

## **NOTICE**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**

will be held on March 20, 2024, at 6:30 pm  
at Buellton City Council Chambers, 140 West Highway 246, Buellton, California

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Director Steve Jordan will be attending the meeting via teleconference from the following location:  
46250 East El Dorado, Indian Wells, CA 92210. Members of the public may join Director Jordan at that location.

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### **AGENDA OF REGULAR MEETING**

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Additions, if any, to the Agenda
4. Public Comment (Any member of the public may address the Board relating to any non-agenda matter within the Board's jurisdiction. The total time for all public participation shall not exceed fifteen minutes and the time allotted for each individual shall not exceed five minutes. No action will be taken by the Board at this meeting on any public item.)  
*Staff recommends any potential new agenda items based on issues raised be held for discussion under the Agenda Item "Requests from the Board of Directors for items to be included on the next Agenda".*
5. Consideration of the Minutes of the Special Meeting of January 25, 2024
6. Board Secretary Report
  - a. Receipt of the 46<sup>th</sup> Annual Report for review
  - b. Consider scheduling a Special Meeting in April, on or after April 10, 2024, to include a Public Hearing for the 46<sup>th</sup> Annual Report (Gov't Code § 75571)
7. Financial Reports
  - a. Quarterly Comparison Balance Sheet
  - b. Balance Sheet & Profit/Loss Statement, FY 2023-24 Period 7, January 2024
  - c. Approval of Warrant Lists for November and December 2023 and January 2024
  - d. Quarterly Investment Report
  - e. Consider Statement of Investment Policy (Gov. Code §53646(a))
  - f. Discuss FY 2023-2024 Budget
8. Surface water Report – Status, and discussion

9. Groundwater Program Report - Status, discussion and possible Board action on the following:
  - a. Groundwater Production, Reporting and Charges
    - i. Receive Update on Groundwater Revenue
    - ii. Receive Update on Well Registration and Groundwater Production Reporting
  - b. Discuss severely delinquent Groundwater Reports and payment of pump charge and consider directing staff to begin an Investigation and prepare Reports of the following water producing facilities on the following properties:
    - i. 2540 Mesa Verde Road and Roblar & Edison Streets, Santa Ynez (Alexander Family Trust; Horse Haven Ranch; Rancho Oneonta) (Zones A & E)
    - ii. 1499 E. Hwy 246, Lompoc (Rodney Williams) (Zone B)
    - iii. 755 E. Hwy 246, Lompoc (James Mosby) (Zone B)
    - iv. 2501 & 2507 San Miguelito Road, Lompoc (Central Coast Holdings) (Zone C)
    - v. 1431 W. Hwy 154, Santa Ynez (Figuerola Family) (Zone E)
    - vi. 1209 Ballard Canyon Rd., Solvang (Larner Ranch) (Zone E)
10. Sustainable Groundwater Management Program Update and possible Board action on the following:
  - a. Update and discuss the SGM GSP Implementation Grant and Grant Projects
  - b. Discuss and consider approving loan share funding to WMA, CMA and EMA for FY 2023-24 and FY 2024-25
  - c. Update and discuss the EMA GSA Draft JPA, and projects and management actions.
  - d. Discuss and consider approving form of a Draft Administrative Services Agreement for presentation to JPA GSAs
11. Consideration of Adoption of Resolution No. 728 Expressing Appreciation to Director Cynthia Allen, PhD
12. Consideration of Adoption of Resolution No. 729 Expressing Appreciation to prior General Manager, Kevin D. Walsh and consider a dedication in his memory
13. Consider nomination of a board member or managerial employee for election to the CSDA Board of Directors, Coastal Network, Seat A
14. Attorney Report
15. Reports, acts by Board members, questions of staff, status reports, announcements, observations, and other matters, and/or communications not requiring action.
16. Requests from the Board of Directors for items to be included on the next Agenda.
17. The next Regular Meeting is scheduled for June 19, 2024, at 6:30 pm at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

*In compliance with the California Water Code, regular meetings are scheduled for the first Wednesday in March, June, September, and December at various locations within the District. Special meetings may be held at any location within the District.*

18. Closed Session

The Board will hold a closed session to discuss the following items:

- a. Conference with Labor Negotiator (President) re Salary/Compensation; Public Employee Performance Evaluation (Gov. Code §§ 54957(b)(1), 54957.6.) Title: General Manager
- b. Public Employee Performance Evaluation/Public Employment/Appointment (Gov. Code § 54957(b)(1).) Title: Water Resources Analyst/Biologist
- c. Public Employment (Gov't Code § 54957(b)(1).) Title: SGM Administrator
- d. Conference with Legal Counsel - Pending Litigation (Gov. Code, § 54956.9, subd. (d)(1)): Wolff vs SYRWCD, Superior Court of California, County of Santa Barbara, Case No. 20CV01552 and Case No. 22CV02062
- e. Conference with Legal Counsel – Pending Litigation (Gov. Code, § 54956.9, subd. (d)(1)) relating to proceedings pending before the State Water Resources Control Board (SWRCB) regarding Permits 11308 and 11310 issued on Applications 11331 and 11332 of the United States Bureau of Reclamation for the Cachuma Project, and complaints filed by the California Sport Fishing Protection Alliance regarding the operation of the Cachuma Project and SWRCB Order WR 89-18; proposed changes to the place and purpose of use of waters obtained through aforementioned permits for the Cachuma Project; and Reclamation's Petition for Reconsideration or Rehearing re Order WR 2019-0148; and proceedings related to SWRCB Permit No. 15878 (Application A022423) held by the City of Solvang including the City of Solvang's Petitions for Change and Extension of Time.
- f. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(2)): Significant exposure to litigation (Two Matters).
- g. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(4)): Possible initiation of litigation (Two Matters).

19. Reconvene into Open Session / Closed Session Report

20. Oral recommendation regarding proposed changes to salary/compensation of General Manager

21. Discuss and possibly approve changes to salary/compensation of General Manager and employment agreement with General Manager

22. Adjournment

[This agenda was posted on the District website ([SYRWCD.com](http://SYRWCD.com)), at 3669 Sagunto Street, Suite 101, Santa Ynez, California and at 3745 Constellation Rd., Lompoc, California. Notice was delivered in accordance with Government Code Sections 54950-54963. In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the District at (805) 693-1156. Notification 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.]

## SPECIAL MEETING MINUTES

### SANTA YNEZ RIVER WATER CONSERVATION DISTRICT JANUARY 25, 2024

A special meeting of the Board of Directors of the Santa Ynez River Water Conservation District was held on Thursday, January 25, 2024, at 6:30 p.m. at the Santa Ynez River Water Conservation District, Conference Room, 3669 Sagunto Street, Suite 101, Santa Ynez, California.

Directors Present (in person): Mark Altshuler, Larry Lahr, and Brett Marymee

Directors Present (teleconference): Steve Jordan

New Appointment to the Board: Robert Dunlap

Others Present (in-person): Cynthia Allen, Bill Buelow, Michael Burchardi, Jeff Clay, Paeter Garcia, Alex Pappas, Justin Ruhge, Amber Thompson, and Legal Counsel Steve Torigiani (Young Wooldridge LLP)

#### 1. CALL TO ORDER AND ROLL CALL

President Lahr called the meeting to order at 6:31 pm. Ms. Thompson called roll. Four Directors were present providing a quorum.

Director Jordan attended the meeting via teleconference from El Dorado Country Club, 4600 Fairway Drive, Indian Wells, CA 92210. The teleconference location was properly noticed on the meeting agenda and no members of the public joined Director Jordan at that location.

#### 2. PLEDGE OF ALLEGIANCE

President Lahr led the Pledge of Allegiance.

#### 3. CONSIDERATION OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 6, 2023

President Lahr submitted the minutes of the Regular Meeting of December 6, 2023, for Board approval. There was no discussion or public comment.

Director Altshuler made a **MOTION** to approve the minutes of the Regular Meeting of December 6, 2023, as presented. Director Marymee seconded, there was no discussion, and the motion passed 3-0-1, by the following roll call vote:

AYES, Directors: Altshuler, Jordan, Lahr,

NOES, Directors: None

ABSTAIN, Director: Marymee

**4. PUBLIC COMMENT**

There were no public comments.

**5. APPOINTMENT OF BOARD REPRESENTATIVES TO CMA GSA JPA BOARD**

Mr. Bill Buelow reported that the Central Management Area Groundwater Sustainability Agency (CMA GSA) reformed from operating under a Memorandum of Agreement (MOA) to a Joint Exercise of Powers Agreement (JPA). The appointments of representatives from the SYRWCD, Director and Alternate Director, to the CMA GSA JPA Board of Directors are needed. Discussion followed on both Agenda Item No. 5 and No. 6. There were no public comments.

Director Marymee made a **MOTION** to appoint Larry Lahr as Director to the Santa Ynez River Valley Groundwater Basin Central Management Area Groundwater Sustainability Agency JPA Board and Steve Jordan as Alternate Director. Director Altshuler seconded the motion. There was no discussion or public comment. The motion passed 4-0-0 by roll call vote.

**6. APPOINTMENT OF BOARD REPRESENTATIVES TO WMA GSA JPA BOARD**

Mr. Bill Buelow reported that the Western Management Area Groundwater Sustainability Agency (WMA GSA) reformed from operating under a Memorandum of Agreement (MOA) to a Joint Exercise of Powers Agreement (JPA). The appointments of representatives from the SYRWCD, Director and Alternate Director, to the WMA GSA JPA Board of Directors are needed. Discussion occurred during discussion of Agenda Item No. 5. There were no public comments.

Director Marymee made a **MOTION** to appoint Steve Jordan as Director to the Santa Ynez River Valley Groundwater Basin Western Management Area Groundwater Sustainability Agency JPA Board and Mark Altshuler as Alternate Director. Director Lahr seconded the motion. There was no discussion or public comment. The motion passed 4-0-0 by roll call vote.

**7. APPOINTMENT TO FILL DIVISION 1 DIRECTOR VACANCY PURSUANT TO GOVERNMENT CODE SECTION 1780(D)**

- a. Review and consider information from and regarding applicants and selection of appointee to fill the vacancy in the position of Division 1 Director

President Lahr welcomed the two candidates to fill the position of SYRWCD Division 1 Director, Mr. Justin Rughe and Mr. Robert Dunlap. No other candidates presented themselves or submitted interest for serving. President Lahr invited the candidates to introduce themselves to the Board of Directors. Both Mr. Justin Rughe and Mr. Robert Dunlap addressed the Board. Directors asked follow-up questions of the candidates. Discussion followed. There was no public comment.

The Directors thanked both candidates for their interest in serving as a Director

for the SYRWCD and commended them on their qualifications.

b. Consideration of adoption of Resolution No. 726 Making an Appointment to Fill the Vacancy in the Office of Director of Division 1

The two candidates chose to leave the room during Board deliberation during open session. Discussion continued. There was no public comment. The candidates returned to the room. After deliberations, the Directors selected Mr. Robert Dunlap to fill the vacancy in the Office of Director of Division 1.

Director Marymee **MOVED** to nominate Robert Dunlap to Office of Director of Division 1, add ROBERT DUNLAP to the blanks of Resolution No. 726, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT APPOINTING \_\_\_ TO FILL THE VACANCY IN THE OFFICE OF DIRECTOR OF DIVISION 1, and to adopt Resolution No. 726, **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT APPOINTING ROBERT DUNLAP TO FILL THE VACANCY IN THE OFFICE OF DIRECTOR OF DIVISION 1.** Director Jordan seconded the motion. There was no public comment or additional discussion. The motion passed 4-0-0 by the following roll call vote:

AYES, Directors: Altshuler, Jordan, Lahr, Marymee

NOES, Directors: None

ABSENT, Directors: None

Director Marymee complimented Mr. Justin Rughe on his qualifications and community involvement and invited him to consider involvement with the WMA GSA Citizen Advisory Group (CAG) and asked him to contact Mr. Buelow regarding any interest in participating in the WMA GSA CAG. Mr. Rughe left the meeting.

c. Oath of Office of Person Appointed to Fill Division 1 Director Vacancy

Ms. Amber Thompson, Secretary to the Board, administered the Oath of Office to Director Rober Dunlap and he took his seat on the dais for the remainder of the meeting.

**8. APPOINTMENT TO FILL DIVISION 1 TRUSTEE VACANCY FOR SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT NO. 1 (ID NO. 1) PURSUANT TO GOVERNMENT CODE SECTION 75166.2**

a. Review and discuss recommendations, if any, from ID No. 1 pertaining to the selection of a candidate to fill the position of Trustee for Division 1 of ID No. 1

Ms. Thompson reviewed documents received from Santa Ynez River Water Conservation District, Improvement District No. 1 (ID No. 1) regarding a vacancy to the ID No. 1 Board of Trustees, Division 1, effective December 26, 2023; a formal

recommendation to appoint Mark Moniot as Division 1 Trustee for ID No. 1 Board of Trustees, made by the ID No. 1 Board of Trustees on January 16, 2024, during a regularly scheduled Board of Trustees meeting; and the application submitted by Mark Moniot for consideration as Division 1 Trustee for ID No. 1 Board of Trustees.

b. Consideration of candidates and selection of individual to fill the vacancy for Division 1 of the Board of Trustees of ID No. 1

President Lahr opened a public comment period. ID No. 1 Trustee Michael Burchardi and ID No. 1 General Manager Paeter Garcia provided comments regarding the ID No. 1 Board of Trustees recommendation of Mr. Mark Moniot to fill the vacancy. President Lahr thanked them for comments and closed public comment period. No discussion followed.

Director Marymee MOVED to accept the recommendation of Board of Trustees of ID No. 1 to appoint the candidate Mark Moniot to fill the vacancy for Division 1 of the Board of Trustees of ID No. 1. Director Altshuler seconded the motion. There was no public comment or additional discussion. The motion passed 5-0-0 by the following roll call vote:

AYES, Directors: Altshuler, Dunlap, Jordan, Lahr, Marymee  
NOES, Directors: None  
ABSENT, Directors: None

c. Consideration of Resolution No. 727 Appointing Trustee for Division 1 of ID No.1

Ms. Thompson presented Resolution No 727, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT APPOINTING MARK MONIOT TO THE POSITION OF TRUSTEE OF DIVISION 1 OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT NO. 1 BOARD OF TRUSTEES.

Director Marymee MOVED to adopt Resolution No. 727, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT APPOINTING MARK MONIOT TO THE POSITION OF TRUSTEE OF DIVISION 1 OF THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT NO. 1 BOARD OF TRUSTEES and authorize staff to do all things necessary to carry out the appointment. The motion was seconded by Director Lahr and the Resolution was adopted and passed 5-0-0 on the following roll call vote:

AYES, Directors: Altshuler, Dunlap, Jordan, Lahr, Marymee  
NOES, Directors: None  
ABSENT, Directors: None

**9. UPDATE FROM GROUNDWATER SUSTAINABILITY AGENCY GOVERNANCE AD-HOC COMMITTEE**

Mr. Buelow provided an introduction. President Larry Lahr requested Director Steve Jordan and Director Brett Marymee to provide the Board with an update from the Groundwater Sustainability Agency Governance Ad Hoc Committee. The Ad Hoc Committee provided ideas and updates on possible SYRWCD staff providing administrative support to GSA; well registration efforts needed by GSAs; agricultural membership on Boards for GSAs; Joint Exercise of Powers for GSAs staffing and Board voting structures; Member Agencies cost shares for GSAs; and liability. Public comment was received. Discussion followed.

The Board expressed support of an agricultural representative appointment to the GSAs Boards with a direct election of agricultural representative by pumpers. The Board supported the idea that staffing for the JPAs should not preclude member agencies from providing such support. There was no action.

**10. REPORTS, ACTS BY BOARD MEMBERS, QUESTIONS OF STAFF, STATUS REPORTS, ANNOUNCEMENTS, OBSERVATIONS, AND OTHER MATTERS, AND/OR COMMUNICATIONS NOT REQUIRING**

Director Marymee reported that he attended the Santa Barbara Chapter CSDA meeting on January 22, 2024, and will continue to attend these meetings to represent SYRWCD.

**11. REQUESTS FROM THE BOARD OF DIRECTORS FOR ITEMS TO BE INCLUDED ON THE NEXT AGENDA**

Director Marymee requested that a resolution expressing appreciation to Cynthia Allen for her years of service as a Director on the SYRWCD Board be included on the March regular meeting agenda.

**12. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, MARCH 20, 2024, AT 6:30 PM AT THE BUELLTON CITY COUNCIL CHAMBERS, 140 WEST HIGHWAY 246, BUELLTON, CALIFORNIA**

The next scheduled regular meeting of the Board meeting will be March 20, 2024, at 6:30 p.m., at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

**13. CLOSED SESSION**

The Board convened into Closed Session from 7:47 p.m. to 8:20 p.m. to discuss the following items:

- a. Public Employee Performance Evaluation/Appointment/Employment. (Gov't Code § 54957(b)(1).) Title: General Manager; Assistant General Manager



- b. Conference with Legal Counsel - Pending Litigation (Gov. Code, § 54956.9, subd. (d)(1)): Wolff vs SYRWCD, Superior Court of California, County of Santa Barbara, Case No. 20CV01552 and Case No. 22CV02062
- c. Conference with Legal Counsel – Pending Litigation (Gov. Code, § 54956.9, subd. (d)(1)) relating to proceedings pending before the State Water Resources Control Board (SWRCB) regarding Permits 11308 and 11310 issued on Applications 11331 and 11332 of the United States Bureau of Reclamation for the Cachuma Project, and complaints filed by the California Sport Fishing Protection Alliance regarding the operation of the Cachuma Project and SWRCB Order WR 89-18; proposed changes to the place and purpose of use of waters obtained through aforementioned permits for the Cachuma Project; and Reclamation’s Petition for Reconsideration or Rehearing re Order WR 2019-0148; and proceedings related to SWRCB Permit No. 15878 (Application A022423) held by the City of Solvang including the City of Solvang’s Petitions for Change and Extension of Time.
- d. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(2)): Significant exposure to litigation (Two Matters).
- e. Conference with Legal Counsel – Anticipated Litigation (Gov. Code, § 54956.9, subd. (d)(4)): Possible initiation of litigation (Two Matters).

**14. RECONVENE INTO OPEN SESSION / CLOSED SESSION REPORT PUBLIC COMMENT**

At 8:20 pm, President Lahr reconvened the Board into Open Session and reported out the following:

- a. Public Employee Performance Evaluation/Appointment/Employment. (Gov’t Code § 54957(b)(1).) Title: General Manager; Assistant General Manager

President Lahr reported that the Board discussed appointing William Buelow to the position of General Manager for the Santa Ynez River Water Conservation District with compensation to remain as his current compensation. He requested that a consideration of change in compensation for William Buelow as General Manager be added to the agenda for the March 20, 2024 regular meeting.

Director Altshuler MOVED to appoint William Buelow to the position of General Manager for the Santa Ynez River Water Conservation District, effective immediately, with compensation to remain as his current compensation. The motion was seconded by Director Dunlap and passed 5-0-0 on the following roll call vote:

AYES, Directors: Altshuler, Dunlap, Jordan, Lahr, Marymee  
 NOES, Directors: None  
 ABSENT, Directors: None

**15. ADJOURNMENT**

There being no further business, President Lahr adjourned the meeting at 8:25 p.m.

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Larry Lahr, President

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Amber M. Thompson, Secretary

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# Santa Ynez River Water Conservation District

## BALANCE SHEET - QUARTERLY COMPARISON

	<u>September 30, 2023</u>	<u>December 31, 2023</u>
<b><u>ASSETS</u></b>		
<b><u>ASSETS</u></b>		
Mechanics Checking #7071-01	601.30	601.30
Five Star Checking #5935	7,513.96	5,993.70
Mechanics Money Market #7311	3,287.24	3,287.40
Five Star Money Market #5986	178,781.08	219,611.23
LAIF	1,628,911.36	896,234.50
California CLASS	407,372.00	1,030,048.98
LAIF/SBIF FMV Adjustment	(33,538.00)	-
Interest Receivable	-	12,570.00
Prepaid Expenses	395.00	395.00
Accounts Receivable	299,763.65	282,054.65
<b>TOTAL ASSETS</b>	<b><u>2,493,087.59</u></b>	<b><u>2,450,796.76</u></b>
<b>TOTAL ASSETS</b>	<b><u>\$ 2,493,087.59</u></b>	<b><u>\$ 2,450,796.76</u></b>
<b><u>LIABILITIES AND EQUITY</u></b>		
<b><u>LIABILITIES</u></b>		
Accounts Payable	71,027.08	62,288.56
Accrued Payroll Taxes	6,078.81	3,198.89
Deferred Comp - Lincoln National	2,491.48	1,735.00
<b>TOTAL LIABILITIES</b>	<b><u>79,597.37</u></b>	<b><u>67,222.45</u></b>
<b><u>RESERVES (aka EQUITY)</u></b>		
Unappropriated Reserves	2,389,539.95	2,376,336.95
RETAINED EARNINGS - CURRENT YEAR	9,904.41	13,835.41
Net Income	14,045.86	(6,598.05)
<b>TOTAL RESERVES (EQUITY)</b>	<b><u>2,413,490.22</u></b>	<b><u>2,383,574.31</u></b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>2,493,087.59</u></b>	<b><u>2,450,796.76</u></b>

**Santa Ynez River Water Conservation District**  
**Balance Sheet**  
 As of January 31, 2024

	<b>Jan 31, 24</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1325-00 · Mechanics Checking #7071-01	601.30
1330-00 · Five Star Checking #5935	37,542.86
1340-05 · Mechanics #7311 (GW Revenue)	3,287.46
1345-00 · Five Star MM #5986	307,376.73
1350-01 · LAIF	908,804.50
1350-03 · California Class	1,034,845.24
1374-00 · Prepaid Expenses	395.00
<b>Total Checking/Savings</b>	2,292,853.09
<b>Accounts Receivable</b>	
1500-00 · Accounts Receivable	282,054.65
<b>Total Accounts Receivable</b>	282,054.65
<b>Total Current Assets</b>	2,574,907.74
<b>TOTAL ASSETS</b>	<b>2,574,907.74</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2220-00 · Accounts Payable	53,145.58
<b>Total Accounts Payable</b>	53,145.58
<b>Other Current Liabilities</b>	
2225-00 · Accrued Payroll Taxes	3,723.45
2225-06 · Deferred Comp - Lincoln Nat'l	3,470.00
<b>Total Other Current Liabilities</b>	7,193.45
<b>Total Current Liabilities</b>	60,339.03
<b>Total Liabilities</b>	60,339.03
<b>Equity</b>	
3200-00 · Unappropriated Reserves	2,376,336.95
32000 · Retained Earnings	13,835.41
Net Income	124,396.35
<b>Total Equity</b>	2,514,568.71
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>2,574,907.74</b>

**Santa Ynez River Water Conservation District  
Profit & Loss Budget Performance  
January 2024**

	FY 23-24, Period 7		July 2023 - January 2024			Fiscal Year
	Jan 24	Budget	Jul '23 - Jan 24	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>						
4500-00 · DWR Grant Reimbursement	0.00	0.00	0.00	0.00	0.00	34,650.00
4910-00 · Ground Water Charges	195,577.83	150,000.00	481,524.12	494,000.00	12,475.88	743,000.00
4920-00 · Unrealized Gains/Losses	0.00		24,289.00			
4930-00 · SB County Property Taxes	9,405.78	7,000.00	231,161.93	196,000.00	-35,161.93	365,000.00
4934-00 · Interest Income, all sources	5,580.88	2,000.00	51,885.64	32,000.00	-19,885.64	60,000.00
4937-00 · Miscellaneous Income	0.00		182.45			
<b>Total Income</b>	<b>210,564.49</b>	<b>159,000.00</b>	<b>789,043.14</b>	<b>722,000.00</b>	<b>-67,043.14</b>	<b>1,202,650.00</b>
<b>Gross Profit</b>	<b>210,564.49</b>	<b>159,000.00</b>	<b>789,043.14</b>	<b>722,000.00</b>	<b>-67,043.14</b>	<b>1,202,650.00</b>
<b>Expense</b>						
5500-00 · Employee Compensation	32,412.52	41,916.66	271,844.59	293,416.70	21,572.11	503,000.00
5505-00 · Payroll (SS and Medicare)	2,502.54	2,820.00	19,441.02	17,900.00	-1,541.02	32,000.00
5506-00 · Employee Benefits	762.36	816.66	6,035.35	5,716.70	-318.65	9,800.00
5507-00 · Retirement Costs	1,848.02	3,000.00	18,895.28	21,000.00	2,104.72	36,000.00
5512-00 · Outside Staff Support	380.00	666.66	2,810.00	4,666.70	1,856.70	8,000.00
5513-00 · Director Fees	300.00	0.00	1,575.00	1,500.00	-75.00	3,000.00
5513-50 · Director Fees SGMA	0.00	300.00	1,800.00	1,500.00	-300.00	3,000.00
5514-00 · Ground Water Charges Admin	0.00	6,300.00	3,314.70	44,100.00	40,785.30	75,600.00
5521-00 · Office Supplies - Incl Computer	154.70	600.00	4,521.58	3,550.00	-971.58	29,600.00
5522-00 · IT Services	750.00	170.00	2,842.80	1,190.00	-1,652.80	2,040.00
5523-00 · Communications	0.00	560.00	2,732.68	5,480.00	2,747.32	8,280.00
5524-00 · Travel & Training	-393.76	200.00	6,569.08	5,150.00	-1,419.08	8,000.00
5527-00 · Audit/Accounting	9,196.00	0.00	17,381.77	20,000.00	2,618.23	20,000.00
5529-00 · Insurance, Bonds, Worker's Comp	0.00	0.00	19,772.39	21,000.00	1,227.61	21,000.00
5530-00 · Miscellaneous Expense	46.74	333.33	388.74	2,333.35	1,944.61	4,000.00
5531-00 · Dues	0.00	0.00	3,766.00	5,000.00	1,234.00	5,000.00
5540-00 · LAFCO Cost	0.00	0.00	842.00	2,000.00	1,158.00	2,000.00
5560-00 · Office Occupancy	1,890.37	2,000.00	14,053.81	15,100.00	1,046.19	25,100.00
5570-00 · Records Services	163.65	165.00	1,040.07	1,155.00	114.93	1,980.00
5590-00 · Credit Card Processing Fees	0.00	5.00	512.73	205.00	-307.73	400.00
5600-00 · SGMA General	2,280.00		34,331.11			
5600-20 · SGMA WMA	0.00	2,666.67	866.76	18,666.65	17,799.89	32,000.00
5600-30 · SGMA CMA	0.00	1,666.67	751.48	11,666.65	10,915.17	20,000.00
5600-40 · SGMA EMA	0.00	1,750.00	734.51	12,250.00	11,515.49	21,000.00
5600-90 · SGMA Legal	8,455.00	2,000.00	86,321.66	34,000.00	-52,321.66	40,000.00
5626-00 · Legal - General & Miscellaneous	2,696.83	1,250.00	11,643.68	8,750.00	-2,893.68	15,000.00
5626-02 · WR89-18 (WRR)	0.00	0.00	0.00	0.00	0.00	0.00
5626-08 · Legal - Upper SYR Ops	0.00	0.00	0.00	0.00	0.00	2,500.00
5626-12 · Legal - WR 2019-0148 Decision	341.25	2,083.33	11,615.50	14,583.35	2,967.85	25,000.00
5626-14 · Legal - Fisheries	97.50	2,500.00	227.50	17,500.00	17,272.50	30,000.00
5626-20 · Legal - HR	1,707.50	208.33	2,455.00	1,458.35	-996.65	2,500.00
5626-50 · Legal - GW Program	0.00	416.66	0.00	2,916.70	2,916.70	5,000.00
5626-60 · Legal - Assessments/Charges	1,106.25	500.00	7,358.50	1,000.00	-6,358.50	15,800.00
5633-00 · General & Misc	2,073.70	750.00	3,223.59	5,250.00	2,026.41	9,000.00
5633-01 · Annual G.W. Report	99.50	2,000.00	391.00	2,000.00	1,609.00	22,000.00
5633-02 · WR 89-18 Operations (WRR)	4,174.28	4,000.00	16,829.30	51,000.00	34,170.70	65,000.00
5633-08 · Upper SYR Operations	0.00	416.66	1,575.75	2,916.70	1,340.95	5,000.00
5633-12 · WR 2019-0148 Decision,	0.00	1,666.66	92.00	11,666.70	11,574.70	20,000.00
5633-14 · Fisheries Hydrology	0.00	2,500.00	4,296.00	17,500.00	13,204.00	30,000.00
5633-16 · Special Studies	0.00	2,000.00	3,476.25	8,000.00	4,523.75	20,200.00
5700-00 · Contengencies All Zones General	6,525.14	4,166.66	78,317.61	29,166.70	-49,150.91	50,000.00
<b>Total Expense</b>	<b>79,570.09</b>	<b>92,394.95</b>	<b>664,646.79</b>	<b>722,255.25</b>	<b>57,608.46</b>	<b>1,227,800.00</b>
<b>Net Income</b>	<b>130,994.40</b>	<b>66,605.05</b>	<b>124,396.35</b>	<b>-255.25</b>		<b>-25,150.00</b>

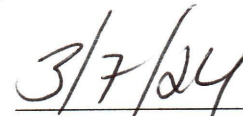
QUARTERLY INVESTMENT REPORT  
(REF. CGC 53646 (B) (1) AND 53646 (E))  
SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
**2ND QUARTER, FY 2023-24**  
**OCTOBER, NOVEMBER, DECEMBER 2023**

Certification is hereby provided that:

- A. All investment actions executed during the last quarter have been made in full compliance with the Investment Policy; and,
- B. Sufficient funds exist so that the District will meet its expenditure obligations for the next six months as required by CGC 53646 (b) (2) and (3), respectively.

CERTIFICATION:

  
\_\_\_\_\_  
William J. Buelow, General Manager / Treasurer

  
\_\_\_\_\_  
Date

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
ANNUAL STATEMENT OF INVESTMENT POLICY

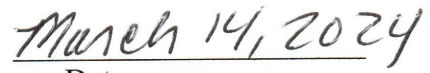
(Gov. Code §53646(a))

**MARCH 20, 2024**

In accordance with Gov. Code §53646(a) and the Santa Ynez River Water Conservation District Investment Policy, I reviewed the current Investment Policy for the Santa Ynez River Water Conservation District which was adopted by Resolution No. 720, dated March 15, 2023, and find that no changes to the Investment Policy are needed.

CERTIFICATION:

  
\_\_\_\_\_  
William J. Buelow, General Manager / Treasurer

  
\_\_\_\_\_  
Date

**ADMINISTRATIVE SERVICES AGREEMENT  
BETWEEN THE SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
AND  
THE SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN  
\_\_\_\_\_ MANAGEMENT AREA GROUNDWATER SUSTAINABILITY AGENCY**

This Agreement is effective on the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between the **SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**, formed and existing pursuant to the Water Conservation District Law of 1931, Water Code § 74000, et seq., hereinafter referred to as “SYRWCD,” and the **Santa Ynez River Valley Groundwater Basin \_\_\_\_\_ Management Area Groundwater Sustainability Agency**, a California groundwater sustainability agency formed and existing pursuant to SGMA, Water Code § 10720, et seq., and the Joint Exercise of Powers Act, Government Code § 6500, et seq., hereinafter referred to as "the GSA."

RECITALS

WHEREAS, SYRWCD and the GSA, as separate legal entities, carry on various activities throughout the year in accordance with the laws, policies, procedures, and organizational documents governing each.

WHEREAS, in lieu of hiring its own employees, the GSA desires to retain the services of SYRWCD for the purpose of having SYRWCD’s staff manage and administer the day-to-day operations of the GSA as provided in this Agreement.

WHEREAS, SYRWCD is willing to provide the requested services as an accommodation to the GSA, subject to the terms and conditions of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants set forth herein and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

1. Agreement for Services. The GSA hereby contracts with SYRWCD for the purpose of providing management and administrative services for the GSA, and SYRWCD hereby agrees to provide such services pursuant to the terms and conditions contained herein (“Services”). At the discretion of SYRWCD, the Services may include, but are not necessarily limited to, SYRWCD staff: arranging for and coordination of board and other meetings; preparation of meeting agendas, minutes, and other materials; filing of documents; assisting with public notices and information; coordinating stakeholder outreach including maintaining GSA website, monitoring GSA email; opening accounts and taking other administrative actions on behalf of the GSA; receiving and reviewing invoices, and coordinating with the GSA’s bookkeeper hired to pay invoices, prepare and keep the GSA’s financial statements, accounts and records; coordination with the GSA’s accounting firm hired to prepare financial audits; administering grants on behalf of the GSA; and coordination with the GSA’s contractors hired to comply with SGMA, including in connection preparation of plans, reports, and implementation of management actions required to comply with SGMA. For avoidance of any doubt, such Services shall not include the hiring of or impose any obligation upon SYRWCD to hire or retain any particular employees, consultants or contractors, and the GSA shall be solely responsible for hiring any consultants or contractors, including but not limited to SGMA consultants, bookkeepers and auditors, that may be necessary or desirable for to carry out the GSA’s activities or operations.

2. Fees and Expenses. In consideration for the Services provided by SYRWCD pursuant to this Agreement, the GSA shall pay SYRWCD an hourly fee on a time and materials basis at the applicable labor rate as specified in Exhibit A attached hereto and incorporated herein by this reference and reimburse SYRWCD for



any expenses SYRWCD incurs in connection with providing such services to the GSA. SYRWCD will prepare and maintain records of actual time spent providing Services to the GSA, as well as actual expenses incurred on its behalf of the GSA, and the GSA shall pay SYRWCD such amounts within thirty (30) days of receipt of an invoice from SYRWCD. Unpaid amounts shall bear interest at a rate of 10 percent per annum. The parties may negotiate and agree to a different rate at any time if both parties agree, and any such change shall be in writing and attached to this Agreement as an amendment.

3. Term. The term of this Agreement shall commence on \_\_\_\_\_, 2024, and shall continue indefinitely until termination by either party pursuant to paragraph 4 below.

4. Termination. This Agreement may be terminated by either party at any time, with or without cause, by providing the other party with ninety (90) days prior written notice of termination. The parties shall continue to perform their obligations under this Agreement during the 90-day notice period unless mutually agreed otherwise.

5. Indemnification. To the fullest extent permitted by law, the GSA shall indemnify, defend and hold harmless SYRWCD and each officer, director, employee, member, representative, consultant, contractor, and agent of SYRWCD (each a "Covered Person") from and against all claims, causes of action, suits, proceedings, obligations, liabilities, damages, losses, penalties, and costs and expenses of any nature whatsoever, including legal fees and other expenses reasonably incurred, arising out of the provision of Services by SYRWCD in accordance with this Agreement or any action taken or omitted by any such Covered Person by or on behalf of SYRWCD in connection with this Agreement, or arising out of any action taken or omitted by the GSA or any of its officers, directors, employees, representatives, consultants, contractors, or agents. This paragraph shall survive termination of this Agreement.

6. Insurance Coverage. Prior to SYRWCD providing any Services to the GSA under this Agreement, the GSA, and the GSA's contractors and consultants (before performing work for the GSA), shall obtain and thereafter maintain in full force and effect at all times while this Agreement is in effect, at the GSA's sole expense, all insurance required by law including the following insurances coverages (whether or not required by law): worker's compensation insurance (if applicable and available) at such amounts required by law; general liability insurance of \$1,000,000 per occurrence and \$2,000,000 in the aggregate; and vehicle liability coverage, including non-owned automobile coverage, with limits of not less than \$1,000,000. SYRWCD and all other Covered Persons, including SYRWCD's officers, directors, employees, representatives, consultants, contractors, and agents, shall be named as additional insureds under such policies of insurance, and the GSA shall provide SYRWCD with proof that the GSA has obtained such coverages and endorsements before SYRWCD provides any Services to the GSA under this Agreement. Said insurance policies shall also provide coverage for the GSA's contractual liability for indemnification obligations set forth in paragraph 5 above.

7. Intellectual Property. All intellectual property owned by each party prior to the effective date of this Agreement shall remain the property of that party. Intellectual property developed by SYRWCD or others for the GSA during the term of this Agreement, and paid for by the GSA, shall be and remain the exclusive property of the GSA.

8. No Partnership/Liability. The parties hereto acknowledge and agree that the relationship between SYRWCD and the GSA is as described herein and no other. Nothing contained in this Agreement shall create or be construed as creating a partnership, joint venture, employment relationship or any other relationship except as set forth between the parties. The parties specifically acknowledge and agree that SYRWCD is not a partner with the GSA, whether general or limited, and no activities of the GSA or SYRWCD or statements made by the GSA or SYRWCD shall be interpreted by anyone as establishing any type of relationship other than that of principal and independent contractor.

9. Notices. All notices and other communications hereunder shall be deemed to have been given when delivered personally, at the time confirmed for delivery if by email, or if mailed, at the time deposited in the

United States mail or with an express mail service (Federal Express, UPS, or the like), postage prepaid and addressed as follows:

THE GSA

SYRWCD

Address: \_\_\_\_\_

P.O. Box 719  
Santa Ynez, CA 93460

Email: \_\_\_\_\_

Email: [bbuelow@syrwcd.com](mailto:bbuelow@syrwcd.com)

The parties hereto may change their address as set forth in this paragraph by providing the other party with written notice thereof.

10. Amendments. No change, amendment or modification of this Agreement shall be valid unless in writing and signed by the parties hereto.

11. Assignment. This Agreement may not be assigned or transferred by either party to any third party without the prior written consent of the other party.

12. Attorneys' Fees and Venue. If an action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs in addition to any other reasonable relief to which it may be entitled. With respect to any suit, action or proceeding arising out of or related to this Agreement, or the documentation related hereto, the parties hereby submit to the jurisdiction and venue of the appropriate court in the County of Santa Barbara, State of California, for any proceeding arising hereunder.

13. Sole and Only Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to their rights and obligations hereunder. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or in writing, have been made by any party or anyone acting on behalf of any party, which are not embodied in this Agreement and no other agreement, statement or promise shall be valid or binding.

14. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force and effect without being impaired or invalidated in any way.

15. Binding on Successors. This Agreement shall be binding on and inure to the benefit of the respective heirs, personal representatives, successors and assigns of the parties hereto.

16. Governing Law. This Agreement shall be construed and governed pursuant to the laws of the State of California.

17. Consultation with an Attorney. Each party acknowledges that it has had an adequate opportunity to review each and every provision in this Agreement and to submit the same to its own counsel for review and comment and that the parties jointly drafted this Agreement. No provision of this Agreement or any Assignment shall be construed more strictly against one party than the other party by reason that one or the other party proposed, drafted or modified such provision or any other existing or proposed provision.

18. Authority to Execute Agreement. Each Party declares that he/she has read this Agreement and understands and knows the contents thereof, and represents and warrants that each of the Parties executing this Agreement is empowered to do so and hereby binds the respective Party, and all of its successors, assigns, principles, agents, employees, consultants, representatives, attorneys, bonding companies and insurers to the terms hereunder.

19. Counterparts. This Agreement may be executed in counterparts, and all so executed

counterparts shall constitute an agreement binding on the Parties hereto. The Parties further agree that a facsimile and/or scanned copy of the executed counterparts shall have the same force and effect as an original.

20. No Other Promise or Warranty. No promise or warranty shall be binding on any Party except as expressly contained in this Agreement.

21. Not Binding on Any Third Party. This Agreement is not for the benefit of any person or party who is not a signatory hereto or specifically named or referred to herein.

IN WITNESS WHEREOF, the parties have executed this Agreement effective on the day and in the year set forth above.

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

DATE: \_\_\_\_\_

By: \_\_\_\_\_

William J. Buelow, General Manager

DATE: \_\_\_\_\_

THE GSA

By: \_\_\_\_\_

Signature of authorized representative  
(Chair of \_\_\_\_\_ GSA)

*Type or print name of authorized signatory*

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
NOVEMBER 2023 WARRANT LIST FOR BOARD APPROVAL  
(Account held at Five Star Bank)**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	11/2/2023	Payroll	October 16-31, 2023 Salary	\$ 12,426.13
ACH	11/2/2023	Cynthia Allen	Meetings: 10/19 SYRWCD	\$ 69.26
ACH	11/2/2023	Steve Jordan	Meetings: 10/19 SYRWCD	\$ 69.26
ACH	11/2/2023	Larry Lahr	Meetings: 10/19 SYRWCD	\$ 69.26
ACH	11/2/2023	Brett Marymee	Meetings: 10/19 SYRWCD	\$ 69.26
ACH	11/2/2023	Employment Development Dept.	EDD Tax Deposit (October 16-31, 2023)	\$ 1,150.39
ACH	11/2/2023	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (October 16-31, 2023)	\$ 6,518.81
ACH	11/3/2023	Lincoln Financial Group	401a Plan Employer Match (partial due 10/31/23)	\$ 525.32
ACH	11/3/2023	Lincoln Financial Group	457 Plan Employee Deferred Comp. (10/31/23) & Employer Match (partial due 10/31/23)	\$ 3,431.91
1206	11/13/2023	Alex Pappas	October 2023 Outside Staff Support & TSS Grant Support	\$ 324.00
1207	11/13/2023	Bartlett, Pringle & Wolf, LLP	September 2023 Accounting Consulting and FY 2022-23 Audit	\$ 8,185.77
1208	11/13/2023	Inklings Printing Co.	GW forms and envelopes	\$ 1,545.63
1209	11/13/2023	Onsite Computers & Design	Office Supplies - Adobe Acrobat Business Package, 4 licenses	\$ 1,151.52
1210	11/13/2023	Pacific Gas & Electric	October 2023 Electric Service	\$ 221.22
1211	11/13/2023	Stetson Engineers	September 2023 Engineering Service	\$ 4,150.56
1212	11/13/2023	US Bank Corp	October 2023 CalCard	\$ 3,472.05
1213	11/13/2023	William Buelow	August, September, October 2023 Expense Reimbursement	\$ 67.47
1214	11/13/2023	Young Wooldridge	October 2023 Legal Service	\$ 36,067.68
1215	11/13/2023	California Special Districts Assoc.	2024 CSDA Membership and CSDA Sample Policy Handbook	\$ 3,616.00
1216	11/13/2023	Jim Heyerly	November 2023 Rent	\$ 1,600.00
1217	11/13/2023	Valley Bookkeeping Services	October 2023 Bookkeeping	\$ 380.00
1218	11/13/2023	Santa Barbara County Chapter of the California Special Districts Assoc.	2024 SBCCSDA Membership	\$ 150.00
ACH	11/15/2023	SDRMA	December 2023 Insurance - Employee Benefits	\$ 767.28
ACH	11/16/2023	Payroll	November 1-15, 2023 Salary	\$ 12,584.32
ACH	11/20/2023	Employment Development Dept.	EDD Tax Deposit (November 1-15, 2023)	\$ 1,150.39
ACH	11/20/2023	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (November 1-15, 2023)	\$ 6,156.51
ACH	11/20/2023	Lincoln Financial Group	401a Plan Employer Match (partial due 11/15/23)	\$ 525.32
ACH	11/20/2023	Lincoln Financial Group	457 Plan Employee Deferred Comp. (11/15/23) & Employer Match (partial due 11/15/23)	\$ 3,431.91
<b>TOTAL</b>				<b>\$ 109,877.23</b>

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT  
DECEMBER 2023 WARRANT LIST FOR BOARD APPROVAL  
(Account held at Five Star Bank)**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	12/4/2023	Payroll	November 16-30, 2023 Salary	\$ 13,190.39
ACH	12/4/2023	Cynthia Allen	Meetings: 11/13 CMA; 11/15 WMA	\$ 138.52
ACH	12/4/2023	Larry Lahr	Meeting: 11/13 CMA	\$ 69.26
ACH	12/4/2023	Brett Marymee	Meeting: 11/16 EMA	\$ 69.26
ACH	12/4/2023	Employment Development Dept.	EDD Tax Deposit (November 16-30, 2023)	\$ 1,150.39
ACH	12/4/2023	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (November 16-30, 2023)	\$ 4,990.29
ACH	12/4/2023	Lincoln Financial Group	401a Plan Employer Match (partial due 11/30/23)	\$ 525.32
ACH	12/4/2023	Lincoln Financial Group	457 Plan Employee Deferred Comp. (11/30/23) & Employer Match (partial due 11/30/23)	\$ 3,431.91
1219	12/13/2023	Access	Records Services: shredding service	\$ 58.19
1220	12/13/2023	Alex Pappas	November 2023 SGMA TSS Grant Support and Administrative Support	\$ 204.00
1221	12/13/2023	Onsite Computers & Design	IT Support - computer issues	\$ 312.50
1222	12/13/2023	Pacific Gas & Electric	November 2023 Electric Service	\$ 316.16
1223	12/13/2023	U.S. Geological Survey	USGS Lompoc GW Monitoring Program 2023	\$ 21,620.00
1224	12/13/2023	Amber Thompson	October-November 2023 Expense Reimbursement	\$ 391.69
1225	12/13/2023	Stetson Engineers	October 2023 Engineering Service	\$ 10,138.02
1226	12/13/2023	US Bank Corp	November 2023 CalCard	\$ 2,759.30
1227	12/13/2023	Valley Bookkeeping Services	November 2023 Bookkeeping	\$ 380.00
1228	12/13/2023	Young Wooldridge	November 2023 Legal Service	\$ 38,839.59
1229	12/13/2023	VOID	VOID	\$ -
1230	12/13/2023	Inklings Printing Co.	Business cards	\$ 79.10
1231	12/13/2023	Jim Heyerly	December 2023 Rent	\$ 1,600.00
ACH	12/13/2023	SDRMA	January 2024 Insurance - Employee Benefits	\$ 767.28
ACH	12/19/2023	Payroll	December 1-15, 2023 Salary	\$ 11,402.72
ACH	12/19/2023	Employment Development Dept.	EDD Tax Deposit (December 1-15, 2023)	\$ 651.73
ACH	12/19/2023	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (December 1-15, 2023)	\$ 3,107.80
ACH	12/19/2023	Lincoln Financial Group	401a Plan Employer Match (partial due 12/15/23)	\$ 525.32
ACH	12/19/2023	Lincoln Financial Group	457 Plan Employee Deferred Comp. (12/15/23) & Employer Match (partial due 12/15/23)	\$ 3,217.17
<b>TOTAL</b>				<b>\$ 119,935.91</b>

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT**  
**JANUARY 2024 WARRANT LIST FOR BOARD APPROVAL**  
**(Account held at Five Star Bank)**

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH	1/3/2024	Payroll	December 16-30, 2023 Salary	\$ 8,306.30
ACH	1/3/2024	Cynthia Allen	Meetings: 12/6 SYRWCD; 12/20 WMA	\$ 138.52
ACH	1/3/2024	Mark Altshuler	Meeting: 12/6 SYRWCD	\$ 69.26
ACH	1/3/2024	Steve Jordan	Meetings: 12/6 SYRWCD; 12/14 EMA	\$ 138.52
ACH	1/3/2024	Larry Lahr	Meeting: 12/6 SYRWCD	\$ 69.26
ACH	1/3/2024	Brett Marymcc	Meeting: 12/14 EMA	\$ 69.26
ACH	1/3/2024	Employment Development Dept.	EDD Tax Deposit (December 16-30, 2023)	\$ 562.13
ACH	1/3/2024	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (December 16-30, 2023)	\$ 3,686.75
ACH	1/3/2024	Lincoln Financial Group	401a Plan Employer Match (partial due 12/30/23)	\$ 525.32
ACH	1/3/2024	Lincoln Financial Group	457 Plan Employee Deferred Comp. (12/30/23) & Employer Match (partial due 12/30/23)	\$ 2,133.69
1232	1/11/2024	Alex Pappas	December 2023 SGMA GIS Support and Surface Water Monitoring	\$ 137.00
1233	1/11/2024	Inklings Printing Co.	Groundwater statements pamphlet and newsletter	\$ 322.47
1234	1/11/2024	Pacific Gas & Electric	December 2023 Electric Service	\$ 145.92
1235	1/11/2024	William Buelow	December 2023 Expense Reimbursement (includes air travel to/from Sacramento)	\$ 1,248.80
1236	1/11/2024	Jim Heyerly	January 2024 Rent	\$ 1,600.00
1237	1/11/2024	Onsite Computers & Design	Replacement computer and IT support	\$ 2,697.08
1238	1/11/2024	Stetson Engineers	November 2023 Engineering Service	\$ 10,949.87
1239	1/11/2024	US Bank Corp	December 2023 CalCard	\$ 2,118.24
1240	1/11/2024	Valley Bookkeeping Services	December 2023 Bookkeeping	\$ 380.00
1241	1/11/2024	Young Wooldridge	December 2023 Legal Service	\$ 34,755.72
ACH	1/12/2024	SDRMA	February 2024 Insurance - Employee Benefits	\$ 762.36
ACH	1/17/2024	Payroll	January 1-15, 2024 Salary	\$ 10,735.09
ACH	1/17/2024	Employment Development Dept.	EDD Tax Deposit (January 1-15, 2023)	\$ 616.91
ACH	1/17/2024	Five Star Bank (Payroll Acct)	Payroll Tax Deposit (January 1-15, 2023)	\$ 4,285.04
<b>TOTAL</b>				<b>\$ 86,453.51</b>



**California Special  
Districts Association**

*Districts Stronger Together*

**DATE:** February 5, 2024  
**TO:** CSDA Voting Member Presidents and General Managers  
**FROM:** CSDA Elections and Bylaws Committee  
**SUBJECT:** **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS  
SEAT A**

---

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2025 - 2027 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.  
(See attached CSDA Network Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

**Commitment and Expectations:**

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in Sacramento.  
*(CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).*
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days - held in the spring, and the CSDA Annual Conference - held in the fall.  
*(CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)*
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.  
*(CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).*

**Nomination Procedures:** Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations is April 10, 2024. Nominations and supporting documentation may be mailed or emailed.**

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814  
Fax: 916.442.7889  
E-mail: [amberp@cda.net](mailto:amberp@cda.net)

**Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.**

CSDA will begin electronic voting on June 10, 2024. All votes must be received through the system no later than 5:00 p.m. July 26, 2024. The successful candidates will be notified no later than July 30, 2024. All selected Board Members will be introduced at the Annual Conference in Indian Wells, CA in September 2024.

#### **Expiring Terms**

(See enclosed map for Network breakdown)

<b>Northern Network</b>	Seat A – Greg Orsini, Director, McKinleyville Community Services District*
<b>Sierra Network</b>	Seat A – Noelle Mattock, El Dorado Hills Community Services District*
<b>Bay Area Network</b>	Seat A – Chad Davisson, General Manager, Ironhouse Sanitary District*
<b>Central Network</b>	Seat A – Patrick Ostly, General Manager, North of River Sanitary District*
<b>Coastal Network</b>	Seat A – Elaine Magner, Director, Pleasant Valley Recreation & Park District*
<b>Southern Network</b>	Seat A – Jo MacKenzie, Director, Vista Irrigation District*

(\* = Incumbent is running for re-election)

**CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 10, 2024.** All votes must be received through the system no later than 5:00 p.m. July 26, 2024.

*Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail [amberp@cda.net](mailto:amberp@cda.net) **by April 10, 2024** in order to ensure that you will receive a paper ballot on time.*

**CSDA will mail paper ballots on June 10, 2024 per district request only.**

If you have any questions, please contact Amber Phelen at [amberp@cda.net](mailto:amberp@cda.net).





California Special  
Districts Association  
*Districts Stronger Together*

## 2024 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: \_\_\_\_\_

District: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Network: \_\_\_\_\_ (see map)

Telephone: \_\_\_\_\_

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Nominated by (optional): \_\_\_\_\_

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA  
Attn: Amber Phelen  
1112 I Street, Suite 200  
Sacramento, CA 95814  
(877) 924-2732

amberp@csda.net

***DEADLINE FOR RECEIVING NOMINATIONS:***

**April 10, 2024 at 5:00 p.m.**



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: \_\_\_\_\_

District/Company: \_\_\_\_\_

Title: \_\_\_\_\_

Elected/Appointed/Staff: \_\_\_\_\_

Length of Service with District: \_\_\_\_\_

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

\_\_\_\_\_  
\_\_\_\_\_

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

\_\_\_\_\_  
\_\_\_\_\_

4. List civic organization involvement:

\_\_\_\_\_  
\_\_\_\_\_

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



California Special Districts Association  
**DISTRICT NETWORKS**

