water users and other persons and entities in any lawful manner, including but not limited to the authorities provided by SGMA.
6. Ongoing Cooperation. In accordance with the primary purpose of this Agreement, the Parties agree to coordinate with each other in good faith to ensure a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner. In furtherance of this purpose, each Party shall identify a principal contact person and other appropriate staff and/or consultant(s) to participate on such Party's behalf in carrying out this Agreement.
7. Dispute Resolution.
- (a) The Parties agree to mediate any claim or dispute arising from this Agreement before filing any court action; provided, however, that any Party may elect not to mediate, where any Party that elects not to mediate or commences a court action based on a dispute or claim arising from this Agreement without first attempting to resolve the matter through mediation as provided in this Section 7 shall not be entitled to recover attorneys' fees or costs, even if such fees and costs otherwise would be available to that Party in any such action. A Party shall satisfy the requirement for "first attempting to resolve the matter through mediation" by proceeding or otherwise participating in accordance with the entire process set forth in Section 7(b) below.
- (b) In the event of a claim or dispute, or where the Parties or respective GSAs cannot reach agreement on any matter arising under this Agreement, including but not limited to preparing GSPs in a coordinated fashion as described in Section 2(b) above, or developing a Coordination Agreement as described in Section 3 above, any Party may provide a written Notice of Dispute to the other Parties that describes in detail the claim or disputed matter ("Dispute"). Upon issuance of a Notice of Dispute, a meeting shall be conducted within

twenty (20) calendar days from the date of the Notice of Dispute among all Parties that elect to participate in the meeting as a good faith attempt to resolve the Dispute informally (“Informal Dispute Resolution”). In the event the Dispute is not resolved through Informal Dispute Resolution within thirty (30) calendar days from the date of the Notice of Dispute, the Party that initially provided the Notice of Dispute shall provide a separate written notification to all Parties that participated in the Informal Dispute Resolution process which identifies three mediator candidates, all of whom must be an attorney, engineer, or hydrogeologist experienced and familiar with SGMA, to mediate the Dispute (“Formal Dispute Resolution”). Furthermore, all mediator candidates must be unbiased neutrals who are not participants in any of the GSAs in the Basin and who are not officials, officers, employees, contractors, consultants, or agents of any of the Parties to this Agreement. Within ten (10) days of receiving a written notification of qualified mediator candidates, all Parties that elect to participate in such Formal Dispute Resolution may provide a written response consenting to one or more of the mediator candidates or identifying up to three additional qualified mediator candidates. Thereafter, if a mediator is not mutually-agreed upon by said participating Parties from the combined list within fifteen (15) calendar days, each party shall submit two potential mediators that they would approve and a mediator shall be picked by a non-party through random selection from the Parties’ combined lists of remaining mediators. Once initiated, the mediation shall be completed within 30 days.

- (c) Mediation fees, if any, shall be divided equally among the Parties that elect to be involved in a mediation process pursuant to Section 7(b) above. Each Party involved in the mediation shall be responsible for its own attorneys’ fees and costs.
 - (d) This Section 7 shall not preclude any Party from meeting and conferring with any other Party or Parties to mutually resolve a dispute or claim prior to requesting or participating in the mediation processes described in Section 7(b) above.
 - (e) This Section 7 shall not preclude any Party from seeking a preliminary injunction or other interlocutory relief if necessary to avoid irreparable harm or damages.
8. Indemnification. To the extent authorized by law, each Party shall defend, indemnify, and hold harmless the other Parties and their respective elected officials, officers, supervisors, employees, agents, contractors, and consultants from and against any and all damages, demands, actions, claims, or liabilities for the indemnifying Party’s acts or omissions arising from carrying out this Agreement.
9. Miscellaneous/General Provisions.
- (a) Notices. Any formal notice required or other formal communication given under the terms of this Agreement shall be in writing to all of the Parties and shall be given personally, by electronic mail (email), or by certified mail, postage prepaid and return receipt requested.

The date of receipt of any written notice provided hereunder shall be the date of actual personal service, or email, or three days after the postmark on certified mail.

- (b) Entire Agreement/Amendments/Counterparts. This Agreement incorporates the entire and exclusive agreement of the Parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related thereto, including the 2016 MOU; provided, however, this Agreement does not amend, supersede, or modify the WMA MOA, the CMA MOA, or the EMA MOA as described in the Recitals above, as those documents may be amended or supplemented. This Agreement may be amended (including without limitation to add new Parties) only in a writing executed by all of the Parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- (c) Termination/Withdrawal. This Agreement shall remain in effect unless terminated by the mutual consent of the Parties. Upon 30 days written notice to the other Parties, any Party may withdraw from this Agreement, and the Agreement shall remain in effect for the remaining Parties. No Party shall be liable to any other Party for electing to withdraw from this Agreement.
- (d) Assignment. No rights or duties of any of the Parties under this Agreement may be assigned or delegated without the express prior written consent of all of the other Parties, and any attempt to assign or delegate such rights or duties without such written consent shall be null and void.
- (e) Insurance. Each Party shall maintain its own insurance coverage through commercial insurance, self-insurance, or a combination thereof, against any claim, expense cost, damage or liability arising out of the performance of its responsibility pursuant to this Agreement, to the extent insurable.
- (f) Counsel. The Parties recognize that as of the Effective Date of this Agreement, independent legal counsel has not been retained to represent any of the three GSAs in the Basin. Until such time as any Party may decide otherwise within its sole and absolute discretion, each Party agrees, in its individual capacity and as a member agency of its respective GSA, to utilize its own legal counsel for all purposes, including but not limited to those related in any way to compliance with SGMA and any and all other legal requirements, to rely exclusively upon the legal advice of its own legal counsel, and to bear all of its own fees, costs, and expenses for legal counsel, including but not limited any experts or consultants retained through legal counsel on behalf of that Party. This arrangement shall not be construed in any way to create an attorney-client relationship or a duty of loyalty between an attorney and any Party other than the direct client of that attorney, and no such relationship will be deemed to arise by implication as a result of this

Agreement. The provisions of this Section 9(f) shall not be affected in the event, if any, that any or all of the GSAs in the Basin determine(s) to retain independent legal counsel.

- (g) CEQA. The Parties recognize and agree that, pursuant to 10728.6 of the Act and Public Resources Code Section 21065, neither this Agreement nor the preparation or adoption of a GSP constitutes a “project” or approval of a project under the California Environmental Quality Act (“CEQA”) or the State CEQA Guidelines.
- (h) No Third-Party Beneficiaries. This Agreement is not intended and shall not be construed to confer any benefit or create any right for any third party, or to provide the power or right of a third party to bring an action to enforce any of the terms of this Agreement.
- (i) Attorneys’ Fees and Costs. Subject to the provisions of Section 7 above, if any action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party or Parties, as determined by the court, shall be entitled to recover reasonable attorneys’ fees and costs which shall be determined by the court. The attorneys’ fees and costs to be awarded shall be made to fully reimburse the prevailing Party or Parties for all reasonable attorneys’ fees and costs, including but not limited to expert fees, costs, and expenses actually incurred in good faith, regardless of the size of the judgment or outcome of the action; provided, however, that recoverable fees awarded to any prevailing party shall not exceed the rate of three hundred and twenty-five dollars (\$325.00) per hour for attorneys or experts.
- (j) Authority/Binding Effect. Each Party represents and warrants that the individual(s) executing this Agreement is authorized to do so and thereby obligate such Party to perform all acts required by this Agreement, and that the consent, approval or execution of or by any third party is not required to legally bind the Party to this Agreement.
- (k) Incorporation of Recitals. The Recitals set for the above are hereby imported into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

[Signature Pages Below]

SANTA BARBARA COUNTY WATER AGENCY

ADD SIGNATURE BLOCK(S)

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

ADD SIGNATURE BLOCK(S)

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT
NO.1**

ADD SIGNATURE BLOCK(S)

CITY OF SOLVANG

ADD SIGNATURE BLOCK(S)

CITY OF BUELLTON

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CITY OF LOMPOC

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VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

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MISSION HILLS COMMUNITY SERVICES DISTRICT

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**WESTERN MANAGEMENT AREA
CITIZEN ADVISORY GROUP
MEMORANDUM**

DATE: October 23, 2019

TO: WMA GSA Committee

FROM: WMA Citizen Advisory Group

SUBJECT: Draft Outreach and Engagement Plan for the WMA

Western Management Area (WMA) Citizens Advisory Group (CAG) Members:

Jose Baer, Kari Campbell-Bohard, Ken Domako, Mark Dubose, Karen Kistler, Derek McLeish, Patrick Vowell, Scott Williams, and Charles Witt

Purpose

The WMA Groundwater Sustainability Agency (GSA) Committee requested staff for the WMA GSA agencies to coordinate meetings of the WMA CAG. Through a coordinated effort, the CAG held a meeting on October 9, 2019. The purpose of the meeting was for the CAG to review the Draft Outreach and Engagement Plan (OEP) prepared by Consultants on the Stetson Team, Dudek and GeoSyntec. A copy of the OEP was available prior to the meeting for CAG members to review.

The OEP is a requirement of SGMA and has been released for review and comment by the CAG and the public at large. The OEP is available on the Santa Ynez River Water Conservation District (SYRWCD) and the Santa Barbara County Water Agency's websites. A specific website for the three GSAs in the Santa Ynez River Valley Groundwater Basin (Basin) is soon to be released and will host all SGMA related documents. The new website will be the main portal for the public to sign up for communications, meeting agendas, notices, and other SGMA information in the future. The public can also access various Groundwater Sustainability Plan (GSP) documents through the website and can provide comments on each document. The website is currently scheduled to be available in the coming weeks.

Comments

Below is a summary of the CAG's comments and recommendations regarding the Draft OEP for the WMA:

- Section 1, pg. 2: The CAG requested that additional information on the GSA formation should be added to the document.
- Section 2, page 5: The CAG requested that an additional figure showing the WMA only with prominent features is added to the document for clarity.
- Section 3, page 6, CAG suggests referring to new figure in first paragraph of this section.
- Section 3, page 6, CAG pointed out that the Federal Bureau of Prisons is a Federal groundwater user in the WMA. This should be added to the last sentence of the second paragraph.
- Section 4. The SGMA definition of “undesirable” is requested to be added to this section.
- Section 5. CAG pointed out that the front end of the document is detailed, however the section on outreach implementation is not as detailed. The CAG requests additional details on specific methods of outreach. The CAG recommended adding a SGMA newsletter to agency bills and mailings, attaching banners on agency websites to route users to the new SGMA website, meet with Growers and Shippers, the Farm Bureau, Construction Companies as they are the largest water users in the WMA.
- The CAG also discussed placing adds in local newspapers and social media but did not feel these were the best ways to reach the groundwater users.

**GROUNDWATER SUSTAINABILITY AGENCIES
IN THE SANTA YNEZ RIVER GROUNDWATER BASIN**

PROPOSED 2020 MEETING DATES*

<u>WMA</u>	<u>CMA</u>	<u>EMA</u>
February 26	February 24	February 27
May 20	May 18	May 21
August 26	August 24	August 27
November 18	November 16	November 19

*Meetings will be noticed with final date, time and location consistent with Government Code Section 54954