

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Santa Ynez River Water Conservation District (District).

Designated employees may file their statements online which will be submitted to the County Clerk, Recorder and Assessor. Statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

Designated employees who file using a paper Form 700 shall file with the District. Upon receipt of the statement filed by a designated employee other than General Counsel and Consultants, a copy shall be retained with the District and the original shall be forwarded to the County Clerk, Recorder and Assessor. Statements filed by the General Counsel and Consultants shall be retained by the District. Paper statements will be made available for public inspection and reproduction (Gov. Code Section 81008).

**APPENDIX
DESIGNATED POSITIONS AND
DISCLOSURE CATEGORIES**

I. <u>Designated Position</u>	<u>Assigned Disclosure Category</u>
Director	1, 2, 3
Secretary	1, 2, 3
Treasurer	1, 2, 3
General Manager	1, 2, 3
Assistant General Manager	1, 2, 3
Groundwater Program Manager	1, 2, 3
Surface Water Program Manager	1, 2, 3
Strategic Advisor	1, 2, 3
District Administrator	1, 2, 3
General Counsel	1, 2, 3
Consultants/New Positions	*

*Consultants/New positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The General Manager may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code (Gov. Code Section 81008).

Note: The position of General Counsel is filled by outside consultants who serve in a staff capacity.

II. Disclosure Categories:

Category 1

A designated employee in this category must report all investments and business positions in business entities and sources of income, including receipt of gifts, loans, and travel payments, from any source that provides leased facilities, services, supplies, materials or equipment of the type utilized by the District.

Category 2

A designated employee in this category must report all interests in real property located in whole or in part within the boundaries of the District or within two miles of the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

Category 3

A designated employee in this category must report all investments and business positions in business entities, and sources of income, including receipt of gifts, loans, and travel payments, from entities that have filed a claim, or have a claim pending against the District.