

NOTICE AND AGENDA OF REGULAR MEETING

GROUNDWATER SUSTAINABILITY AGENCY
FOR THE CENTRAL MANAGEMENT AREA
SANTA YNEZ RIVER GROUNDWATER BASIN

HELD AT

BUELLTON CITY HALL – CITY COUNCIL CHAMBERS
140 WEST HIGHWAY 246, BUELLTON, CALIFORNIA

AT 10:00 A.M., MONDAY, OCTOBER 28, 2019

AGENDA

- I. Call to Order
- II. Pledge of Allegiance
- III. Introductions and review of SGMA in the Santa Ynez River Valley Basin
- IV. Additions or Deletions to the Agenda
- V. Public Comment (Any member of the public may address the Committee relating to any non-agenda matter within the Committee’s jurisdiction. The total time for all public participation shall not exceed fifteen minutes and the time allotted for each individual shall not exceed five minutes. No action will be taken by the Committee at this meeting on any public item.)
- VI. Review and consider approval of meeting minutes of July 29, 2019 and September 12, 2019
- VII. Review and consider approval of amended meeting minutes of May 16, 2018; October 22, 2018; January 28, 2019 and April 22, 2019
- VIII. Receive CMA GSA financial update and consider approval of the CMA Warrant List
- IX. Receive and discuss Intra-Basin Administrative Agreement between three GSAs and consider CMA endorsement/recommendation for all GSA agencies in the Basin to adopt the Agreement.
- X. CMA Citizen Advisory Group (CAG)
 - a. Review Sean Diggins CAG application and consider appointment
 - b. Receive report from CMA CAG on Draft Outreach and Engagement Plan
 - c. Receive report from CMA CAG on Draft Data Management Plan
- XI. Receive update on GSP activities in the CMA and Basin
- XII. Receive list of regular GSA meetings for 2020. Next CMA Meeting: Monday, February 24, 2020, 10:00 AM, at the Buellton City Council Chambers, 140 W. Highway 246, Buellton, CA
- XIII. CMA GSA Committee requests and comments
- XIV. Adjournment

[This agenda was posted 72 hours prior to the scheduled meeting at 107 West Highway 246, Buellton, California, 3669 Sagunto Street, Suite 101, Santa Ynez, California, and <https://www.SYRWCD.com> and <https://www.countyofsb.org/pwd/gsa.sbc> in accordance with Government Code Section 54954. In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Santa Ynez River Water Conservation District at (805) 693-1156. Notification 72 hours prior to the meeting will enable the GSA to make reasonable arrangements to ensure accessibility to this meeting.]

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A special meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Monday, 29 July 2019, at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

Committee Present:

Ed Andrisek Art Hibbits

Alternates Present:

Cynthia Allen

Staff Present:

Bill Buelow Amber Thompson Kevin Walsh Matt Young

Others Present:

Zoe Carlson (Dudek) Maygan Cline (Geosyntec)
and 9 members of the public

Others Via Phone:

Curtis Lawler (Stetson Engineers) Miles McCammon (Stetson Engineers)
Anita Regmi (DWR)

I. Call to Order

Mr. Andrisek called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Andrisek asked for introductions. Mr. Buelow invited all in attendance to introduce themselves, if they wished to do so.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three Groundwater Sustainability Agencies (GSAs) in the Basin (EMA, CMA, WMA), securing Department of Water Resources (DWR) Prop. 1 Grant (Grant) funding and hiring Consultants.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Andrisek submitted the minutes of the meeting of April 22, 2019 for Committee approval.

Mr. Hibbits made a MOTION to approve the minutes. Mr. Andrisek seconded the motion and it passed unanimously.

VII. Receive CMA GSA financial update and approve CMA Warrant Lists

The Committee reviewed the financial reports of FY 2018-19 Periods 1 through 11 (through May 31, 2019). Mr. Buelow reported all deposits made so far into the CMA Checking account were from both the City of Buellton and Santa Ynez River Water Conservation District (SYRWCD); this checking account is held in SYRWCD's name with the title "CMA Account" specifically to be used for SGMA activities in the CMA; and the financial reports for Period 12 (June 2019) were not available from the bookkeeper prior to this meeting.

The Committee approved unanimously the January, February, March, April, May and June Warrant Lists as presented (ACH Debit and nos. 1001 – 1003). Mr. Hibbits made a MOTION to approve the warrant lists and financial reports as submitted. Mr. Andrisek seconded the motion and it passed unanimously.

VIII. Receive update on the Draft Inter-Basin Area Administrative Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work along with Agency Attorneys on finalizing a Draft Inter-Basin Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize certain administrative matters between the three GSAs such as cost sharing, distribution of grant funds, and coordinating to deliver the three GSPs. A Draft Agreement was circulated in mid-June 2019 to the various Agencies in each GSA for review by their respective staff and legal counsel. Attorneys have been working on resolving comments. When the Draft Agreement has been reviewed by all Agency Attorneys, it is expected to be distributed to the three GSA Committees for review and endorsement in October 2019. After endorsement by the three GSA Committees, the Agreement will go to the respective Board/Council of each of the GSA Agencies for approval. No action was needed or taken by the Committee.

IX. Receive update on GSP consultant coordination between three GSAs and consider approval of additional Stetson Task Order(s) to be administered under First Amendment to existing agreement between SYRWCD and Stetson Engineers

Mr. Buelow reported in order for additional coordination between all three GSAs in Basin, Agency Staff have agreed to use SYRWCD's existing SGMA contract with Stetson Engineers adding an amendment to perform coordination work between the three GSAs. This includes a Groundwater Communication Portal (GCP) currently being developed by the consultants for EMA, CMA and WMA to be used by all three GSAs in the Basin. The GCP will be used to streamline and facilitate communication, sign up to receive emails, provide comments of documents and host calendars with meeting dates, agendas and documents for all three GSAs. Consultants estimate three weeks until the GCP is available for use. The GCP will be available to the public and staff on the basin-wide SGMA website being developed by SYRWCD. This better communication tool increases cost to the CMA about \$15,000 overall coordination costs for stakeholder outreach and communication efforts but will save time and decrease the cost of communication with the public, decrease costs to receive, compile and document comments on plans which is a requirement of DWR for the SGMA process. Public questions and discussion followed.

Mr. Hibbits made a MOTION to use the existing SYRWCD SGMA contract to issue Stetson Engineers a Task Order to include the CMA GSA in the coordinated Groundwater Communication Portal between the three GSAs. Mr. Andrisek seconded the motion and it passed unanimously.

X. Citizen Advisory Group (CAG) for the Central Management Area

A. Receive Staff report on CMA CAG process and recommendation for CMA CAG

Mr. Buelow reported he and Ms. Hess met and reviewed the six CAG applications received. The Committee recommended the CAG have 7 members however only 6 applications were received. Agency Staff recommends choosing all 6 applicants, who they felt well represented the community, and keep the application process open to fill the remaining seventh seat on the CMA CAG. They recommend these 6 citizens for the CMA CAG:

- **Ms. Cindy Douglas**, Resident, Organic Farm Manager;
- **Mr. Larry Lahr**, Representative of a Landowner, Business Owner;
- **Ms. Jeannette Lombardo**, Non-governmental Organization Representative;
- **Ms. Sharyne Merritt**, Landowner;
- **Mr. Jeffrey Newton**, Representative of a Landowner, Business Owner; and
- **Mr. Mark Preston**, Resident, Landowner.

Mr. Hibbits and Mr. Andrisek thanked the CMA CAG Members for volunteering their time and being part of this process.

B. Consider EMA CAG member selections

The Committee considered and discussed the recommendation of the Staff.

There was no public comment.

Mr. Hibbits made a MOTION to accept the recommendation of Staff, establish a CAG for the CMA comprised of the six recommended citizens and keep the application process open to fill the remaining seventh seat on the CMA CAG with a deadline of September 13, 2019 and thank the CAG members for volunteering their time to this process. Mr. Andrisek seconded. The motion passed unanimously.

XI. Consultant GSP activities

A. Receive Draft Outreach and Engagement Plan and consider directing staff to release for CAG and public review

Ms. Carlson of Dudek and Ms. Cline of Geosytec presented the Draft Public Outreach and Engagement Plan for the Santa Ynez River Valley Groundwater Basin CMA GSA (July 2019). The plan is designed to be a website communication tool to meet specific requirements of DWR and outlines how the GSA will communicate, make decisions, identify and engage stakeholders, define roles in the GSP efforts, outline goals, and to receive, compile and document comments on plans which is a requirement of DWR for the SGMA process.

Mr. Andrisek made a MOTION directing Staff to release the Draft Public Outreach and Engagement Plan for the Santa Ynez River Valley Groundwater Basin CMA GSA for CAG and public review and comment with a deadline of September 30, 2019 (approximately 60 days). Mr. Hibbits seconded. The motion passed unanimously.

B. Receive update on Draft Data Management Plan and consider directing staff to release for CAG and public review

Ms. Cline reported that the Data Management System Plan which outlines the Data Management System (DMS) is being developed. It is a software tool that will organize data being gathered and will be used in developing the Visualization Tool, Groundwater Budget and Hydrogeologic Conceptual Model. The goal of the DMS is to collect as much data as possible in order to address all six undesirable results. Consultants are currently gathering as much publicly available data as possible and coordinating with the other two GSAs.

Mr. McCammon of Stetson reported they are in the first step of initial data gathering with the goal of using the data to perform a Data Gap Analysis then consultants can consider if a new well or outreach to new landowners with wells needs to be included in plan. Mr. Lawler of Stetson reported consultants plan to

complete data collection by October 2019 and can begin to develop a Hydrogeologic Conceptual Model and Water Budget.

Questions and public discussion followed. Mr. Buelow reported Agency Staff is reviewing a Draft DMS and expects to bring the plan to the next regular Committee meeting in October for review. Committee discussion followed regarding possibly adding a special meeting in September in order to review, accept and release a Draft DMS to the public sooner than late October, to be determined.

XII. Consider adoption of CMA logo for CMA documents and internet webpage

Mr. Buelow presented for consideration a CMA GSA logo to be used on documents and website.

Mr. Hibbits made a MOTION to accept the logo for the CMA GSA. Mr. Andrisek seconded. The motion passed unanimously.

XIII. Consideration and discussion of moving EMA GSA meetings to second week of second month of quarter starting in February 2020

Mr. Buelow requested moving the regular meetings for the CMA Committee from the fourth Monday in the first month of each quarter to either the second or fourth Monday in the second month of each quarter with the meeting still being held at 10:00 AM at the Buellton City Council Chambers. It will allow for complete quarterly financial reporting and timely reporting on the quarterly progress report provided to DWR for the Prop. 1 Grant to the Committee. All Committee members were ok with the proposed change to either the second or fourth week of the second month each quarter.

XIV. Next Regular Meeting

The next regular meeting date will be Monday, October 28, 2019, 10:00 am at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

XV. CMA GSA Committee requests and comments

Mr. Hibbits requests a report from the U.S. Forest Service or CalFire about fire protection pollution in the watershed, CalFire's use of FOSGEM in the watershed, control burns and other watershed management practices. Mr. Young and the County Water Agency has access to the B.A.E.R.

XI. Adjournment

There being no further business, Mr. Andrisek made a MOTION to adjourn the meeting at 11:52 a.m. Mr. Hibbits seconded.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A special meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Thursday, 12 September 2019, at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

Committee Present:

Ed Andrisek Cynthia Allen (acting as Alternate)

Committee Absent:

Art Hibbits

Staff Present:

Bill Buelow Rose Hess Kevin Walsh Matt Young

Others Present:

Zoe Carlson (Dudek) and 6 members of the public

I. Call to Order

Mr. Andrisek called the meeting to order at 10:00 a.m.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

IV. Public Comment

There was no public comment.

V. Receive update on Draft Data Management Plan and consider directing staff to release for CAG and public review

Mr. Buelow presented the Draft Data Management Plan (DMS) for the Santa Ynez River Valley Groundwater Basin CMA GSA (September 2019). It is a software tool that will organize data being gathered and will be used in developing the Visualization Tool, Groundwater Budget and Hydrogeologic Conceptual Model. Questions and public discussion followed.

Ms. Allen made a MOTION directing Staff to release the Draft Data Management Plan for the Santa Ynez River Valley Groundwater Basin CMA GSA for CAG and 60 day public review. Mr. Andrisek seconded. The motion passed unanimously.

VI. Next Regular Meeting

The next regular meeting date will be Monday, October 28, 2019, 10:00 am at the Buellton City Council Chambers, 140 West Highway 246, Buellton, California.

VII. CMA GSA Committee requests and comments

No requests or comments were made.

XI. Adjournment

There being no further business, Mr. Andrisek made a MOTION to adjourn the meeting at 10:15 a.m. Ms. Allen seconded.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Wednesday, 16 May 2018, at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California

Committee Present: Ed Andrisek Art Hibbits Cynthia Allen (Alternate)

Staff Present: Bill Buelow Rose Hess Amber Thompson
 Matt Young Bruce Wales

Others Present: Paeter Garcia (Santa Ynez River Water Conservation District, ID No. 1)
 Cary Boles (citizen), Charles Boles (citizen), Neal Olinger (citizen)

I. Call to Order

Mr. Buelow called the meeting to order at 10:30 a.m. and welcomed all in attendance and requested public comments from audience. There were no comments.

II. Designation of CMA GSA Committee

Mr. Buelow requested all Committee and Staff Members in attendance announce who they are and what entity they are from. Mr. Young announced County Supervisor Joan Hartmann and Ms. Elizabeth Farnum, both unavailable to attend today's meeting, will be the two non-voting members of the CMA GSA on behalf of the County of Santa Barbara. One or both may attend meetings in the future.

III. Additions, if any, to the Agenda

No additions were made.

IV. Public Comment

Mr. Buelow requested public comments from audience. No comments were made.

V. Election of Committee Officers

Mr. Hibbits made a MOTION to nominate Mr. Andrisek for the Chair position of CMA GSA. Mr. Andrisek seconded. Mr. Andrisek made a MOTION to nominate Mr. Hibbits for the Vice-Chair position of CMA GSA. Mr. Hibbits seconded. Having been elected as Chair, Mr. Andrisek took over running of meeting and following the Agenda.

VI. Conflict of Interest and Form 700 Requirements

Mr. Buelow advised, per SGMA regulations, the CMA GSA must establish a Conflict of Interest Code is required to be adopted by Resolution within six months of today's meeting. Additionally, each CMA Committee member and staff must complete a new Form 700 within 30 days of this meeting. Mr. Buelow advised that Santa Ynez River Water Conservation District (SYRWCD), is the coordinating agency for all three GSAs in the Santa Ynez Basin. As a courtesy, Mr. Buelow offered to send reminders to Staff to complete the new Form 700 submittal. Mr. Buelow let all know that if they had questions they could contact him at the District office.

Mr. Hibbits made a MOTION for Staff to create a Conflict of Interest Code by the next meeting. Mr. Andrisek seconded.

VII. Staff and Outside Services

A. GSA Coordinator and DWR Point of Contact

Mr. Buelow advised that State of California requires that if multiple Groundwater Sustainability Plans (GSP) are submitted from a Basin, as is planned for the Santa Ynez Basin, then an Intra-Basin Coordination Agreement is required to be submitted with the GSPs. In the CMA GSA Memorandum of Agreement, the SYRWCD was identified as the coordinating agency for the CMA. SYRWCD is also the coordinating agency for each of the three GSAs in the Basin, and Mr. Buelow is the GSA Coordinator and DWR Point of Contact for the Basin.

B. Secretarial Support

Ms. Thompson will provide Secretarial Support with direction and oversight from the GSA Coordinator.

C. Banking and Finance

Mr. Buelow recommended setting up separate accounting and set of financial books to be maintained by an outside bookkeeper with direction and oversight by the GSA Coordinator. There was discussion and agreement from all in attendance.

D. Legal Counsel

Mr. Buelow recommended each member entity use their own counsel and share cost as needed. Discussion and agreement from all in attendance.

VIII. Status update on California Department of Water Resources Proposition 1 Grant

Mr. Buelow advised that SYRWCD, as Grantee for the Proposition 1 Grant, submitted a letter dated April 6, 2018 outlining suggested changes and edits to the California Department of Water Resources Grant Agreement Template. Mr. Buelow shared that subsequent discussion with DWR staff have indicated that DWR's Legal team

does not intend to consider any suggested changes. Mr. Buelow advised the Committee that SYRWCD counsel intends to elevate the comment letter to a higher level within DWR in conjunction with other GSAs Counsel that have similar concerns about the Grant Agreement Template.

On May 7, 2018, SYRWCD received a letter from DWR confirming receipt of the DWR grant award. The letter outlined several requirements by DWR that are due in mid-June 2018. These include a revised work plan, budget and schedule, and a summary of actual costs anticipated for the tasks requested for reimbursement. Mr. Buelow will complete and submit the requirements.

Mr. Buelow advised that the final SGMA plan is due January 2022. However due to the public comment and response period, the goal will be to have the GSP completed by the middle of 2021.

IX. Consider authorization to notify the State of California, Department of Water Resources of the Initiation of Groundwater Sustainability Plan Activities for the CMA GSA

Mr. Buelow advised that DWR requires an official Notification to DWR on the GSAs intent to begin GSP activities. As coordinating agency, SYRWCD prepared a draft letter to formally notify DWR of the intent to begin GSP activities on behalf of the CMA GSA, as required by SGMA. Mr. Buelow will also complete the required online form. At this time all information will be posted on the County of Santa Barbara website (www.countyofsb.org/pwd/gsa.sbc). However, the GSA will likely have its own website in the future.

Mr. Hibbits made a MOTION to approve the letter as drafted and submit, instructed Mr. Buelow to complete the online form and approved the posting of CMA GSA information and documents to the County of Santa Barbara website. Mr. Andrisek seconded.

X. Consideration of Cost Sharing between Voting Agencies and Grant Reimbursement

Mr. Buelow reviewed the Memorandum of Agreement between the SYRWCD, City of Buellton and County of Santa Barbara. Mr. Young reiterated that the County of Santa Barbara is a non-voting agency and has no financial responsibilities to the GSA. Mr. Buelow reiterated that SYRWCD and the City of Buellton (the City), are the only voting agencies in the CMA GSA and will share costs incurred by the CMA GSA. Each agency will bear costs for its staff to participate on the GSA committee. Costs for outside contractors and/or support costs will be split 50/50 between the SYRWCD and the City. This includes costs for secretarial support and financial services (i.e., bookkeeping services). Mr. Buelow will provide a task list with actual costs at the next CMA GSA meeting.

Management of the Grant will be done by the SYRWCD staff. It is anticipated that the City and SYRWCD will need to pay invoices first, and then submit paid invoices for reimbursement to DWR. Rose Hess from the City indicated that SYRWCD staff and

City of Buellton staff will discuss and create plan for payables and reimbursement to help minimize the turn-around time for reimbursement. The committee requested that a pro-forma budget is established, and a list of payables will be submitted to the committee at meetings.

It was agreed that SYRWCD will maintain the CMA GSA bank accounts and manage the bookkeeping support on behalf of the GSA. SYRWCD will receive contribution from the City for its share of the costs. The contribution will be placed in a separate interest-bearing account (i.e. LAIF).

Grant reimbursements will be handled separately, as per the requirements of DWR. The City and the SYRWCD will pay contractor invoices for GSP work on a net-30 basis. On a periodic basis, established by DWR, the CMA GSA will submit paid invoices and request reimbursement. Reimbursement funds will be placed in a non-interest-bearing account and redistributed to the SYRWCD and the City.

Mr. Andrisek made a MOTION to approve the cost share plan of 50/50 between SYRWCD and the City of Buellton. Mr. Hibbits seconded.

XI. Consider authorization to request Consultant Services

Mr. Buelow described the need for consultant services for four tasks including: 1) website and email communication services; 2) stakeholder engagement planning services; 3) data management planning services; 4) Technical Coordination Memorandum for Hydrogeologic Conceptual Model methods and assumptions; 5) Hydrogeologic Conceptual Model services.

A. Website and Email Communications

Mr. Buelow described the need for the CMA GSA to have a web-site for stakeholder engagement, to post agendas, minutes, community participation and notifications. All agreed.

Mr. Buelow suggested the formation of one website for the Basin and a subpage for each of the three GSAs in the Basin (WMA, CMA and EMA). The costs for the design, development and operations of the website would be split three ways. All agreed.

Mr. Young offered to let the three GSAs (including the CMA GSA) use the County's SGMA page to post agenda and meeting minutes on an interim basis until the three Santa Ynez Valley Basin GSAs get their own website established. Mr. Buelow proposed that the cost of the website be shared between the three GSAs in the basin. Each GSA would have its own separate page. All agreed.

B. Stakeholder Engagement Plan

Mr. Buelow described the need for a Stakeholder Engagement Plan for the CMA GSA. The plan would document the stakeholder engagement that has already occurred as part of the GSA formation and would outline how the public would be notified and

involved in the future. Mr. Buelow described that the Stakeholder engagement plan would likely be the first deliverable to DWR. All agreed.

C. Data Management Plan

Mr. Buelow described the need to create an electronic database with a web-interface. Mr. Buelow also described the benefit to having one database for all three GSAs in the Santa Ynez Basin. All agreed.

Mr. Buelow described the need to develop a Data Management Plan that would outline the specifics of the data management system and how it would be used for other GSP activities. The Data Management Plan would be the second deliverable to DWR.

To save costs, Matt Young advised there are several “off the shelf” products available and offered to share them with Mr. Buelow. Mr. Young added that the commercially available products could be tailored for the Basin’s Data Management System.

D. Technical Support for Basin Coordination

Mr. Buelow described that a basin can submit one or multiple GSPs. Our basin has elected to submit multiple GSPs (one for each GSA/Management Area). However, as per SGMA statute, if multiple GSPs are submitted they need to be submitted under a Coordination Agreement. Mr. Buelow outlined the need to have a Technical Memorandum describing the methods and assumptions to be used for multiple GSPs in the Basin so that the plans use the same assumptions, methods, and meet the same data quality objectives. The end goal is for the entire Basin to be working toward sustainability in concert. Mr. Buelow indicated that the proposed Technical Memorandum should be written prior to the start of any hydrogeologic technical work. The Technical Memorandum will outline expectations and will help avoid confusion and potential rework. All agreed.

E. Hydrogeologic Conceptual Model

Mr. Buelow described the components of the Hydrogeologic Conceptual Model as a requirement for the GSP. The committee discussed gathering, evaluating and using existing data to use in the hydrogeologic conceptual model to potentially reduce costs. All agreed.

Mr. Andrisek made a MOTION to have Mr. Buelow issue Requests for Proposals to outside contractors for items listed in XI, Items A-E. Mr. Hibbits seconded.

XII. Determination of next meeting date.

The next meeting is scheduled for **July 18, 2018 at 10:30 a.m.** at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California with larger back up location of Buellton City Council Chambers, if needed.

XIII. Requests from the Committee for items to be included on the next Agenda

Deadline of June 1, 2018 for Committee to request items to be included on the next Agenda. All requests to be given to Mr. Buelow at SYRWCD.

XIV. Adjournment

There being no further business, Chairman Andrisek adjourned the meeting at 11:55a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Monday, 22 October 2018, at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California

Committee Present: Ed Andrisek Art Hibbits

Alternates Present: Cynthia Allen

Staff Present: Bill Buelow Elizabeth Farnum Rose Hess
 Amber Thompson Matt Young Bruce Wales

Others Present: Frank Hovey

I. Call to Order

Mr. Andrisek called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Additions, if any, to the Agenda

No additions were made.

III. Public Comment

There was no public comment.

IV. Review and Approve Minutes

Mr. Buelow submitted the minutes of the meeting of May 16, 2018 for Committee approval. Item XII referenced the next meeting scheduled was for July 18, 2018. That meeting was cancelled and rescheduled for October 22, 2018.

Mr. Andrisek made a MOTION to approve the minutes as amended. Mr. Hibbits seconded the motion and it passed unanimously.

V. Consider Adoption of Conflict of Interest Code

Mr. Andrisek presented the Conflict of Interest Code for discussion. Discussion followed regarding the title “Board of Directors” be changed to “Directors”.

Mr. Hibbits made a MOTION to adopt the Conflict of Interest Code as amended changing “Board of Directors” to “Directors” and instructed Mr. Buelow to consult with

Counsel if the amended Code needs to be noticed and posted again for 45 days. Mr. Andrisek seconded and it passed unanimously.

VI. Status update on California Department of Water Resources Proposition 1 Grant

Mr. Buelow advised that Santa Ynez River Water Conservation District (SYRWCD), as Grantee for the Proposition 1 Grant, completed and submitted the requirements as requested from DWR in a letter dated May 7, 2018 with a deadline of mid-June 2018. These include a revised work plan, budget and schedule, and a summary of actual costs anticipated for the tasks requested for reimbursement.

Mr. Buelow advised that the final agreement is expected in a month, possibly after December. In the meantime, SYRWCD received confirmation that certain costs can be submitted for reimbursement in arrears. GSP planning costs are reimbursable.

Discussion continued regarding State of California agreement language, agreement needed between three GSAs of the Santa Ynez River Basin and Counsel's opinion.

VII. Consider Staff recommendation for selection of Consultant to perform GSP activities in the Central Management Area of the Santa Ynez River Valley Basin

Mr. Buelow reviewed the Memorandum to CMA GSA Committee from CMA GSA Staff dated October 22, 2018 regarding CMA Staff Recommendation for GSP Consultant in the CMA. Discussion regarding possible need of a nested well and geology issues followed. Mr. Buelow advised data compilation and discussion will occur in the future and no well will be installed without Committee's discussion and approval. And, if based on data compilation, a separate well is not needed, one will not be drilled.

Mr. Hibbits made a MOTION to direct Staff to award a contract for professional services to the Stetson Engineers team to prepare a GSP and conduct related GSP activities for the CMA. Costs for the consultant will be shared as per the Memorandum of Agreement between the CMA Agencies. The CMA GSA Board requests that the consultant is hired by the Santa Ynez River Water Conservation District. Mr. Andrisek seconded and it passed unanimously.

VIII. Discuss setting regular meetings

Mr. Buelow suggested setting regular meetings for the CMA GSA Committee to be the on the 4th Monday in the 1st month of each Quarter at 10:00 am at the Buellton City Hall, Planning Department Conference Room. The next regular meeting date will be January 28, 2019.

Mr. Hibbits made a MOTION to set regular meetings for the CMA GSA Board to be the on the 4th Monday in the 1st month of each Quarter at 10:00 am at the Buellton City Hall, Planning Department Conference Room. Mr. Andrisek seconded and it passed unanimously.

IX. Requests from the Committee for items to be included on the next Agenda

Requested items to be included on the next Agenda must be submitted two weeks prior to meeting date. All requests to be given to Mr. Buelow at SYRWCD.

X. Adjournment

There being no further business, Mr. Andrisek adjourned the meeting at 11:00 a.m.

Respectfully submitted,

William J. Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Monday, 28 January 2019, at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California

Committee Present:

Ed Andrisek Art Hibbits

Alternates Present:

Cynthia Allen Rose Hess

Staff Present:

Bill Buelow Amber Thompson Matt Young

Others Present:

Meighan Dietenhofer Cindy Douglas Len Fleckenstein Paeter Garcia
Sharon Merritt Mark Preston

I. Call to Order

Mr. Andrisek called the meeting to order at 10:00 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves. Matt Young announced that Meighan Dietenhofer is expected to be appointed by the County to be Joan Hartmann's Alternate for the CMA, a seat held by Elizabeth Farnum prior to her retirement.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three GSAs in the Basin (EMA, CMA, WMA) and the DWR Prop. 1 Grant (Grant) funding.

Mr. Buelow requested public comments or questions from the audience. Ms. Douglas asked if USGS is required to submit information in SGMA plan. Discussion followed regarding USGS as a resource for data collection and applicable use in SGMA.

IV. Additions, if any, to the Agenda

No additions were made.

V. Public Comment

Mr. Preston pointed out the staggering amount of information available on the USGS website and provided tracking data specifically pointing out the large quantity of sites tracked in Santa Barbara County.

Mr. Andrisek presented a flyer from State Water Contractors regarding Santa Barbara County State Water Project for copies to be forwarded to all CMA GSA Committee members.

VI. Review and Approve Minutes

Mr. Andrisek submitted the minutes of the meeting of October 22, 2018 for Board approval.

Mr. Hibbits made a MOTION to approve the minutes. Mr. Andrisek seconded the motion and it passed unanimously.

VII. Staff update on Consultant for GSP activities in the Central Management Area

Mr. Buelow advised that the Santa Ynez River Water Conservation District (SYRWCD), on behalf of the CMA GSA, awarded a contract for professional services to the Stetson Engineers team to prepare a GSP and conduct related GSP activities for the CMA, as per Committee recommendation and motion of October 22, 2018. Mr. Buelow explained the first projects for Stetson Engineers will be developing a Stakeholder Engagement Plan and developing a Data Management Plan.

Mr. Buelow requested public comments or questions from the audience. Ms. Douglas asked about the study to be conducted by Stetson Engineers and discussion followed regarding Stetson Engineers work in the Basin and the Hydrogeologic study.

VIII. Staff report on CMA Finances

Mr. Buelow reviewed voting and cost share specified in the Memorandum of Agreement (MOA) for the CMA. He advised that a contribution request was sent to the City Buellton and SYRWCD. The current request will cover GSP development activities through end of the current fiscal year and includes funds for contracted administrative support and consultants to create a Data Management Plan and a Stakeholder Engagement Plan. This first funding contribution request totaled \$260,000, of which \$130,000 was contributed from City of Buellton and \$130,000 was contributed from SYRWCD. These contributions do not include any cost share reimbursements that may be received from the DWR Grant. A total of three additional contribution requests are expected through the submission of the GSP in January 2022.

Mr. Buelow advised that on behalf of the CMA, the SYRWCD hired the accounting firm of Bartlett, Pringle and Wolf, CPA (BPW) to help develop procedures to manage and track contributions, payments and reimbursements from/to the two agencies of the CMA GSA and DWR for the Grant. BPW recommended setting up a dedicated interest-free checking account to receive funds and pay invoices for GSP work on behalf of the CMA.

Mr. Buelow reported that DWR approved SYRWCD's request to receive reimbursements with concurrent drawdown of the cost match, rather than paying the entire cost-match up-front and before receiving reimbursements. The concurrent draw-down method is expected to help cash flow for the two agencies involved.

Mr. Buelow requested public comments or questions from the audience. Ms. Douglas asked if gravel area of Santa Ynez River is considered groundwater and subject to SGMA. Mr. Buelow responded that the water located in the river gravel is considered underflow of the Santa Ynez River and is classified as surface water. However, SGMA protects surface water from groundwater pumping. Therefore, the models used in the GSP will evaluate connectivity to surface water.

IX. Update on draft Intra-Basin Administrative Agreement between three GSAs

Mr. Buelow explained the purpose of an Intra-Basin Administrative Agreement (between the three GSAs). He noted that representatives for all three GSAs had informally agreed to a one-third split of the Grant funds. The Administrative Agreement would formalize the split for use of funds. He advised that staff is working on a draft now for circulation with Attorneys.

X. Staff report on establishing a Citizen Advisory Group (CAG) for the Central Management Area

Mr. Buelow advised that one GSA requested creation of a Citizen Advisory Group (CAG). Mr. Buelow read a January 2019 Staff Memo recommending development of a CAG for the CMA and seeking direction of the Committee.

The Committee considered and discussed developing a CAG for the CMA. Mr. Hibbits recommended five to seven seats for the CAG. Mr. Andrisek agreed seven seats is a good working group size. Mr. Buelow advised that the other two GSAs in the Basin are also developing CAGs. Mr. Buelow advised that a diversity of interests is important with the CAG. Suggestions to identify possible members of CAG includes developing an application process to find applicants willing to participate in the process. The committee discussed advertising through Chamber of Commerce, Buellton Buzz Newsletter, Noozhawk, Santa Ynez Valley News.

Mr. Andrisek suggested to hold town hall style meeting to introduce the idea of the CAG to community, expectations of members and review application. Mr. Young advised the neighboring basins (Cuyama and San Antonio) have CAG meetings that are public and noticed according to the Brown Act. Those CAG are run by agency

staff. Form 700s are not required for CAG members since they will not be a decision-making body. Mr. Hibbits advised that staff give clear direction to CAG members on what information to review or gather input from public.

Mr. Hibbits made a MOTION to establish a Citizen Advisory Group and directed staff to develop draft written guidelines for the CAG process as described in the January 2019 Staff Memo and present to the CMA GSA Committee at the next regular meeting. Mr. Andrisek seconded the motion and it passed unanimously.

XI. Next regular meeting Date and Time

The next regular meeting date will be Monday, April 22, 2019, 10:00 am at the Buellton City Hall Planning Department Conference Room, Buellton, California.

XII. CMA GSA Committee requests and comments

Mr. Fleckenstein thanked the Committee for allowing the informal public involvement and requested meeting minutes be posted online. Mr. Young advised that approved minutes, not drafts, are currently posted on the County's website. He also asked if the SGMA plan schedule be posted online. Mr. Young advised that will be part of the stakeholder holder engagement plan being developed by Stetson Engineers. Mr. Buelow advised that SGMA information is located on both the Santa Barbara County website as well as the SYRWCD website.

Mr. Hibbits suggested a physical mailing regarding the CAGs for all GSAs, including a map of GSA areas, be mailed to all mailing addresses in the SYRWCD Groundwater Production Reporting program in addition to the current emails being sent to the Interested Parties Lists.

Mr. Andrisek thanked all for attending and participating.

XI. Adjournment

There being no further business, Mr. Andrisek adjourned the meeting at 11:11 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

MEETING MINUTES

Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Groundwater Basin

A regular meeting of the Groundwater Sustainability Agency (GSA) for the Central Management Area (CMA) in the Santa Ynez River Groundwater Basin was held on Monday, 22 April 2019, at the Buellton City Hall Planning Dept. Conference Room, 107 West Highway 246, Buellton, California

Committee Present:

Ed Andrisek Cynthia Allen

Alternates Present:

Art Hibbits (abstaining)

Staff Present:

Bill Buelow Rose Hess Amber Thompson Kevin Walsh
Matt Young

Others Present:

Zoe Carlson (Dudek) Maygan Cline (Geosyntec) and six members of the public

Others Via Phone:

Anita Regmi (DWR) Curtis Lawler and Miles McCammon (Stetson Engineers)

I. Call to Order

Mr. Andrisek called the meeting to order at 10:03 a.m. and welcomed all in attendance.

II. Pledge of Allegiance

Mr. Andrisek led the Pledge of Allegiance.

III. Introductions and Review of SGMA in Santa Ynez River Valley Basin

Mr. Buelow invited all in attendance to introduce themselves, if they wish to do so.

Mr. Buelow reviewed history of the Sustainable Groundwater Management Act (SGMA) requirements and what has been completed so far in the Santa Ynez River Basin including the creation of the three GSAs in the Basin (EMA, CMA, WMA), securing DWR Prop. 1 Grant (Grant) funding and hiring Consultants.

IV. Additions or Deletions, if any, to the Agenda

No additions or deletions were made.

V. Public Comment

There was no public comment.

VI. Review and Approve Minutes

Mr. Andrisek submitted the minutes of the meeting of January 28, 2019 for Committee approval.

Ms. Allen made a MOTION to approve the minutes. Mr. Andrisek seconded the motion and it passed unanimously.

VII. Receive update on consultant for GSP activities in the Western Management Area

Mr. Buelow reported that a Kick-off meeting was held with the consultant team comprised of Stetson Engineers, Geosyntec and Dudek on February 28, 2019. The consultant team discussed the initiation of two tasks, including the preparation of both a Stakeholder Engagement Plan and a Data Management Plan. Curtis Lawler (Stetson Engineers), is the Project Manager for these tasks and he reported on the status of the Tasks. Mr. Lawler explained that the Data Management System will be used to hold the compiled data used for the GSP preparation. Mr. Lawler, Ms. Carlson and Ms. Cline then reported that preparation of the Stakeholder Engagement Plan, as well as the development of a Groundwater Communications Portal (GCP), had begun. As consultant for both the WMA and CMA GSP effort, the Stetson team is also coordinating with the EMA consultant (GSI Water Solutions) including a proposal to use the same communication portal as the EMA and WMA. Doing so would benefit the public, agency staff and stakeholders, as well as streamline the comment process for the GSP submittals for all three GSAs in the Basin. Mr. Buelow added it could possibly lead to cost savings. The Committee commented positively on the consultant report and the use of the same GCP for all three GSAs.

VIII. Receive update on the Draft Intra-Basin Area Administrative Agreement between three GSAs

Mr. Buelow reported that Agency Staff continue to work on a Draft Intra-Basin Area Administrative Agreement (Agreement) between the three GSAs in the Santa Ynez River Valley Basin (Basin). The Agreement will formalize the informal agreements already made between the three GSAs regarding cost sharing, distribution of grant funds and coordinating to deliver the three GSPs. When the Draft Agreement is complete, it will be circulated to the various Agencies in each GSA for review by their respective Legal Counsel. Once that review is completed the Draft will be distributed to the three GSA Committees for review and approval in July 2019. After approval by the three GSA Committee, the Draft will go to the respective Board of each of the GSA Agencies for ratification.

Mr. Andrisek requested public comments or questions from the audience. No comments were made and there were no questions.

IX. Consider approval of Draft Guidelines and Application for a Citizen Advisory Group (CAG) for the Western Management Area

Mr. Buelow reviewed the Citizen Advisory Group (CAG) guidelines, purpose, roles and responsibilities, governance and application as was requested by the CMA GSA Committee at the January 28, 2019 meeting. The Committee considered and discussed the proposed guidelines and application. The Committee heard public comments and questions from the audience.

The Committee discussed an application deadline, the number of proposed CAG members, the diversity of membership and other pertinent issues.

Mr. Andrisek made a MOTION to approve the application and guidelines with following amendments: the application deadline is June 21, 2019, the GSA Committee would like a seven member CAG; Agency Staff will review the applications; and if a CAG member has three consecutive unexcused absences, they may be dismissed from the CAG. Ms. Allen seconded the motion and it passed unanimously.

X. Next regular meeting Date and Time

Ms. Allen made a MOTION to move the location of future regular meetings of the CMA GSA Committee to the Buellton City Council Chambers due to the meeting attendance has outgrown the space of the Planning Department Conference Room. Mr. Andrisek seconded the motion and it passed unanimously.

The next regular meeting date will be Monday, July 22, 2019, 10:00 am at the Buellton City Council Chambers, Buellton, California.

XI. CMA GSA Committee requests and comments

No requests were made.

XI. Adjournment

There being no further business, Mr. Andrisek adjourned the meeting at 10:42 a.m.

Respectfully submitted,

William J Buelow, Secretary

ATTEST:

Ed Andrisek, Chairman

Name: Sean Diggins

Mailing Address: PO 6744 Santa Barbara, CA 93160

Daytime Phone Number: (805) 722-2163

What is your relationship to the Central Management Area of the Santa Ynez River Valley Groundwater Basin? (See Attached Map)

Please check all that apply:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Resident | <input type="checkbox"/> NGO Representative |
| <input type="checkbox"/> Domestic Well Owner/Producer | <input type="checkbox"/> Agricultural Well Owner/Producer |
| <input type="checkbox"/> Public Agency Representative | <input type="checkbox"/> California Native American Tribe |
| <input type="checkbox"/> Landowner | <input type="checkbox"/> Business Owner |
| <input checked="" type="checkbox"/> Representative of a landowner | <input checked="" type="checkbox"/> Other: <u>Representative of a Business</u> |

Why are you interested in serving on the CAG? (Please use additional page if more space is needed.)

I want to apply my knowledge of geology and industrial operations to help develop the future regulatory structure governing sustainable groundwater allocation and use in the Santa Ynez River Water Basin.

What type or category of groundwater uses or users in the Central Management Area do you propose to represent?

I will represent industrial users (i.e. mining and materials processing) of groundwater within the CMA.

What unique experience or expertise will you contribute if selected to the CAG? Please explain any technical knowledge you have regarding water resource issues in the CMA. (Please use additional page if more space is needed.)

I will bring my academic knowledge of mining and geology to the CAG from studying Mining Engineering at the University of Nevada-Reno. In addition, I will bring my practical knowledge of water use by industrial operations from my position as Plant Engineer with Granite Construction.

Are you committed to fully participate in the CAG process through completion of the GSP in January 2022? Do you have particular time or timing limitations that may impact your ability to serve as a member of the CAG?

I am committed to participating in the CAG process through January 2022 and I do not have time restrictions.

Please provide the names and contact information for three personal and/or professional references.

1.

Name: Patty Quan-Handley

Affiliation/Relationship: Co-worker

Daytime Phone Number: (805) 722-0167

2.

Name: Wade Malone

Affiliation/Relationship: Manager

Daytime Phone Number: (805) 331-1247

3.

Name: Amber Thompson

Affiliation/Relationship: Family Friend

Daytime Phone Number: (805) 245-5743

**CENTRAL MANAGEMENT AREA
CITIZEN ADVISORY GROUP
MEMORANDUM**

DATE: September 12, 2019
TO: CMA GSA Committee
FROM: CMA Citizen Advisory Group
SUBJECT: Draft Outreach and Engagement Plan

Attendees

CMA CAG Members: Cindy Douglas, Jeanette Lombardo, Sharyne Merritt, Mark Preston, Jeff Newton, Larr Lahr

Introduction

The CMA GSA Committee requested staff for the GSA agencies to coordinate meetings of the CMA Citizens Advisory Group (CAG). Through a coordinated effort, the CAG held a meeting on September 12, 2019. The purpose of the meeting was for the CAG to review the Draft Outreach and Engagement Plan (OEP) prepared by Consultants on the Stetson Team, Dudek and GeoSyntec. A copy of the plan was available prior to the meeting for CAG members to review.

The OEP is a requirement of SGMA. The plan is available on the Santa Ynez River Water Conservation District (SYRWCD) and the Santa Barbara County Water Agency's websites. A specific website for the three Groundwater Sustainability Agencies (GSAs) in the Santa Ynez River Valley Groundwater Basin (Basin) is soon to be released and will host all SGMA related documents. The new website will be the main portal for the public to sign up for communications, meeting agendas, notices, and other SGMA information in the future. The public can access various Groundwater Sustainability Plan (GSP) documents through the website and can provide comments on each document. The website is currently scheduled to be available in the coming weeks.

Below is a summary of the CAG's comments and recommendations regarding the Draft OEP for the CMA.

CAG Comments to the Draft OEP for the CMA

- Phase 2, bullet point 3 that states: "The GSP must include a communication section that includes the following: Identification of opportunities for public engagement and a

discussion of how public input and response will be used. CAG members were concerned about how this would be done. They want to ensure that all comments receive a response. The CAG requested more discussion of the Groundwater Communication Portal (GCP) in the plan.

- The CAG discussed how public comments may be brought to the CMA’s attention for consideration. It was stated that both staff and the consultants could read and respond to each comment. It was also discussed that the comments could all be posted and read by anyone on the GSA website. CAG members requested that there be an option to submit general comments in addition to commenting on specific documents.
- CAG discussed how to engage more water users in the basin that are hard to reach (such as Latino farmers, gravel mine operator, construction contractors and Buellton residents). The CAG suggested an initial outreach effort once the GCP is live, letting stakeholders know how to access the GCP and subscribe to receive updates and meeting announcements.
- The CAG discussed that the borders of the Santa Ynez River Valley Basin should be shown as clearly as possible. This could be done using mile markers, GPS coordinates or GOOGLE Earth overlays with maps on the website. The CAG agreed that some landowners or managers may not realize they are in multiple GSA’s. The CAG recommended adding the map atlas as Appendix C to help landowners identify what basin(s) they are in.
- The CAG agreed that the GSP data, once compiled, should be available to the public. The CAG understood that GSP Consultants need to review the data for accuracy and relevancy.
- Staff clarified the meaning of “stake holders” and “interested parties” in the context of SGMA. Interested parties are required to be included in GSA related communications, whereas stakeholders do not. The CAG discussed groups that are interested parties/stake holders and environmental groups. Staff clarified that the two lists of “stake holders” and “interested parties” are one and the same. The CAG requested that electronic newsletters or email updates be sent to the list of stakeholders/interested parties at least quarterly and more frequently as needed during the GSP development.
- The CAG commented that the list of Beneficial Uses and Users of groundwater do not include any environmental groups per se. The CAG suggested reaching out to local or other groups that focus on environmental conservation. Staff clarified that environmental groups are already on the “interested parties” list and received notices. The CAG suggested the following changes to the list of Beneficial Uses and Users (Appendix B):
 - (a) Holders of rights: Update the last sentence to reflect that water-well owners and agricultural users are now currently serving on the CAG.
 - (e) Environmental Users: Add the National Marine Fisheries Service (NMFS) and Environmental Non-Governmental Organizations.
 - (f) Surface Water Users: Replace “truck crops” with “vineyards, orchards, row crops and animal husbandry”

**CENTRAL MANAGEENT AREA
CITIZEN ADVISORY GROUP
MEMORANDUM**

DATE: October 10, 2019
TO: CMA GSA Committee
FROM: CMA Citizen Advisory Group
SUBJECT: Draft Data Management Plan

Attendees

CMA CAG Members: Cindy Douglas, Jeanette Lombardo, Sharyne Merritt, Mark Preston, Jeff Newton, Larr Lahr

Purpose

The CMA GSA Committee requested staff for the GSA agencies to coordinate meetings of the CMA CAG. Through a coordinated effort, the CAG held a meeting on October 10, 2019. The purpose of the meeting was for the CMA CAG (CAG) to review the Draft Data Management Plan (DMP) prepared by Stetson Engineers and team. A copy of the plan was available prior to the meeting for CAG members to review.

The DMP is available on the Santa Ynez River Water Conservation District (SYRWCD) and the Santa Barbara County Water Agency's websites.

CAG Comments to the Draft Communication and Engagement Plan for the CMA:

- Some CAG members would like to see additional language added about the goals of SGMA and how the DMP and Data Management System (DMS) play an important role with respect to collecting and housing data to monitor sustainability and for creating models.
- The CAG recommended adding the websites that will be used for the DMS in the DMP.
- The CAG agreed that the most sensitive data collected as part of the Groundwater Sustainability Plan preparation was well pumping data, which may be used to influence decision makers and public perception.
- The CAG discussed that much of the available data to be imported to the CMA database is already public and accessible.
- The CAG could not agree on the level of public accessibility to the CMA database. The CAG suggested making certain data available but to redact the actual location of the data

to protect privacy. The CAG was advised that data given to the GSAs will eventually be public through DWR. The consultant team indicated that it would be possible to restrict access to private or confidential information through user access restrictions. The CAG was receptive to that suggestion.

- The CAG recommended that the data management system is backed-up more than once per month, perhaps weekly.
- The CMA and WMA data management systems coexist within one larger data management system for cost and efficiency purposes. Some CAG members felt that separating the CMA and WMA would provide more security and flexibility. However, it remains unclear how much more secure it would be to separate the two data systems.

Intra-Basin Administrative Agreement
For Implementation of the Sustainable Groundwater Management Act
In the Santa Ynez River Valley Groundwater Basin

This Intra-Basin Administrative Agreement (“Agreement”) is made and effective as of _____, 2019 (“Effective Date”) by and between the Parties executing this Agreement below, each referred to herein as a “Party” and collectively as the “Parties.”

A. **WHEREAS**, in 2014 the State of California enacted the Sustainable Groundwater Management Act, including but not limited to Water Code section 10720 et seq., referred to in this Agreement as the “Act” or “SGMA,” as subsequently amended, pursuant to which certain agencies may become or participate in “Groundwater Sustainability Agencies” (“GSAs”) and prepare, adopt, and implement “Groundwater Sustainability Plans” (“GSPs”) to achieve sustainable groundwater management in basins throughout the State. The Act defines a groundwater “basin” as a basin or sub-basin identified and defined in California Department of Water Resources (“DWR”) Bulletin 118 or as modified pursuant to the Act. Each Party is a local agency located within the Santa Ynez River Valley Groundwater Basin (Bulletin 118, Basin No. 3-15, “Basin”), each is qualified to become a GSA or participate in a GSA or multiple GSAs, and each is authorized to adopt a GSP or participate in the adoption of a GSP or multiple GSPs under the Act for all or a portion of the Basin, as applicable; and

B. **WHEREAS**, the Parties previously executed a “Memorandum of Understanding for Implementation of the Sustainable Groundwater Management Act in the Santa Ynez River Valley Groundwater Basin” dated May 23, 2016 (“2016 MOU”) to, among other things, provide for the initial organization of the Basin according to three separate Management Areas, ensure the timely formation and filing of a separate GSA for each of the three Management Areas, and establish the basis for a cooperative and ongoing working relationship between and among the Parties and GSAs for implementing the goals and requirements of SGMA throughout the Basin; and

C. **WHEREAS**, in accordance with SGMA and the 2016 MOU, three separate GSAs have been formed and are operating within the Basin, wherein one GSA represents the Western Management Area, one GSA represents the Central Management Area, and one GSA represents the Eastern Management Area; and

D. **WHEREAS**, the Western Management Area Groundwater Sustainability Agency (“WMA GSA”) was formed by the City of Lompoc, the Vandenberg Village Community Services District, the Mission Hills Community Services District, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Western Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“WMA MOA”); and

E. **WHEREAS**, the Central Management Area Groundwater Sustainability Agency (“CMA GSA”) was formed by the City of Buellton, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the January 11, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Central Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“CMA MOA”); and

F. **WHEREAS**, the Eastern Management Area Groundwater Sustainability Agency (“EMA GSA”) was formed by the City of Solvang, the Santa Ynez River Water Conservation District, Improvement District No.1, the Santa Ynez River Water Conservation District, and the Santa Barbara County Water Agency pursuant to the April 27, 2017 Memorandum of Agreement for Formation of a Groundwater Sustainability Agency for the Eastern Management Area in the Santa Ynez River Valley Groundwater Basin Under the Sustainable Groundwater Management Act (“EMA MOA”); and

G. **WHEREAS**, the Parties hereto wish to supplement and provide a further framework for cooperative and ongoing efforts among themselves and among the WMA GSA, the CMA GSA, and the EMA GSA for implementation of SGMA throughout the Basin in a manner that is effective, efficient, fair, and at reasonable costs.

THEREFORE, in consideration of the Recitals set forth above and the mutual promises set forth below, the Parties agree as follows:

1. Purpose. The primary purpose of this Agreement is to facilitate a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner.
2. Development of Separate Groundwater Sustainability Plans.
 - (a) In accordance with the WMA MOA, the CMA MOA, and the EMA MOA, a separate GSP will be developed by the respective GSAs for each of the three Management Areas identified in the Recitals above. As a part of their cooperative and ongoing efforts under this Agreement, the Parties through their respective GSAs shall continue to discuss and explore the potential formation of one or more new joint powers authority or alternative arrangement(s) to implement the GSPs and carry out the objectives and requirements of SGMA throughout the Basin in a coordinated fashion.
 - (b) As further described at Section 3 below, the Parties acknowledge and agree that the respective GSPs must be developed in a coordinated fashion and that a Coordination Agreement must be developed and submitted to the California Department of Water Resources (“DWR”) together with the three GSPs for the Basin. As foundation to the Coordination Agreement, and in accordance with Section 10727.6 of the Act, the Parties

further acknowledge and agree that their respective GSAs shall coordinate with each other in the preparation of the respective GSPs to ensure that the GSPs utilize the same data and methodologies for the following assumptions:

- Groundwater elevation data;
- Groundwater extraction data;
- Surface water supply;
- Total water use;
- Change in groundwater storage;
- Water budget; and
- Sustainable yield.

(c) Governance and decision-making processes within the individual GSAs shall be governed by the respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements.

3. Coordination Agreement. Because multiple GSPs will be developed for the Basin, the Parties agree that a Coordination Agreement shall be developed and entered in accordance with Sections 10727(b)(3), 10727.6, and 10733.4(b)(3) of the Act, and the requirements and elements set forth in Section 357.4 of Title 23 of the California Code of Regulations (“SGMA Regulations”) to ensure that the GSPs are developed and implemented utilizing the same data and methodologies and that elements of the GSPs necessary to achieve the sustainability goal for the Basin are based upon consistent interpretations of the basin setting.

Because developing and executing the Coordination Agreement is a prerequisite to filing the respective GSPs, the Parties agree to commence negotiation of the Coordination Agreement through their respective GSAs as soon as practicable, but no later than July 1, 2020. In the event that essential terms and elements of the Coordination Agreement, as set forth by Section 357.4 of the SGMA Regulations, have not been developed in draft for consideration by the Parties and the respective GSAs by June 1, 2021, any Party to this Agreement may demand in writing to the other Parties that the remaining process for developing and finalizing the Coordination Agreement be administered with the services of a mediator as provided by Section 7 below.

4. Sharing of DWR Grant Funds. The Parties acknowledge that the Santa Ynez River Water Conservation District (SYRWCD) is the grantee of a DWR Proposition 1 grant award of \$1,000,000 (“DWR Grant Funds”) on behalf of the respective GSAs for the three Management Areas and that such DWR Grant Funds are administered pursuant to the 2018 Grant Agreement Between the State of California (DWR) and the SYRWCD (“DWR Grant Agreement”). The Parties agree, individually and through their respective GSAs, that the DWR Grant Funds shall be shared and allocated equally (one-third each) among the WMA GSA, the CMA GSA, and the EMA GSA on behalf of the respective Management Areas for development of their

respective GSPs and related SGMA costs as authorized by the DWR Grant Agreement; and that if any GSA does not incur costs that are reimbursable from its respective one-third share of DWR Grant Funds, such unutilized funds shall be allocated equally (one-half each) to the two remaining GSAs; and that if either of the two remaining GSAs does not incur costs that are reimbursable from its one-half share of such remaining DWR Grant Funds, such unutilized funds shall be allocated to the one remaining GSA; and if the remaining GSA does not incur costs that are reimbursable from such remaining DWR Grant Funds, such unutilized funds shall be administered in accordance with the DWR Grant Agreement. Subject to the requirements of the DWR Grant Agreement, decisions related to the use and application of DWR Grant Funds within any given Management Area shall be made by the respective GSA for that Management Area.

5. Cost Sharing Among GSAs and Securing Joint Services.

- (a) The Parties anticipate the need or opportunity from time to time to perform certain services or activities that are common to and will benefit all three Management Areas and GSAs in preparing their respective GSPs, which services or activities otherwise would be funded individually through the GSAs, and where jointly securing and undertaking such services or activities can improve efficiencies in preparing the GSPs and save costs at a Basin-wide level. These common and mutually beneficial services, activities, and associated costs may include, but are not limited to, SGMA website development, data management systems, technical review, and administrative support. Any decision(s) on a case-by-case basis to secure and undertake services or activities that are common and mutually beneficial to the three Management Areas and GSAs, and to incur the costs associated with any such decision(s), shall require prior approval by all three GSAs, wherein the method, terms, and costs for securing and undertaking such services or activities shall be presented to each GSA as part of the aforementioned approval requirements.
- (b) Costs incurred for services or activities that are undertaken as described in Section 5(a) above shall be equally apportioned among and paid by the three GSAs (one-third each); provided, however, that each GSA shall make its own determination in coordination with SYRWCD of whether to seek reimbursement for its proportionate share of such costs from DWR Grant Funds made available to that GSA as described in Section 4 above. Cost sharing within the individual GSAs shall be administered in accordance with the terms of the WMA MOA, the CMA MOA, and the EMA MOA, along with any applicable amendments to those documents
- (c) SYRWCD shall coordinate cost sharing among the GSAs and administer any agreement or contract to provide such services or activities on behalf of the three GSAs as described in Section 5(a) above; provided, however, that SYRWCD may elect in the future not to provide such coordination or administration services, and provided further that the GSAs may agree in writing for a different Party or third-party to coordinate such cost sharing or to administer any such agreement or contract as part of the approval requirements described

in Section 5(a) above. The Parties agree that the costs incurred by SYRWCD or other Party or third-party for providing such coordination or administration services shall be apportioned and shared by the GSAs in accordance with this Section 5.

(d) Subject to the availability of DWR Grant Funds and other sources of funding that may be available to any of the GSAs, all other SGMA-related costs that are not shared among the three GSAs in accordance with this Agreement, including but not limited to those for preparation and implementation of their respective GSPs, shall be borne by the respective GSAs and Parties thereto in accordance with their respective Memoranda of Agreement described in the Recitals above, as those documents may be modified or supplemented from time to time by applicable bylaws, policies, amendments, or other agreements. Nothing in this Agreement is intended to nor shall limit any Party or any of the GSA from seeking recovery of SGMA-related costs, including but not limited to those for preparation or implementation of the GSPs, from water users and other persons and entities in any lawful manner, including but not limited to the authorities provided by SGMA.

6. Ongoing Cooperation. In accordance with the primary purpose of this Agreement, the Parties agree to coordinate with each other in good faith to ensure a cooperative and ongoing working relationship between the Parties and among the WMA GSA, the CMA GSA, and the EMA GSA that will allow them to explore, study, evaluate, develop, and carry out mutually beneficial approaches and strategies for implementing SGMA throughout the Basin in an effective, efficient, fair, and cost-effective manner. In furtherance of this purpose, each Party shall identify a principal contact person and other appropriate staff and/or consultant(s) to participate on such Party's behalf in carrying out this Agreement.

7. Dispute Resolution.

(a) The Parties agree to mediate any claim or dispute arising from this Agreement before filing any court action; provided, however, that any Party may elect not to mediate, where any Party that elects not to mediate or commences a court action based on a dispute or claim arising from this Agreement without first attempting to resolve the matter through mediation as provided in this Section 7 shall not be entitled to recover attorneys' fees or costs, even if such fees and costs otherwise would be available to that Party in any such action. A Party shall satisfy the requirement for "first attempting to resolve the matter through mediation" by proceeding or otherwise participating in accordance with the entire process set forth in Section 7(b) below.

(b) In the event of a claim or dispute, or where the Parties or respective GSAs cannot reach agreement on any matter arising under this Agreement, including but not limited to preparing GSPs in a coordinated fashion as described in Section 2(b) above, or developing a Coordination Agreement as described in Section 3 above, any Party may provide a written Notice of Dispute to the other Parties that describes in detail the claim or disputed matter ("Dispute"). Upon issuance of a Notice of Dispute, a meeting shall be conducted within

twenty (20) calendar days from the date of the Notice of Dispute among all Parties that elect to participate in the meeting as a good faith attempt to resolve the Dispute informally (“Informal Dispute Resolution”). In the event the Dispute is not resolved through Informal Dispute Resolution within thirty (30) calendar days from the date of the Notice of Dispute, the Party that initially provided the Notice of Dispute shall provide a separate written notification to all Parties that participated in the Informal Dispute Resolution process which identifies three mediator candidates, all of whom must be an attorney, engineer, or hydrogeologist experienced and familiar with SGMA, to mediate the Dispute (“Formal Dispute Resolution”). Furthermore, all mediator candidates must be unbiased neutrals who are not participants in any of the GSAs in the Basin and who are not officials, officers, employees, contractors, consultants, or agents of any of the Parties to this Agreement. Within ten (10) days of receiving a written notification of qualified mediator candidates, all Parties that elect to participate in such Formal Dispute Resolution may provide a written response consenting to one or more of the mediator candidates or identifying up to three additional qualified mediator candidates. Thereafter, if a mediator is not mutually-agreed upon by said participating Parties from the combined list within fifteen (15) calendar days, each party shall submit two potential mediators that they would approve and a mediator shall be picked by a non-party through random selection from the Parties’ combined lists of remaining mediators. Once initiated, the mediation shall be completed within 30 days.

(c) Mediation fees, if any, shall be divided equally among the Parties that elect to be involved in a mediation process pursuant to Section 7(b) above. Each Party involved in the mediation shall be responsible for its own attorneys’ fees and costs.

(d) This Section 7 shall not preclude any Party from meeting and conferring with any other Party or Parties to mutually resolve a dispute or claim prior to requesting or participating in the mediation processes described in Section 7(b) above.

(e) This Section 7 shall not preclude any Party from seeking a preliminary injunction or other interlocutory relief if necessary to avoid irreparable harm or damages.

8. Indemnification. To the extent authorized by law, each Party shall defend, indemnify, and hold harmless the other Parties and their respective elected officials, officers, supervisors, employees, agents, contractors, and consultants from and against any and all damages, demands, actions, claims, or liabilities for the indemnifying Party’s acts or omissions arising from carrying out this Agreement.

9. Miscellaneous/General Provisions.

(a) Notices. Any formal notice required or other formal communication given under the terms of this Agreement shall be in writing to all of the Parties and shall be given personally, by electronic mail (email), or by certified mail, postage prepaid and return receipt requested.

The date of receipt of any written notice provided hereunder shall be the date of actual personal service, or email, or three days after the postmark on certified mail.

- (b) Entire Agreement/Amendments/Counterparts. This Agreement incorporates the entire and exclusive agreement of the Parties with respect to the matters described herein and supersedes all prior negotiations and agreements (written, oral, or otherwise) related thereto, including the 2016 MOU; provided, however, this Agreement does not amend, supersede, or modify the WMA MOA, the CMA MOA, or the EMA MOA as described in the Recitals above, as those documents may be amended or supplemented. This Agreement may be amended (including without limitation to add new Parties) only in a writing executed by all of the Parties. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- (c) Termination/Withdrawal. This Agreement shall remain in effect unless terminated by the mutual consent of the Parties. Upon 30 days written notice to the other Parties, any Party may withdraw from this Agreement, and the Agreement shall remain in effect for the remaining Parties. No Party shall be liable to any other Party for electing to withdraw from this Agreement.
- (d) Assignment. No rights or duties of any of the Parties under this Agreement may be assigned or delegated without the express prior written consent of all of the other Parties, and any attempt to assign or delegate such rights or duties without such written consent shall be null and void.
- (e) Insurance. Each Party shall maintain its own insurance coverage through commercial insurance, self-insurance, or a combination thereof, against any claim, expense cost, damage or liability arising out of the performance of its responsibility pursuant to this Agreement, to the extent insurable.
- (f) Counsel. The Parties recognize that as of the Effective Date of this Agreement, independent legal counsel has not been retained to represent any of the three GSAs in the Basin. Until such time as any Party may decide otherwise within its sole and absolute discretion, each Party agrees, in its individual capacity and as a member agency of its respective GSA, to utilize its own legal counsel for all purposes, including but not limited to those related in any way to compliance with SGMA and any and all other legal requirements, to rely exclusively upon the legal advice of its own legal counsel, and to bear all of its own fees, costs, and expenses for legal counsel, including but not limited any experts or consultants retained through legal counsel on behalf of that Party. This arrangement shall not be construed in any way to create an attorney-client relationship or a duty of loyalty between an attorney and any Party other than the direct client of that attorney, and no such relationship will be deemed to arise by implication as a result of this

Agreement. The provisions of this Section 9(f) shall not be affected in the event, if any, that any or all of the GSAs in the Basin determine(s) to retain independent legal counsel.

- (g) CEQA. The Parties recognize and agree that, pursuant to 10728.6 of the Act and Public Resources Code Section 21065, neither this Agreement nor the preparation or adoption of a GSP constitutes a “project” or approval of a project under the California Environmental Quality Act (“CEQA”) or the State CEQA Guidelines.
- (h) No Third-Party Beneficiaries. This Agreement is not intended and shall not be construed to confer any benefit or create any right for any third party, or to provide the power or right of a third party to bring an action to enforce any of the terms of this Agreement.
- (i) Attorneys’ Fees and Costs. Subject to the provisions of Section 7 above, if any action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing Party or Parties, as determined by the court, shall be entitled to recover reasonable attorneys’ fees and costs which shall be determined by the court. The attorneys’ fees and costs to be awarded shall be made to fully reimburse the prevailing Party or Parties for all reasonable attorneys’ fees and costs, including but not limited to expert fees, costs, and expenses actually incurred in good faith, regardless of the size of the judgment or outcome of the action; provided, however, that recoverable fees awarded to any prevailing party shall not exceed the rate of three hundred and twenty-five dollars (\$325.00) per hour for attorneys or experts.
- (j) Authority/Binding Effect. Each Party represents and warrants that the individual(s) executing this Agreement is authorized to do so and thereby obligate such Party to perform all acts required by this Agreement, and that the consent, approval or execution of or by any third party is not required to legally bind the Party to this Agreement.
- (k) Incorporation of Recitals. The Recitals set for the above are hereby imported into this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

[Signature Pages Below]

SANTA BARBARA COUNTY WATER AGENCY

ADD SIGNATURE BLOCK(S)

SANTA YNEZ RIVER WATER CONSERVATION DISTRICT

ADD SIGNATURE BLOCK(S)

**SANTA YNEZ RIVER WATER CONSERVATION DISTRICT, IMPROVEMENT DISTRICT
NO.1**

ADD SIGNATURE BLOCK(S)

CITY OF SOLVANG

ADD SIGNATURE BLOCK(S)

CITY OF BUELLTON

ADD SIGNATURE BLOCK(S)

CITY OF LOMPOC

ADD SIGNATURE BLOCK(S)

VANDENBERG VILLAGE COMMUNITY SERVICES DISTRICT

ADD SIGNATURE BLOCK(S)

MISSION HILLS COMMUNITY SERVICES DISTRICT

ADD SIGNATURE BLOCK(S)

**GROUNDWATER SUSTAINABILITY AGENCIES
IN THE SANTA YNEZ RIVER GROUNDWATER BASIN**

PROPOSED 2020 MEETING DATES*

<u>WMA</u>	<u>CMA</u>	<u>EMA</u>
February 26	February 24	February 27
May 20	May 18	May 21
August 26	August 24	August 27
November 18	November 16	November 19

*Meetings will be noticed with final date, time and location consistent with Government Code Section 54954