

MEETING MINUTES

Santa Ynez River Valley Basin Central Management Area Groundwater Sustainability Agency

A regular meeting of the Santa Ynez River Valley Basin Central Management Area Groundwater Sustainability Agency Meeting was held on Monday, 22 April 2019, at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California

Committee Present:

Ed Andrisek Cynthia Allen

Alternates Present:

Art Hibbits (abstaining)

Staff Present:

Bill Buelow Rose Hess Amber Thompson Kevin Walsh
Matt Young

Others Present:

Zoe Carlson (Dudek) Maygan Cline (Geosyntec) and six members of the public

Others Via Phone:

Anita Regmi (DWR) Curtis Lawler and Miles McCammon (Stetson Engineers)

I. Call to Order

Mr. Andrisek called the meeting to order at 10:03 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves, if they wish to do so.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three GSAs in the Basin (EMA, CMA, WMA), securing DWR Prop. 1 Grant (Grant) funding and hiring Consultants.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Andrisek submitted the minutes of the meeting of January 28, 2019 for Committee approval.

Ms. Allen made a MOTION to approve the minutes. Mr. Andrisek seconded the motion and it passed unanimously.

VII. Receive update on consultant for GSP activities in the Western Management Area

Mr. Buelow reported that a Kick-off meeting was held with the consultant team comprised of Stetson Engineers, Geosyntec and Dudek on February 28, 2019. The consultant team discussed the initiation of two tasks, including the preparation of both a Stakeholder Engagement Plan and a Data Management Plan. Curtis Lawler (Stetson Engineers), is the Project Manager for these tasks and he reported on the status of the Tasks. Mr. Lawler explained that the Data Management System will be used to hold the compiled data used for the GSP preparation. Mr. Lawler, Ms. Carlson and Ms. Cline then reported that preparation of the Stakeholder Engagement Plan, as well as the development of a Groundwater Communications Portal (GCP), had begun. As consultant for both the WMA and CMA GSP effort, the Stetson team is also coordinating with the EMA consultant (GSI Water Solutions) including a proposal to use the same communication portal as the EMA and WMA. Doing so would benefit the public, agency staff and stakeholders, as well as streamline the comment process for the GSP submittals for all three GSAs in the Basin. Mr. Buelow added it could possibly lead to cost savings. The Committee commented positively on the consultant report and the use of the same GCP for all three GSAs.

VIII. Receive update on the Draft Intra-Basin Area Administrative Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work on a Draft Intra-Basin Area Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize the informal agreements already made between the three GSAs regarding cost sharing, distribution of grant funds and coordinating to deliver the three GSPs. When the Draft Agreement is complete, it will be circulated to the various Agencies in each GSA for review by their respective Legal Counsel. Once that review is completed the Draft will be distributed to the three GSA Committees for review and approval in July 2019. After approval by the three GSA Committee, the Draft will go to the respective Board of each of the GSA Agencies for ratification.

Mr. Andrisek requested public comments or questions from the audience. No comments were made and there were no questions.

IX. Consider approval of Draft Guidelines and Application for a Citizen Advisory Group (CAG) for the Western Management Area

Mr. Buelow reviewed the Citizen Advisory Group (CAG) guidelines, purpose, roles and responsibilities, governance and application as was requested by the CMA GSA Committee at the January 28, 2019 meeting. The Committee considered and discussed the proposed guidelines and application. The Committee heard public comments and questions from the audience.

The Committee discussed an application deadline, the number of proposed CAG members, the diversity of membership and other pertinent issues.

Mr. Andrisek made a MOTION to approve the application and guidelines with following amendments: the application deadline is June 21, 2019, the GSA Committee would like a seven member CAG; Agency Staff will review the applications; and if a CAG member has three consecutive unexcused absences, they may be dismissed from the CAG. Ms. Allen seconded the motion and it passed unanimously.

X. Next regular meeting Date and Time

Ms. Allen made a MOTION to move the location of future regular meetings of the CMA GSA Committee to the Buellton City Council Chambers due to the meeting attendance has outgrown the space of the Planning Department Conference Room. Mr. Andrisek seconded the motion and it passed unanimously.

The next regular meeting date will be Monday, July 22, 2019, 10:00 am at the Buellton City Council Chambers, Buellton, California.

XI. CMA GSA Committee requests and comments

No requests were made.

XI. Adjournment


There being no further business, Mr. Andrisek adjourned the meeting at 10:42 a.m.

Respectfully submitted,



William J Buelow, Secretary

ATTEST:



Ed Andrisek, Chairman

**SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN
CENTRAL MANAGEMENT AREA (CMA) GROUNDWATER SUSTAINABILTY AGENCY (GSA)**

JANUARY 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NONE				\$ -

FEBRUARY 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
ACH Debit	02/20/19	Delux Check	Checks	\$ 24.03
			TOTAL	\$ 24.03

MARCH 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NONE				\$ -

TOTAL THIS QUARTER: \$ 24.03

**SANTA YNEZ RIVER VALLEY GROUNDWATER BASIN
CENTRAL MANAGEMENT AREA (CMA) GROUNDWATER SUSTAINABILTY AGENCY (GSA)**

APRIL 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
NONE				\$ -

MAY 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1001	05/22/19	Stetson Engineers	Feb. 2019 (\$1,145.50) and March 2019 (\$6,766.97) Engineering Service (Task Order #2)	\$ 7,912.47
TOTAL				\$ 7,912.47

JUNE 2019 WARRANT LIST FOR COMMITTEE APPROVAL

<u>NUMBER</u>	<u>DATE</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
1002		Stetson Engineers	April. 2019 Engineering Service (Task Order #2)	\$ 4,292.98
1003		Stetson Engineers	May 2019 Engineering Service (Task Order #2)	\$ 7,591.63
TOTAL				\$ 11,884.61

TOTAL THIS QUARTER: \$ 19,797.08