

MEETING MINUTES

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

A regular meeting of the Board of Directors of the Santa Ynez River Water Conservation District was held on Wednesday, December 04, 2019, at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

Directors Present: Art Hibbits Steve Jordan Brett Marymee

Directors Absent: Cynthia Allen Mark Altshuler

Others Present: Groundwater Program Manager Bill Buelow, Board Secretary Amber Thompson, Nina Pisani (Bartlett, Pringle & Wolf) and 2 members of the public

I. CALL TO ORDER AND ROLL CALL

Vice-President Marymee called the meeting to order at 6:30 p.m. Ms. Thompson called the roll. Three of five Directors were present providing a quorum. Director Allen and Director Altshuler were absent.

II. PLEDGE OF ALLEGIANCE

Vice-President Marymee led the Pledge of Allegiance.

III. ADDITIONS, IF ANY, TO THE AGENDA

There were no additions to the agenda. The presentation of Agenda items was reordered with Items VI A through D presented after Item VII D.

IV. PUBLIC COMMENT

There was no public comment.

V. APPROVAL OF MINUTES

Director Marymee submitted the minutes of the special meeting of September 25, 2019 for Board approval. Director Hibbits made a MOTION to approve the minutes. Director Jordan seconded the motion and it passed unanimously.

VI. GENERAL MANAGER REPORT

A. Presentation of Fiscal Year 2018-19 Audit

Ms. Nina Pisani of Bartlett, Pringle & Wolf, LLP presented the Fiscal Year 2018-19 Independent Auditor's Report and Report on Internal Controls. The Board reviewed, discussed and decided to leave the Audit in Draft form until the absent Board Directors could review and give comment if needed. Item is tabled until next meeting of the

Board.

B. Surface Water Report

Mr. Buelow presented the Surface Water Report section of the General Managers Report dated December 04, 2019 on behalf of Mr. Walsh.

C. Financial Report

a. FY 2019-20 Financial Reports

The Board briefly reviewed the financial reports for September and October 2019. Mr. Buelow presented the Financial Report section of the General Managers Report dated December 04, 2019 on behalf of Mr. Walsh.

b. Quarterly Investment Report

The Board received the Quarterly Investment Report for the first quarter of FY 2019-20 (July, August, September 2019).

c. The Board Warrants

The Board briefly reviewed the Warrant Lists for October and November 2019. Mr. Buelow noted a correction for November 2019 Warrant List as Check #4896 should have the description of Business Cards. Director Hibbits made a MOTION to ratify the Warrants as corrected (nos. 4868-4921). Director Jordan seconded and the motion was passed unanimously.

D. Formation of Ad Hoc Committee – Personnel Manual

Mr. Buelow reported that a draft of the Personnel Manual is being prepared. The Board discussed creating an Ad Hoc Committee to serve in a review and advise capacity until the report is ready to be submitted to the entire Board for approval.

Director Jordan MOVED to appoint Director Allen and Director Altshuler to an Ad Hoc Committee for the purpose of reviewing and advising preparation of the District Personnel Manual, with Director Marymee as an alternate if either of those Directors declines the position. The motion was seconded by Director Hibbits and the motion was passed unanimously.

E. SDRMA President's Special Acknowledgement Award

Director Marymee read the SDRMA President's Special Acknowledgement Award for the Property/Liability Program earned during the 2018-19 Fiscal Year for prior 5 consecutive years with no paid claims.

VII. GROUNDWATER PROGRAM MANAGER REPORT

A. Sustainable Groundwater Management Act (SGMA) Update

Mr. Buelow reviewed the District's SGMA efforts. Individual plans are being developed for the three Management Areas, Eastern, Central and Western areas and are due in January 2022. The District was awarded a \$1 million grant through Prop 1 funds to help pay for developing these plans.

Mr. Buelow reported the Stakeholder Engagement Plan and Data Management Plan for all three management areas have been created by consultants. A separate website (www.SantaYnezWater.org) for communication of SGMA activities in all three GSAs is now live. It is maintained by the District. There is a link from the District's website.

Central Management Area (CMA) total expenditure to date is approximately \$70K. Department of Water Resources (DWR) Prop 1 Grant Reimbursement of approximately \$20K was received with approximately another \$51K pending. The anticipated expenses to be incurred through the end of the fiscal year for the CMA are estimated at \$300K of which the District is responsible for 50%.

Western Management Area (WMA) total expenditure to date is approximately \$99K. Department of Water Resources (DWR) Prop 1 Grant Reimbursement of approximately \$27K was received with approximately another \$72K pending. The anticipated expenses to be incurred through the end of the fiscal year for the WMA are estimated at \$350K of which the District is responsible for 50%.

Eastern Management Area (EMA) total expenditure to date is approximately \$4K. The County of Santa Barbara, County Water Agency is funding the plans created by EMA consultants. To ensure coordination between the three GSAs, the EMA GSA Committee requested SYRWCD enter a contract with Stetson Engineers to coordinate with the County's consultant team in preparation of the EMA GSP. The costs incurred for this coordination will be shared by the SYRWCD, ID No. 1 and the City of Solvang as per a Cost Share Agreement which is currently being worked out and expected to be finalized soon between the three agencies. The anticipated expenses to be incurred through the end of the fiscal year for the EMA are estimated at \$5K per month or about \$35K total with additional \$1600 in administrative costs.

B. Consideration of Resolution No. 695: Making an application to the California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management Grant Program Pursuant to the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Proposition 68) and the Water Quality, Supply and Infrastructure Improvement Act of 2014 (Proposition 1), and to enter into an agreement to receive a grant for an Aerial Electromagnetic Survey of the WMA and CMA Portions of the Santa Ynez River Valley Groundwater Basin

Mr. Buelow reported that DWR put together grant funds to cover GSPs under

Proposition 68. The Santa Ynez River Valley Groundwater Basin is eligible to receive up to \$500K in additional funding. The District and its consultants on behalf of the WMA and CMA, put together a \$400K proposal for Aerial Electro-Magnetic (AEM) surveys of the WMA and CMA to compliment an AEM survey that is contemplated for the EMA by the County of Santa Barbara. The grant has a 25% cost share, so the GSAs would be responsible for the first \$100K of the project. The cost of an AEM survey of the entire management area is similar to doing only one well cluster. Letters of support were obtained by the City of Buellton, Mission Hills CSD, City of Lompoc, County Water Agency and the Chumash Tribe.

Director Jordan waived reading of the Resolution. Director Hibbits MOVED to adopt Resolution No. 695: MAKING AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF WATER RESOURCES TO OBTAIN A GRANT UNDER THE 2019 SUSTAINABLE GROUNDWATER MANAGEMENT GRANT PROGRAM PURSUANT TO THE CALIFORNIA DROUGHT, WATER, PARKS, CLIMATE, COASTAL PROTECTION, AND OUTDOOR ACCESS FOR ALL ACT OF 2018 (PROPOSITION 68) AND THE WATER QUALITY, SUPPLY AND INFRASTRUCTURE IMPROVEMENT ACT OF 2014 (PROPOSITION 1), AND TO ENTER INTO AN AGREEMENT TO RECEIVE A GRANT FOR AN AERIAL ELECTROMAGNETIC SURVEY OF THE WMA AND CMA PORTIONS OF THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN.

The motion was seconded by Director Jordan and the resolution was adopted and passed by the following roll call vote:

AYES, Directors:	Art Hibbits Steve Jordan Brett Marymee
NOES, Directors:	None
ABSENT, Directors:	Cynthia Allen Mark Altshuler

C. Consider Adoption of and Authorize General Manager to sign Intra-Basin Administrative Agreement for Implementation of the Sustainable Groundwater Management Act in the Santa Ynez River Valley Groundwater Basin

Mr. Buelow presented the Intra-Basin Administrative Agreement for implementation of the Sustainable Groundwater Management Act to formalize certain administrative matters between the three GSAs in the Santa Ynez River Valley Groundwater Basin (Basin) such as cost sharing, distribution of grant funds, and coordination to deliver three Groundwater Sustainability Plans to DWR. The Draft Agreement was prepared by staff, reviewed by attorneys for all eight agencies in the Basin and endorsed by the three GSA Committees. The agreement needs ratification by the governing bodies of all eight agencies in the Basin. Special thanks to the attorneys for the District, ID No. 1 and the County of Santa Barbara for writing and incorporating changes into the agreement.

Director Jordan MOVED to adopt and authorize General Manager to sign Intra-

Basin Administrative Agreement for Implementation of the Sustainable Groundwater Management Act in the Santa Ynez River Valley Groundwater Basin. The motion was seconded by Director Hibbits and passed unanimously.

D. Semi-annual Groundwater Pump Charge Program Update

Mr. Buelow reported that from January 1 to June 30, 2019, the District received approximately \$253,000 in Groundwater Pump Charge revenue. Staff expects the fiscal year collection total should be at or slightly below the budgeted amount.

Mr. Buelow advised staff is actively pursuing 62 new water wells installed within the District's boundaries with an additional 14 wells currently under construction. Staff is currently working on contacting the unregistered well owners. Discussion followed.

VII. ATTORNEY REPORT

There was no report.

IX. REPORTS, ACTS BY BOARD MEMBERS, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, OBSERVATIONS AND OTHER MATTERS, AND/OR COMMUNICATIONS NOT REQUIRING ACTION

Director Jordan reported that he was at an event and met with others from Monterey County, Southern San Joaquin, Coachella Valley and Imperial Valley regarding SGMA.

Director Marymee reported that Director Altshuler and Director Jordan's current terms end in 2020 and asked for filing timeline. Director Jordan advised he may be ready to retire after this current term ends.

Mr. Buelow reported he attended a LAIF Conference. He learned from State Treasurer Ma that LAIF investments and procedures relate to safe investing and the period of increased investment rates may be over and to expect investment rates to start declining. Also, an economist spoke about how the current economy is good but fragile and there is not a lot of room for the Fed to change rates, up or down.

Ms. Thompson reported she attended the CSDA Board Secretary and Clerk Conference.

X. REQUEST FOR ITEMS TO BE INCLUDED ON THE NEXT AGENDA

No requests were made for items to be included in the next agenda. The next Board meeting is scheduled as regular meeting for March 4, 2020.

XI. CLOSED SESSION

The Board did not adjourn into Closed Session.

XII. RECONVENE OPEN SESSION/REPORT FROM CLOSED SESSION

The Board did not adjourn into Closed Session. There is nothing to report.

XIII. ADJOURNMENT

There being no further business, Director Jordan MOVED to adjourn the meeting at 8:10 p.m. The motion was seconded by Director Hibbits.



Brett Marymee, Vice President



Amber M. Thompson, Secretary

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
OCTOBER 2019 WARRANT LIST FOR BOARD APPROVAL**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4868	10/9/2019	Cynthia Allen	9/25/19 Board Meeting; 9/12 CMA	\$ 150.00
4869	10/9/2019	Mark Altshuler	9/25/19 Board Meeting	\$ 75.00
4870	10/9/2019	William Buelow	September 2019 Reimbursables	\$ 135.56
4871	10/9/2019	VOID	VOID	\$ -
4872	10/9/2019	Jim Heyerly	October 2019 Rent	\$ 1,500.00
4873	10/9/2019	Art Hibbits	9/25/19 Board Meeting; 9/25 WMA	\$ 150.00
4874	10/9/2019	Humana Insurance Co.	October 2019 Dental Insurance	\$ 109.80
4875	10/9/2019	Inklings Printing Co.	GW Forms & envelopes	\$ 874.96
4876	10/9/2019	Steve Jordan	9/25/19 Board Meeting; 9/25 WMA	\$ 150.00
4877	10/9/2019	Lincoln Financial Group	457 Plan Employee Contributions	\$ 3,800.00
4878	10/9/2019	Brett Marymee	5/1/19 Board Meeting	\$ 75.00
4879	10/9/2019	Pacific Gas & Electric	September 2019 Electric Service	\$ 109.68
4880	10/9/2019	Shirley Scales Bookkeeping	September 2019 G.W. Admin Service	\$ 1,560.00
4881	10/9/2019	Staples Credit Plan	Office Supplies	\$ 213.84
4882	10/9/2019	Stetson Engineers	August 2019 Engineering Service	\$ 7,460.29
4883	10/9/2019	Amber Thompson	September 2019 Reimbursables	\$ 8.12
4884	10/9/2019	US Bank Corp	September 2019 CalCard	\$ 537.75
4885	10/9/2019	Valley Bookkeeping Services	September 2019 Bookkeeping Service	\$ 250.00
4886	10/9/2019	Kevin Walsh	September 2019 Reimbursables	\$ 146.74
4887	10/9/2019	Young Wooldridge	September 2019 Legal Service	\$ 12,362.81
4888-4890	10/9/2019	Payroll	September 2019 Salary	\$ 16,373.58
4891	10/9/2019	Employment Development Dept.	Tax Deposit	\$ 1,296.64
4892	10/9/2019	Rabobank	Tax Deposit	\$ 9,023.44
TOTAL				\$ 56,363.21

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
November 2019 WARRANT LIST FOR BOARD APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
4893	11/6/2019	Bartlett, Pringle & Wolf	FY 2018-19 Audit	\$ 6,672.25
4894	11/6/2019	William Buelow	October 2019 Reimburseables	\$ 435.94
4895	11/6/2019	Employment Development Dept.	Unemployment Claim - FY 2019-20, 1st Quarter	\$ 2,250.00
4896	11/6/2019	Inklings Printing Co.	GW Forms & envelopes	\$ 170.04
4897	11/6/2019	Moniot Consulting	July-October 2019 G.W. Admin. Service	\$ 885.00
4898	11/6/2019	Pacific Gas & Electric	October 2019 Electric Service	\$ 82.90
4899	11/6/2019	Shirley Scales Bookkeeping	October 2019 G.W. Admin Service	\$ 1,600.00
4900	11/6/2019	Stetson Engineers	September 2019 Engineering Service	\$ 11,217.62
4901	11/6/2019	Amber Thompson	October 2019 Reimburseables	\$ 107.59
4902	11/6/2019	US Bank Corp	October 2019 CalCard	\$ 1,575.42
4903	11/6/2019	Kevin Walsh	October 2019 Reimburseables	\$ 125.28
4904	11/6/2019	Comcast	November 2019 Internet Service	\$ 158.21
4905	11/6/2019	California Special Districts	2020 Annual Dues	\$ 2,043.00
4906	11/6/2019	Guardian	November 2019 (partial)-Life, LTD & ADD Insurance	\$ 149.99
4907	11/6/2019	Jim Heyerly	November 2019 Rent	\$ 1,500.00
4908	11/6/2019	Humana Insurance Co.	November 2019 Dental Insurance	\$ 109.80
4909	11/6/2019	U.S. Geological Survey	USGS Lompoc G.W. Monitoring Program	\$ 23,150.00
4910	11/6/2019	Vision Service Plan	November 2019 Vision Insurance	\$ 20.76
4911	11/6/2019	Cynthia Allen	10/28/19 CMA Meeting	\$ 75.00
4912	11/6/2019	Art Hibbits	10/28/19 CMA Meeting	\$ 75.00
4913	11/6/2019	Steve Jordan	10/23/19 WMA Meeting	\$ 75.00
4914	11/6/2019	Lincoln Financial Group	457 Plan Employee Contributions	\$ 4,500.00
4915	11/6/2019	Brett Marymee	10/24/19 EMA Meeting	\$ 75.00
4916	11/6/2019	Valley Bookkeeping Services	October 2019 Bookkeeping Service	\$ 250.00
4917-4919	11/6/2019	Payroll	October 2019 Salary	\$ 15,913.19
4920	11/6/2019	Employment Development Dept.	Tax Deposit	\$ 1,225.03
4921	11/6/2019	Mechanics Bank	Tax Deposit	\$ 8,855.44
TOTAL				\$ 83,297.46

RESOLUTION NO. 695

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT
MAKING AN APPLICATION TO THE CALIFORNIA DEPARTMENT OF
WATER RESOURCES TO OBTAIN A GRANT UNDER THE
2019 SUSTAINABLE GROUNDWATER MANAGEMENT GRANT PROGRAM
PURSUANT TO THE CALIFORNIA DROUGHT, WATER, PARKS, CLIMATE,
COASTAL PROTECTION, AND OUTDOOR ACCESS FOR ALL ACT OF 2018
(PROPOSITION 68) AND THE WATER QUALITY, SUPPLY AND
INFRASTRUCTURE IMPROVEMENT ACT OF 2014 (PROPOSITION 1), AND
TO ENTER INTO AN AGREEMENT TO RECEIVE A GRANT FOR AN AERIAL
ELETROMAGNETIC SURVEY OF THE WMA AND CMA PORTIONS OF THE
SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN**

WHEREAS, the State of California enacted the Sustainable Groundwater Management Act (Water Code Section 10720 et seq.), as amended, which became effective January 1, 2015, pursuant to which certain public agencies may become Groundwater Sustainability Agencies (GSA) and adopt Groundwater Sustainability Plans (GSP) in order to manage and regulate groundwater in underlying groundwater basins; and

WHEREAS, the Santa Ynez River Water Conservation District (SYRWCD), working with various other public agencies, formed three GSAs in different sections of the Santa Ynez River Valley Groundwater Basin (SY Basin), which basin is as identified and described in the Department of Water Resources (DWR) Buellton No. 118 (Basin No. 315); and

WHEREAS, each Memorandum of Agreement for the three GSAs names the SYRWCD as the point of contact to act on behalf of the GSAs as the Coordinating Agency with DWR; and

WHEREAS, SYRWCD, as the Coordinating Agency in the SY Basin, intends to develop and produce one or more GSPs and a Coordination Agreement, as appropriate for the SY Basin, which GSP(s) shall be well coordinated and fully comply with GSP Regulations and be approvable by DWR; and

WHEREAS, funds are limited locally to develop and produce the Coordination Agreement and GSP(s).

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors as follows:

1. The Santa Ynez River Water Conservation District make an application to the California Department of Water Resources to obtain a grant under the 2019 Sustainable Groundwater Management Grant Program pursuant to the Water Quality, Supply, and Infrastructure Improvement Act of 2014 (Proposition 1) (Water Code Section 79700 et

